

UNAPPROVED DRAFT
BOARD OF VETERINARY MEDICINE
INFORMAL CONFERENCE
NOVEMBER 15, 2011
DEPARTMENT OF HEALTH PROFESSIONS
HENRICO, VA

- CALL TO ORDER:** An Informal Conference before a Special Conference Committee (SCC) of the Board was called to order at 10:10 a.m.
- MEMBERS PRESENT:** James DeBell, DVM – Chair
Taryn Singleton, LVT
- STAFF PRESENT:** Carol Stamey, Operations Manager
Brandy Gasparotto, Administrative Assistant
Peter Opper, Administrative Proceedings Division
- MATTER SCHEDULED:** **STEPHEN P. SCHIFFER, DVM**
License #: 0301005264
Case No. - 138539
- DISCUSSION:** Dr. Schiffer did not appear before the SCC in accordance with a Notice of Informal Conference dated October 21, 2011. Dr. Schiffer was not represented by counsel. The SCC continued with the Informal Conference in Dr. Schiffer's absence and fully discussed the allegations contained in the notice.
- CLOSED SESSION:** On properly seconded motion by Ms. Singleton, the SCC recessed Open Session and convened in Closed Session pursuant to §2.2-3711(A)(28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter regarding **Stephen P. Schiffer, DVM**. Additionally, it was moved that Peter Opper, Administrative Proceedings Division and Carol Stamey, Operations Manager, attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the SCC in its deliberations. Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the SCC reconvened in open session and announced its decision.

DECISION:

Based upon discussion of the case and the absence of Dr. Schiffer, the Committee voted to offer Dr. Schiffer another opportunity to sign a Consent Order with a \$250 monetary penalty and to obtain fifteen hours of continuing education in clinical veterinary medicine. This case will proceed to a Formal Hearing if Dr. Schiffer does not sign the Consent Order. The hearing adjourned at 10:25 a.m.

James DeBell, DVM

Leslie L. Knachel, MPH, Executive Director for the Board