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**Call to Order – John Salay, LCSW, Board Chair**

- Welcome and Roll Call
- Mission of the Board
- Emergency Egress Procedures
- Adoption of Agenda

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**Approval of Minutes**

- Board Meeting – December 6, 2019\*

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**Public Comment**

*The Board will receive public comment related to agenda items at this time. The Board will not receive comment on any pending regulation process for which a public comment period has closed or any pending or closed complaint or disciplinary matter.*

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**Agency Director Report - David E. Brown, DC**

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**Chair Report – John Salay**

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**Legislation and Regulatory Report – Elaine Yeatts, DHP, Sr. Policy Analyst**

- Report on 2020 General Assembly
- Report on Status of Regulatory Actions
- Recommendations from Regulatory Committee\*
- Amendment to 18VAC140-20-51 [deleting (B)(3)] ^

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**Board Counsel Report – James Rutkowski, Assistant Attorney General**

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**Staff Reports**

- Executive Director’s Report – Jaime Hoyle, JD., Executive Director, Boards of Counseling, Psychology, and Social Work
  - BSU End of Year Report
  - Financials
  - Upcoming ASWB Meetings
- Board Office Report – Latasha Austin, Licensing and Operations Manager, Board of Social Work
- Discipline Report – Jennifer Lang, Deputy Executive Director, Boards of Counseling, Psychology, and Social Work
- Licensing Unit Report – Charlotte Lenart, Licensing Deputy Director, Boards of Counseling, Psychology and Social Work

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**Next Meeting Dates:**

- Regulatory: June 4, 2020
- Full Board: June 5, 2020

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## Meeting Adjournment

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## Probable Cause Review

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\*Indicates a Board vote is required.

This information is in **DRAFT** form and is subject to change. The official agenda and packet will be approved by the Board at the meeting. One printed copy of the agenda and packet will be available for the public to view at the meeting pursuant to Virginia Code Section 2.2-3707(F).



# Meeting Minutes

December 6, 2019

**THE VIRGINIA BOARD OF SOCIAL WORK  
QUARTERLY BOARD MEETING MINUTES  
Friday, December 6, 2019**

The Virginia Board of Social Work ("Board") convened a meeting at 10:00 a.m. on Friday, December 6, 2019 at the Department of Health Professions, 9960 Mayland Drive, Henrico Virginia, in Board Room 1.

**PRESIDING OFFICER:** John Salay, L.C.S.W., Chair

**COMMITTEE MEMBERS PRESENT:** Canek Aguirre, Citizen Member (*joined meeting at 10:18am*)  
Maria Eugenia del Villar, L.C.S.W.  
Michael Hayter, L.C.S.W., C.S.A.C.  
Dolores Paulson, L.C.S.W., Ph.D.  
Joseph Walsh, L.C.S.W., Ph.D.

**COMMITTEE MEMBERS ABSENT:** Angelia Allen, Citizen Member  
Jamie Clancey, LC.S.W.  
Gloria Manns, L.C.S.W.

**BOARD STAFF PRESENT:** Latasha Austin, Licensing Manager  
Jaime Hoyle, J.D., Executive Director  
Jennifer Lang, Deputy Executive Director- Discipline  
Charlotte Lenart, Deputy Executive Director- Licensing

**OTHERS PRESENT:** Elaine Yeatts, Senior Policy Analyst, Department of Health Professions  
David E. Brown, D.C., Director, Department of Health Professions  
Barbara Allison-Bryan, M.D., Chief Deputy Director, Department of Health Professions

**BOARD COUNSEL PRESENT:** James E. Rutkowski, Assistant Attorney General

**IN THE AUDIENCE:** Dwight Hymans, Chief Operating Officer, Association of Social Work Boards (ASWB)  
Sue Klaas, Department of Medical Assistance Services (DMAS)

**CALL TO ORDER:**  
Mr. Salay called the meeting to order at 10:03 a.m.

**ROLL CALL/ESTABLISHMENT OF A QUORUM:**  
Mr. Salay requested a roll call. Ms. Austin announced that five members of the Board were present at roll call; therefore, a quorum was established.

