

**VIRGINIA BOARD OF VETERINARY MEDICINE  
MINUTES OF FULL BOARD  
DEPARTMENT OF HEALTH PROFESSIONS  
BOARD ROOM 4  
HENRICO, VA  
July 9, 2019**

- TIME AND PLACE:** The Board of Veterinary Medicine (Board) was called to order at 9:06 a.m., at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Henrico, Virginia.
- PRESIDING OFFICER:** Steven B. Karras, D.V.M., President
- MEMBERS PRESENT:** Tregel M. Cockburn, D.V.M.  
Ellen G. Hillyer, D.V.M.  
Autumn N. Halsey, L.V.T.  
Mark A. Johnson, D.V.M.  
Bayard A. Rucker, III, D.V.M.  
Mary Yancey Spencer, J.D., Citizen Member
- MEMBERS NOT PRESENT:** All members were present.
- QUORUM:** With seven members of the Board present, a quorum was established.
- STAFF PRESENT:** David E. Brown, D.C., Director  
Leslie L. Knachel, Executive Director  
Charis Mitchell, Assistant Attorney General, Board Counsel  
Kelli Moss, Deputy Executive Director  
Anthony C. Morales, Licensing Operations Manager  
Elaine Yeatts, Senior Policy Analyst  
Melody Morton, Inspections Manager, Enforcement Division  
Lena Moore, Administrative Assistant
- OTHERS PRESENT:** Robin Schmitz, Virginia Medical Association of Virginia (VVMA)  
Taryn Singleton, Virginia Association of Licensed Veterinary Technicians (VALVT)  
Carolynn Bissett, Virginia Department of Agriculture and Consumer Services (VDACS)  
Ed Fallin, D.V.M., Veterinary Referral and Critical Care (VRCC)  
Michael McIntyre  
Nancy McIntyre  
Laura Pefrella
- ORDERING OF AGENDA:** No changes were made to the agenda.
- PUBLIC COMMENT:** Dr. Fallin spoke on the effects of USP800 on veterinary practices. He feels that many of the practitioners will have difficulty complying with the requirements which become effective in December 2019. He indicated support for the Board to convene a committee to address the effects of USP requirements.
- APPROVAL OF MINUTES:** Dr. Rucker moved to approve the meeting minutes for the following meetings as presented:
- March 7, 2019 – Full Board Meeting
  - June 4, 2019 – Formal Hearing (Case Nos. 171134 & 170749)

The motion was seconded and carried.

**DIRECTOR'S REPORT:**

Dr. Brown provided an update on agency activities including the roll out of updates to the main DHP website. He indicated that veterinary medicine's website will be updated in the near future.

Dr. Brown and Ms. Knachel presented Dr. Johnson with a plaque recognizing and thanking him for his eight years of service on the Board.

**LEGISLATIVE/REGULATORY UPDATE:**

**Legislative Update**

Ms. Yeatts provided a brief summary of the 2019 legislation that directly and indirectly affected the Board of Veterinary Medicine.

**Adoption of Exempt Regulatory Action (SB1653 and 18VAC150-20-190)**

Ms. Yeatts requested that the Board consider adoption of final regulations as an exempt action to conform the second enactment clause of SB1653 on maintenance of drug records and reconciliation.

Ms. Halsey moved to adopt the final regulations as presented.

The motion was seconded and carried.

Ms. Knachel requested that the Board consider providing a specific time period for education about the new maintenance of drug records and reconciliation. As previously done with new regulatory requirements, she commented that the inspectors could note the violation without it contributing to the points used to determine disciplinary actions.

Dr. Johnson moved to direct board staff to note a violation for this requirement and exempt the violation from point contribution until July 1, 2020.

The motion was seconded and carried.

**DISCUSSION ITEMS:**

**Veterinary Establishment Inspection Update – Ms. Knachel/Melody Morton**

Ms. Knachel introduced Lena Moore who is college student working with the Board as an administrative assistant during the summer. She has been assigned the project of updating the Veterinary Establishment Inspection Report into a new electronic format.

Ms. Morton provided an update on veterinary establishment inspections. She indicated that the virtual inspections performed electronically are proving to be an efficient means for conducting certain types of inspections. She stated that a new inspector has started in the Fredericksburg region and that the Southwest inspector will be retiring in the near future.

**Guidance Document Update 150-13**

Ms. Yeatts requested that this item be moved to later in the agenda.

**PMP Frequently Asked Questions**

Ms. Knachel stated that the PMP FAQs, when were initially developed, were logistical in nature. However, recent updates necessitate the Board consider adopting the document as guidance.

Ms. Spencer moved to adopt as presented the FAQs of PMP as a new guidance document.

The motion was seconded and carried

#### **USP800**

Ms. Knachel recommended that the Board form an Ad Hoc Committee pertaining to USP requirements and the practice of veterinary medicine in Virginia.

Dr. Johnson moved to establish an Ad Hoc Committee to study the USP800 changes.

The motion was seconded and carried.

Dr. Karras will appoint committee members.

#### **Guidance Document Update 150-13**

Ms. Yeatts provided a new draft at the meeting of updates to 150-13. She reviewed the updates included information on gabapentin being classified as a Schedule V controlled substance in Virginia and the recordkeeping requirements for feline buprenorphine and canine butorphanol.

Dr. Cockburn moved to adopt the new draft Guidance Document 150-13 as presented.

The motion was seconded and carried

#### **Enforcement Presentation**

Ms. Knachel informed the Board that Ms. Schmitz was delayed at another meeting and asked for this item to be moved to later in the agenda

**BOARD MEMBER TRAINING:** Ms. Moss provided a presentation on the use of electronic equipment in the disciplinary process.

**DISCUSSION ITEM:** Ms. Schmitz provided an overview of the Enforcement Unit and complaint investigation procedures.

**BOARD COUNSEL REPORT:** Ms. Mitchell had nothing to report.

**PRESIDENT'S REPORT:** Dr. Karras reported on his participation on the AAVSB Member Services Think Tank Committee. He will be attending the AAVSB's annual meeting in September.

**BOARD OF HEALTH PROFESSIONS' REPORT:** Dr. Johnson provided a report on the recent activities of the Board of Health Professions.

#### **STAFF REPORTS:**

##### **Executive Director's Report**

Ms. Knachel reported on the following:

- Board statistics;
- Drs. Karras and Cockburn and Ms. Knachel will be attending the AAVSB annual meeting in September; and
- Outreach activities.

**Discipline Report – Ms. Moss**

Ms. Moss provided an overview of the caseload statistics.

**NEW BUSINESS:**

No New Business was presented.

**NEXT MEETING:**

Dr. Karras announced that the next full board meeting is scheduled for October 31, 2019.

**ADJOURNMENT:**

Dr. Karras thanked Dr. Johnson, Ms. Spencer and Ms. Halsey, the Board members whose terms are expiring, for their service.

The meeting adjourned at 10:54 a.m.



Steven B. Karras, D.V.M  
Chair

Date

10.31.19



Leslie L. Knachel, M.P.H  
Executive Director

Date

October 31, 2019