

**VIRGINIA BOARD OF VETERINARY MEDICINE
DEPARTMENT OF HEALTH PROFESSIONS
HENRICO, VA
FORMAL HEARING MINUTES
OCTOBER 23, 2013**

CALL TO ORDER: A quorum of the Board of Veterinary Medicine was called to order at 1:15 p.m. at the Department of Health Professions, Henrico, VA.

PRESIDING OFFICER: Taryn Singleton, LVT, President

MEMBERS PRESENT: Kelly Gottschalk, DVM
Constance Pozniak, DVM
Bayard Rucker, DVM
Carole Stadfield

QUORUM: With five members of the Board present, a quorum was established.

STAFF PRESENT: Leslie Knachel, Executive Director
Terri Behr, Operations Manager
Brandy Gasparotto, Administrative Assistant
Cynthia Gaines, Administrative Proceedings Division
Charis Mitchell, Esq., Assistant Attorney General
Corrie Tillman Wolf, Esq., Assistant Attorney General

OTHERS PRESENT: John Conrad, Esq.
Andrea Peagram, CR, Court Reporter
Sheila Hunt, Source
Gary Hunt, Source
Ron Houser, Enforcement
Paul Dalby, Enforcement
Richard P. Suess, Jr., DVM

MATTER SCHEDULED: **Catherine Reiss, DVM**
License No.: 0301202436
Case No.: 144840

Dr. Reiss appeared before the Board in accordance with a Notice of Formal Hearing and Statement of Particulars dated September 26, 2013. Dr. Reiss was represented by counsel, John Conrad, Esq.. Corrie Tillman Wolf, Esq., Assistant Attorney General, represented the Commonwealth. Charis Mitchell was legal counsel for the Board. Sheila Hunt, Ron Houser and Richard Suess,

DVM were witnesses for the Board. The proceedings were recorded by a certified court reporter, Andrea Peagram, CR, with Crane-Snead & Associates, Inc.

CLOSED SESSION:

On properly seconded motion by Dr. Pozniak, the Board recessed Open Session and convened in Closed Session pursuant to §2.2-3711(A)(28) of the Code for the purpose of deliberation to reach a decision in the matter of **Catherine W. Reiss, DVM**. Additionally, it was moved that Charis Mitchell and Leslie Knachel attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

On properly seconded motion by Dr. Pozniak, the Board voted unanimously to dismiss the case.

ADJOURNMENT:

The Formal Hearing adjourned at 7:00 p.m.

Taryn L. Singleton, LVT –President

Leslie L. Knachel, MPH, Executive Director