**MISSION STATEMENT:**  
Mr. Salay read the mission statement of the Department of Health Professions, which was also the mission statement of the Committee and Board.

**EMERGENCY EGRESS:**  
Mr. Salay announced the Emergency Egress procedures.

**ADOPTIONS OF AGENDA:**  
Upon a motion by Dr. Walsh, which was properly seconded by Mr. Hayter, the agenda was adopted as received. The motion passed unanimously.

**APPROVAL OF MINUTES:**

Upon a motion by Dr. Walsh, which was properly seconded by Mr. Hayter, the meeting minutes from the Quarterly Board Meeting held on September 20, 2019 were approved as written. The motion passed unanimously.

**PUBLIC COMMENT:**

No public comment was provided.

**AGENCY REPORT:**

Dr. Brown reported that the Board member training held in October was successful. He reported that the survey conducted regarding the training indicated that the training was well received.

Dr. Brown informed the Board that the Agency continues to work on updating the Agency website, which will make it easier for new applicants and renewals to navigate. The Board's website should be one of the next to be updated. Dr. Brown solicited the Board Members help to review the website and provide suggestions and feedback to Board staff.

Dr. Allison-Bryan informed the Board about the new enhanced and improved security measures for the building. The Agency has implemented new security measures in response to recent assessments by the Henrico County Police and the Virginia State Police. All visitors now entering the building must show identification and must sign-in at the security desk in the front lobby. The Agency has issued all Board members temporary badges that will give them access to the Conference Center level of the building. More changes and updates to improve security in the building are forthcoming.

**BOARD CHAIR REPORT:**

Mr. Salay reported on the ASWB annual meeting. Mr. Salay reported that former Board chair, Yvonne Hayes ran for an office but unfortunately did not win. Mr. Salay also reported that ASWB has taken new security measure for the tests that they administer.

Mr. Salay requested that Mr. Hymans share with the Board information that was provided at the Annual Meeting regarding Board consolidation. Mr. Hymans informed the Board that there is an on-going trend for Board consolidation. As an example, in some states the Boards of Counseling and Psychology may consolidate as one Board instead of two independent Boards. Mr. Hymans indicated that ASWB's preference is that Boards of Social Work remain as an independent Board. ASWB feels Boards work better when they have subject matter experts on their Boards.

**LEGISLATION & REGULATORY ACTIONS:*****Status of Regulatory Action***

- Ms. Yeatts informed the Board that there have been some updated to the Regulatory Actions since the November 20<sup>th</sup> chart that was provided in the agenda packet.
  - The action related to Conversion Therapy is now at the Secretary's Office.
  - The action to change the return check fee will become effective February 6, 2020.
- Ms. Yeatts informed the Board that as of date one bill relating to the Board of Social Work has been introduced to the 2020 General Assembly Session, Senate Bill No. 53. At this time Ms. Yeatts is not sure of the intent of the bill as the Board already has requirements for licensure by endorsement. Ms. Yeatts informed the Board that Senator Stanley's office has been contacted, but as of date no response has been received (**See Attachment 1**)

**BOARD COUNSEL'S REPORT:**

Mr. Rutkowski informed the Board about a case currently in Federal Court in Maryland regarding Conversion Therapy. Mr. Rutkowski advised the Board that the decision on this matter may have some effect on how Virginia handles matters regarding Conversion Therapy.

**COMMITTEE REPORTS:**

- *Board of Health Professions Report*

Mr. Salay shared with the Board how at the recent meeting held, a PowerPoint presentation was presented on the Sanction Reference Point (SRP) Worksheets and how Board Members should use them.

- *Regulatory Committee Report*

Dr. Walsh informed the Board that the Committee convened on Thursday, December 5, 2019 and that the Committee had no recommendation at this time. Dr. Walsh informed the Board that there was a lot of discussion regarding the scope of practice for a LMSW and if the LMSW license should be a prerequisite for licensure as a LCSW. Dr. Walsh informed the Board that the Committee feels that the scope of practice for a LMSW needs to be better defined and that there should be a clearer pathway to licensure. Dr. Walsh also informed the Board that the Committee has been discussing providing better resources to supervisors for supervision training. The Committee also continues to work on clarifications within the regulations as well as expansion of regulations related to boundary issues.

