

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
AGENDA**
6900 Atmore Drive, Richmond, Virginia 23225

Wednesday, March 15, 2017 / 12:00 p.m.

1. Call to Order
2. Determination of Quorum
3. Approval of December 14, 2016 meeting minutes

BOARD ACTION REQUIRED

- Proposed Board Motion to Approve/Disapprove December 14, 2016 Board meeting minutes

4. Nominating Committee
5. Public Comment Period*
5. Presentation (if scheduled)
6. Liaison Committee Report
7. Administration Committee Report
8. Correctional Services/Policy & Regulations Committee Report

**Compliance, Certification and Accreditation - Certifications Report:
Local/Regional/Community Facilities**

BOARD ACTION REQUIRED

- **Western Tidewater Regional Jail (100% Compliance)**
- **Northern Neck Regional Jail (100% Compliance)**
- **Highland County Lockup (100% Compliance)**
- **Alleghany Regional Jail (100% Compliance)**
- **Page County Jail (100% Compliance)**
- Rockingham-Harrisonburg Regional Jail
- Smithfield Town Lockup

Suggested Motion - I make the following recommendations in the form of a *Motion*:

Unconditional certification as a result of 100% Compliance to include male and female juveniles in accordance with §16.1-249.G of the Code of Virginia for:

Western Tidewater Regional Jail

*** Comments from the public are limited to five minutes per person on matters not on the agenda
Unconditional certification as a result of 100% Compliance to include male and female juveniles in
accordance with §16.1-249. of the Code of Virginia for:**

Northern Neck Regional Jail

Unconditional certification as a result of 100% compliance for:

**Highland County Lockup
Alleghany Regional Jail
Page County Jail**

Unconditional certification for:

**Rockingham-Harrisonburg Regional Jail
Smithfield Town Lockup**

Local Facilities (Staffing/Funding and Unannounced Inspections: Local and Regional Jail and Lockups)

BOARD ACTION REQUIRED

- Proposed Board Motion to Grant Suspensions of the 2017 Annual Inspection for the Western Tidewater Regional Jail, Northern Neck Regional Jail, Highland County Lockup, Alleghany Regional Jail and Page County Jail.

Suggested Motion - The Board of Corrections, in recognition of the outstanding achievement of 100% compliance with standards, approves the suspension of the 2017 annual inspection for the Western Tidewater Regional Jail, Northern Neck Regional Jail, Highland County Lockup, Alleghany Regional Jail and Page County Jail.

BOARD ACTION REQUIRED

- Proposed Board motion to Grant/Deny appeal requested by RSW Regional Jail for Standards

RSW Regional Jail received an unannounced inspection February 22-23, 2017. The following three (3) Life, Health, Safety standards were found deficient:

- **6VAC-15-40-390 LHS:** Documentation failed to support all security staff were current in First Aid and CPR training.
- **APPEAL:** In 2015 one staff member was on leave for FMLA during the facility's training dates. He slipped through the cracks and did not receive the recertification. The other 119 security staff received training.

Suggested Motion – The Board of Corrections Grants/Denies the appeal request by RSW Regional Jail for Standard 6VAC-15-40-390 LHS.

- **6VAC-15-40-405 LHS:** Documentation failed to support all security staff were current in AED training.
- **APPEAL:** As with the above standard, the same security staff missed the training for the Automatic Defibrillator. The officer did have prior training in the AED. The standard only states that staff will be trained in the use of the AED and there is no expiration date.

Suggested Motion – The Board of Corrections Grants/Denies the appeal request by RSW Regional Jail for Standard 6VAC-15-40-405 LHS.

- **6VAC-15-40-1100 LHS:** Documentation failed to support fire inspections were done every 12 months as required by standard. Last inspection dated 12/2015.
- **APPEAL:** The Fire Marshal conducted a fire inspection in April 2016, however the report was never sent to us. Therefore we did not have it on file at the time of the inspection. On February 24, 2017 the Fire Marshal provided the facility with the 2016 documentation.

Suggested Motion – The Board of Corrections Grants/Denies the appeal request by RSW Regional Jail for Standard 6VAC-15-40-1100 LHS.

9. NORTHWESTERN REGIONAL JAIL

BOARD ACTION REQUIRED

- Proposed Board Motion to Approve/Disapprove to allow the Northwestern Regional Jail to proceed with its renovation by submitting this project as a Minor Renovation Project.

Suggested Motion- The Board of Corrections grants a modification of Standard 6VAC15-80-160, Minor Renovation Project, of the Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994, to allow the Northwestern Regional Jail to proceed with its renovation by submitting this project as a Minor Renovation Project. This approval of modification shall not be construed as a future variance to Board Standards 6VAC15-80-160 for this facility or as a current or future variance for any other facility.

- Proposed Board Motion to Grant/Deny a waiver for the Northwestern Regional Jail plans to proceed with its renovation without performing a Value Management Analysis.

Suggested Motion- The Board of Corrections grants a waiver of Standard 6VAC15-80-211, Value Management Analysis, of the Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994, to allow the Northwestern Regional Jail to proceed with its renovation without performing a Value Management Analysis. This approval of waiver shall not be construed as a future variance to Board Standards 6VAC15-80-211 for this facility or as a current or future variance for any other facility.

- Proposed Board Motion to Approve/Disapprove the Northwestern Regional Jail request for state funding for the upgrade of the security control system and the Kitchen floor of their existing facility and funding for reimbursement of up to 50% of the estimated eligible costs.

Suggested Motion – The Board of Corrections approves the Northwestern Regional Jail Authority’s request for state funding for the upgrades security control system in their facility. This approval recognizes a total eligible cost of \$2,397,831 of which up to 50% or \$1,198,916 would be eligible for State reimbursement. Such reimbursement is subject to availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994 and Sections 53.1-80 through 82 of the Code of Virginia.

10. SOUTHSIDE REGIONAL JAIL

BOARD ACTION REQUIRED

- Proposed Board Motion to Grant/Deny a waiver for the Southside Regional Jail plans to proceed with its renovation without performing a Value Management Analysis.

Suggested Motion- The Board of Corrections grants a waiver of Standard 6VAC15-80-211, Value Management Analysis, of the Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994, to allow the Southside Regional Jail to proceed with its renovation without performing a Value Management Analysis. This approval of waiver shall not be construed as a future variance to Board Standards 6VAC15-80-211 for this facility or as a current or future variance for any other facility.

- Proposed Board Motion to Approve/Disapprove the Southside Regional Jail request for state funding for the improvement and upgrade to the security doors in their facility and reimbursement of up to 50% of the estimated eligible costs.

Suggested Motion – The Board of Corrections approves the Rockbridge Regional Jail Authority’s request for state funding for the improvement and upgrade to the security doors in their facility. This approval recognizes a total eligible cost of \$169,450 of which up to 50% or \$84,725 would be eligible for State reimbursement. Such reimbursement is subject to availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994 and Sections 53.1-80 through 82 of the Code of Virginia.

11. Closed Session

12. Additional Items for Discussion/Board Member Comment

13. Future Meeting Dates:

May 17, 2017
July 19, 2017
September 20, 2017
October 18, 2017
November 15, 2017

Adjournment