

**COMMONWEALTH OF VIRGINIA
CORRECTIONAL SERVICES COMMITTEE
AGENDA
6900 Atmore Drive, Richmond, Virginia 23225**

Wednesday, March 15, 2017 / 10:30 a.m.

1. Call to Order
2. Approval of November 16, 2016 meeting minutes

BOARD ACTION REQUIRED

Proposed Board Motion to Approve/Disapprove November 16, 2016 Correctional Services Committee meeting minutes.

3. **Compliance, Certification and Accreditation - Certifications Report: Local/Regional/Community Facilities**

BOARD ACTION REQUIRED

- **Western Tidewater Regional Jail (100% Compliance)**
- **Northern Neck Regional Jail (100% Compliance)**
- **Highland County Lockup (100% Compliance)**
- **Alleghany Regional Jail (100% Compliance)**
- **Page County Jail (100% Compliance)**
- **Rockingham-Harrisonburg Regional Jail**
- **Smithfield Town Lockup**

Local Facilities (Staffing/Funding and Unannounced Inspections: Local and Regional Jail and Lockups)

BOARD ACTION REQUIRED

- **RSW Regional Jail** received an unannounced inspection February 22-23, 2017 and are requesting an appeal. The following three (3) Life, Health, Safety standards were found deficient:

6VAC-15-40-390 LHS: Documentation failed to support all security staff were current in First Aid and CPR training.

APPEAL: In 2015 one staff member was on leave for FMLA during the facility's training dates. He slipped through the cracks and did not receive the recertification. The other 119 security staff received training.

6VAC-15-40-405 LHS: Documentation failed to support all security staff were current in AED training.

APPEAL: As with the above standard, the same security staff missed the training for the Automatic Defibrillator. The officer did have prior training in the AED. The standard only states that staff will be trained in the use of the AED and there is no expiration date.

6VAC-15-40-1100 LHS: Documentation failed to support fire inspections were done every 12 months as required by standard. Last inspection dated 12/2015.

APPEAL: The Fire Marshal conducted a fire inspection in April 2016, however the report was never sent to us. Therefore we did not have it on file at the time of the inspection. On February 24, 2017 the Fire Marshal provided the facility with the 2016 documentation.

BOARD ACTION REQUIRED

- Proposed Board Motion to Grant Suspensions of the 2017 Annual Inspections for the Western Tidewater Regional Jail, Northern Neck Regional Jail, Highland County Lockup, Alleghany Regional Jail and Page County Jail.

4. NORTHWESTERN REGIONAL JAIL

BOARD ACTION REQUIRED

- Proposed Board Motion to Approve/Disapprove to allow the Northwestern Regional Jail to proceed with its renovation by submitting this project as a Minor Renovation Project.
- Proposed Board Motion to Grant/Deny a waiver for the Northwestern Regional Jail plans to proceed with its renovation without performing a Value Management Analysis.
- Proposed Board Motion to Approve/Disapprove the Northwestern Regional Jail request for state funding for the upgrade of the security control system of their existing facility and funding for reimbursement of up to 50% of the estimated eligible costs.

5. SOUTHSIDE REGIONAL JAIL

BOARD ACTION REQUIRED

- Proposed Board Motion to Grant/Deny a waiver for the Southside Regional Jail plans to proceed with its renovation without performing a Value Management Analysis.

- Proposed Board Motion to Approve/Disapprove the Southside Regional Jail request for state funding for the improvement and upgrade of the security doors of their existing facility and funding for reimbursement of up to 50% of the estimated eligible costs.

4. Additional Items for Discussion/Board Member Comment

Adjournment