Mr. Salay requested that Mr. Hymans provide some insight about what the ASWB Model Laws regarding the Scope of Practice for a LMSW. Mr. Hymans advised the Board that the ASWB Model Law was not created by ASWB but was created by a Committee of representatives from different jurisdictions and Boards. Mr. Hymans also advised that ASWB recognizes that not every state will be able to comply with the Model Law.

Dr. Walsh added that the Committee is struggling with the issue that a LMSW can work independently as a generalist, but cannot if they are practicing clinically. The question was asked what would be the purpose to require a LMSW as a prerequisite for licensure as a LCSW? What would be gained by requiring them to have this license and be required to take an additional exam? Dr. Brown pointed out that the Board needs to make sure they are not looking at creating barriers that would make it harder for persons to enter into the workforce.

Dr. Walsh informed the Board that at the next Regulatory Committee Meeting, the Committee will discuss Exceptions in the Code and suggested adoptions from 301 of the Model Code.

#### **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Hoyle gave the financial report for the Board of Social Work. A copy of the report given was included in the agenda packet. Ms. Hoyle also reported that Charlotte Lenart has been promoted from the Licensing Manager for the Board of Counseling to the Deputy Executive Director for the Boards of Counseling, Psychology and Social Work.

#### **DISCIPLINE REPORT:**

Ms. Lang reported on the disciplinary statistics for the Board of Social Work. A copy of the report given was included in the agenda packet.

#### **LICENSING MANAGER'S REPORT:**

Ms. Austin reported on the licensing and examination statistics for the Board of Social Work. A copy of the report given was included in the agenda packet.

#### **LICENSING UNIT REPORT:**

Ms. Lenart informed the Board that she will be looking at the application process for Registration of Supervision by Initial Registration and by Add/Change to see what updates and changes can be made to streamline the process. Ms. Lenart reported that she will have an update on what changes have been made at the next meeting. Ms. Lenart also updated the Board on the actions currently underway for the Boards of Counseling and Psychology. **(See Attachment 2)**

#### **NEXT MEETING:**

Mr. Salay announced that the next Quarterly Board Meeting would occur on March 13, 2020 at 10:00am.

#### **ADJOURNMENT:**

Mr. Salay adjourned the December 6, 2019 Quarterly Board meeting at 11:45 a.m.

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John Salay, L.C.S.W., Chair

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Jaime Hoyle, Executive Director

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2020 SESSION

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**SENATE BILL NO. 53**  
Offered January 8, 2020  
Prefiled November 18, 2019

*A BILL to amend the Code of Virginia by adding a section numbered 54.1-3707.2, relating to Board of Social Work; licensure by endorsement.*

Patron—Stanley

Referred to Committee on Rehabilitation and Social Services

**Be it enacted by the General Assembly of Virginia:**  
**1. That the Code of Virginia is amended by adding a section numbered 54.1-3707.2 as follows:**  
**§ 54.1-3707.2. Licensure by endorsement.**

*The Board may issue a license by endorsement to an applicant to practice social work if the applicant has been licensed to practice social work under the laws of another state, the District of Columbia, or a United States possession or territory, and, in the opinion of the Board, the applicant meets the qualifications required of licensed social workers in the Commonwealth. The Board shall establish in regulations the requirements for licensure by endorsement.*

INTRODUCED

SB53

11/18/19 17:35





# COMMONWEALTH of VIRGINIA

## Department of Health Professions

David E. Brown, D.C.  
Director

Perimeter Center  
9960 Mayland Drive, Suite 300  
Henrico, Virginia 23233-1463

[www.dhp.virginia.gov](http://www.dhp.virginia.gov)  
TEL (804) 367-4400  
FAX (804) 527-4475

### MEMORANDUM

**To:** Members of the Board of Counseling

**From:** Charlotte Lenart, Deputy Executive Director Report

**RE:** Deputy Director Licensing Report

**Date:** December 6, 2019

In my new role as the Deputy Executive Director for Licensing, I will provide support to Ms. Hoyle for the Boards of Counseling, Psychology and Social Work by managing and coordination licensing processes and staff, providing support and suggestions for the regulatory processes and represent the Boards at outside conferences and meeting when Ms. Hoyle has a conflict. For those who do not know, I was with the Board of Social Work for approximately 5 years before becoming the licensing manager for the Board of Counseling.

