

VIRGINIA BOARD OF VETERINARY MEDICINE
VETERINARY ESTABLISHMENT INSPECTIONS COMMITTEE
MEETING MINUTES
April 20, 2022

TIME AND PLACE: A meeting of the Veterinary Establishment Inspections Committee (Committee) was called to order at 1:11 p.m. at the Department of Health Professions (DHP), Perimeter Center, 2nd Floor Conference Center, Training Room 1, 9960 Mayland Drive, Henrico, Virginia 23233.

PRESIDING OFFICER: Tregel Cockburn, DVM, Board President, Committee Chair

COMMITTEE MEMBERS PRESENT: Tom Massie, DVM, Board Member
Wendy Ashworth, DHP Senior Inspector

MEMBERS NOT PRESENT: Heather Carter, LVT
Jason Bollenbeck, DVM, Virginia Veterinary Medical Association

STAFF PRESENT: Kelli Moss, Deputy Executive Director
Heather Pote, Senior Discipline Case Specialist
Melissa Moore, Discipline Case Administrator
Taryn Singleton, LVT, Discipline Case Specialist for Inspections
Kelly Gottschalk, DVM, Veterinary Review Coordinator

CALL TO ORDER & QUORUM: Dr. Cockburn welcomed attendees and asked Committee members and staff to identify themselves. With three members of the Committee present, a quorum was established. Dr. Cockburn read the Department of Health Professions' Mission Statement.

ORDERING OF AGENDA: No changes were made to the agenda.

PUBLIC COMMENT: No public comment was received.

APPROVAL OF MINUTES: The minutes from the February 11, 2022, meeting were approved as presented.

DISCUSSION ITEMS: **Draft Guidance Document for VIC**

Ms. Moss and staff presented the final draft of the Guidance Document for Veterinarians-in-Charge, and asked the Committee to consider recommending that the full Board adopt this document as presented, or direct staff to incorporate amendments made by the Committee to present to the Committee at the next meeting. The Committee discussed and recommended additional amendments to the draft document.

Dr. Massie moved to direct staff to amend the draft VIC Guidance Document as discussed to present to the Committee at its next meeting. The motion was seconded by Ms. Ashworth and carried unanimously.

18 VAC 150-20-195(B) Recordkeeping and 18 VAC 150-20-10 Definitions

Ms. Moss and staff provided information for the Committee to review and discuss the drafted amendment on medical recordkeeping for “agricultural” animals.

Ms. Moss asked the Committee consider amending the Board’s definitions of animal classifications to clarify recordkeeping requirements, and the Committee agreed to do so.

Dr. Gottschalk presented proposed amendments to the definitions of different classifications of animals under 18 VAC 150-20-10 for the Committee’s consideration to include updating “companion” and “agricultural” animals, and adding a separate classification for equidae.

Dr. Massie moved that the Committee recommend to the full Board to accept the definitions of agricultural animals, companion animals and equidae under 18 VAC 150-20-10, as presented. The motion was seconded by Ms. Ashworth and carried unanimously.

The Committee then considered the drafted amendments to recordkeeping requirements, and discussed minor changes needed for clarification. Dr. Massie moved that the Committee recommend to the full Board to accept the changes as presented with the Committee’s changes. The motion was seconded by Ms. Ashworth and carried unanimously.

18 VAC 150-20-201(A)

Ms. Moss clarified that the previous minutes on February 11, 2022 mislabeled this regulation as subsection (B), but the correct subsection is (A).

Ms. Moss and staff provided information for the Committee to review and discuss clarifying standards for agricultural or equine ambulatory practice under ambulatory establishments. She requested the Committee allow staff additional time to research and draft proposed amendments.

Dr. Massie moved that the staff continue research this topic to present proposed amendments at its next meeting. The motion was seconded by Ms. Ashworth and carried unanimously.

Inspection Guidelines

Ms. Singleton presented to the Committee preliminary findings that identified logistical and safety concerns with conducting virtual or focused inspections of veterinary establishments. Ms. Moss requested additional time to gather more data before presenting guidelines for inspection frequency and type for the Committee’s consideration. The

Committee agreed that the staff will continue research on the practicality of focused and virtual inspections.

Guidance Document 76-21.2.1 Veterinary Establishment Inspection Report

Ms. Moss and staff provided information for the Committee to review and discuss the draft of the inspection report.

Ms. Singleton presented for the Committee's consideration corrections and updates to the demographics page and proposed changing "facility" to "establishment" throughout the report.

Dr. Massie moved to accept the corrections and updates as presented. The motion was seconded by Ms. Ashworth and carried unanimously.

Ms. Singleton presented three additional categories for proposed changes to this report, including consolidating related regulations, adding guidance to regulations where none currently exists, and amending the point values to more accurately reflect deficiencies. She reported that this review is ongoing and proposed changes will be presented at the next Committee meeting. The Committee agreed that the categories as presented are appropriate to amend and directed staff to present the proposed changes at its next meeting.

NEW BUSINESS:

Guidance Document 150-8 Disposition of Cases Involving Practicing on an Expired License or Registration

Dr. Cockburn reported that staff have requested consideration of amendments to this document to align the reinstatement requirements for establishments with those of licensees. Ms. Moss provided information that the current requirement to reinspect a registration that has lapsed for 31 days or more is overly burdensome and does not enhance safety of the patients or the public. She requested the Committee to consider increasing the allotted grace period for renewal of veterinary establishments to 90 days and direct staff to draft amendments to Guidance document 150-8 to present at the Committee's next meeting.

Ms. Ashworth moved that the Committee extend the grace period for renewal of veterinary establishment registrations, and direct staff to present an amended document at its next meeting. The motion was seconded by Dr. Massie and motion carried unanimously.

NEXT MEETING:

Ms. Moore informed the Committee that the next meeting is scheduled for May 20, 2022 at 1:00 p.m.

ADJOURNMENT:

With all business concluded, the meeting adjourned at 3:49 p.m.