I would like to share a quick snap shot of issues and Items from Psychology and Counseling.

Psychology: (4 actions underway with 1 scheduled to be published)

1. Exam changes – the ASPPB recently added a part 2 to the examination to assess competency. Currently the EPPP Part 1 tests knowledge whereas part 2 will test and access competency. The Board decided not be an early adopter of the part 2 exam but will revisit this next year.
2. Master's Level Psychology licensure – APA is studying a move toward accrediting master level psychology programs. The Board agreed to research and to conduct a stakeholders meeting with graduate and doctorate programs to discuss this issue and the EPPP part 2 exam.
3. Renewal fee reduction for 2020.
4. Discussion on the PSYPACT which was created to help facilitate telehealth and temporary in-person, face-to-face practice of psychology across jurisdictional boundaries. The Board will move forward with being a member of the PSYPACT in the future.
5. Utilize and implement the ASPPB PLUS system which is an online management system. This system will allow applicants to bank their information and help in the pursuit of mobility.
6. Regulations regarding conversion therapy – same as SW
7. Proposed Periodic Reviews of the regulations are ongoing and the Board will adopt



# COMMONWEALTH of VIRGINIA

## Department of Health Professions

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Counseling: (10 current action 1 scheduled to be published and 4 actions that became effective within the last 90 days)

1. QMHP and PEER Regulations changed on November 13, 2019. Allowing for foreign degrees to be considered, amending the definition of QMHP-C (up to the age of 22) requiring NPDB, reducing requirements for licensed occupational therapist and providing other clarifications. PEER changes included the required renewal ethics requirement from 1 to 2, requiring the NPDB and adding a provider for CE.
2. The Counseling Board now has clear authority to regulate QMHP-Trainees and recently adopted exempt action to reduce the fees for QMHP-Trainees and adopted fast track regulations to provide specific educational requirements for QMHP-trainees
3. Regulations allowing residents in counseling, marriage and family therapy and substance abuse treatment to hold a residency license will go into effect on 12/23/2019. I would be happy to answer any questions you may have on this change.
4. Periodic review for all LPC, LMFT, LSATP, CRP are underway
5. CSAC regulations updating requirements are pending at the Governor's office
6. CACREP requirements for LPC education requirements will be withdrawn
7. Conversion therapy – same as stage as Social Work
8. Adoption of final regulations to allow the acceptance of foreign degrees for LPC, LMFT and LPC.
9. Regulations were recently amended to allow doctoral practicum/internship hours to be counted toward residency without being registered with the Board.
10. Denied petitioners request for residents to bill directly for services.



# Legislation & Regulatory Report

- Chart of Regulatory Actions
- Report of 2020 General Assembly
  - Senate Bill No. 53
- Senate Joint Resolution No. 49
- Amendment to 18VAC140-20-51

**Agenda Item: Regulatory Actions - Chart of Regulatory Actions  
As of February 28, 2020**

Chapter		Action / Stage Information
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>Unprofessional conduct/practice of conversion therapy</u> [Action 5241] Proposed - At Secretary's Office for 94 days
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>Change in returned check fee</u> [Action 5388] Fast-Track - Register Date: 12/23/19 Effective: 2/6/20
[18 VAC 140 - 20]	Regulations Governing the Practice of Social Work	<u>Reduction in fees and elimination of supervised experience requirement for LBSW</u> [Action 5389] Fast-Track - Register Date: 1/20/20 Effective: 3/5/20

## Report of the 2020 General Assembly Board of Social Work

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**HB 347 Commonwealth's medical cannabis program; SHHR to convene work group to review & make recommendation.**

*Chief patron:* Davis

*Summary as passed House:*

**Tetrahydrocannabinol products; permits to process and dispense cannabidiol oil and THC-A oil.** Directs the Secretary of Health and Human Resources to convene a work group to review the Commonwealth's medical cannabis program and issues of critical importance to the medical cannabis industry and patients, including expansion of the medical cannabis program and the medical use of cannabis flowers, and to report its findings and recommendations, including any legislative recommendations, to the Governor, the Attorney General, and the Chairmen of the House Committee on Health, Welfare and Institutions and the Senate Committee on Education and Health no later than October 1, 2020.

**HB 386 Conversion therapy; prohibited by certain health care providers.**

*Chief patron:* Hope

*Summary as passed House:*

**Department of Health Professions; conversion therapy prohibited.** Prohibits any health care provider or person who performs counseling as part of his training for any profession licensed by a regulatory board of the Department of Health Professions from engaging in conversion therapy, as defined in the bill, with any person under 18 years of age and provides that such counseling constitutes unprofessional conduct and is grounds for disciplinary action. The bill provides that no state funds shall be expended for the purpose of conducting conversion therapy with a person under 18 years of age, referring a person under 18 years of age for conversion therapy, or extending health benefits coverage for conversion therapy with a person under 18 years of age.

**HB 471 Health professionals; unprofessional conduct, reporting.**

*Chief patron:* Collins

*Summary as passed House:*

**Health professionals; unprofessional conduct; reporting.** Requires the chief executive officer and the chief of staff of every hospital or other health care institution in the Commonwealth, the director of every licensed home health or hospice organization, the director of every accredited home health organization exempt from licensure, the administrator of every licensed assisted living facility, and the administrator of every provider licensed by the Department of Behavioral Health and Developmental Services in the Commonwealth to report to the Department of Health Professions any information of which he may become aware in his professional capacity that indicates a reasonable belief that a health care provider is in need of treatment or has been admitted as a patient for treatment of substance abuse or psychiatric illness that may render the health professional a danger to himself, the public or his patients, or that he determines, following review and any necessary investigation or consultation with the appropriate internal boards or committees authorized to impose disciplinary action on a health professional, indicates that there is a reasonable probability that such health professional may have engaged in unethical, fraudulent, or unprofessional conduct. Current law requires information to be reported if the information indicates, after reasonable investigation and consultation with the appropriate internal boards or committees authorized to impose disciplinary action on a health professional, a reasonable probability that such health professional may have engaged in unethical, fraudulent, or unprofessional conduct.

**HB 967 Military service members and veterans; expediting the issuance of credentials to spouses.**

*Chief patron:* Willett

*Summary as passed House:*

**Professions and occupations; expediting the issuance of credentials to spouses of military service members.** Provides for the expedited issuance of credentials to the spouses of military service members who are (i) ordered to federal active duty under Title 10 of the United States Code or (ii) veterans who have left active duty service within one year of the submission of an application to a board if the spouse accompanies the service member to the Commonwealth or an adjoining state or the District of Columbia. Under current law, the expedited review is provided more generally for active duty members of the military who are the subject of a military transfer to the Commonwealth. The bill also authorizes a regulatory board within the Department of Professional and Occupational Regulation or the Department of Health Professions or any other board in Title 54.1 (Professions and Occupations) to waive any requirement relating to

experience if the board determines that the documentation provided by the applicant supports such waiver. This bill incorporates HB 930.

**HB 1328 Offender medical and mental health information and records; exchange of information to facility.**

*Chief patron: Watts*

*Summary as passed House:*

**Exchange of offender medical and mental health information and records.** Provides that a health care provider who has been notified that a person to whom he has provided services within the last two years is committed to a local or regional correctional facility shall, upon request by the local or regional correctional facility, disclose to the local or regional correctional facility where the person is committed any information necessary to ensure the continuity of care of the person committed. The bill also provides protection from civil liability for such health care provider, absent bad faith or malicious intent.

**SB 53 Social workers; licensure by endorsement.**

*Chief patron: Stanley*

*Summary as passed Senate:*

**Board of Social Work; reciprocal licensing agreements.** Directs the Board of Social Work to pursue the establishment of reciprocal agreements with jurisdictions that are contiguous with the Commonwealth for the licensure of baccalaureate social workers, master's social workers, and clinical social workers. The bill provides that reciprocal agreements shall require that a person hold a comparable, current, unrestricted license in the other jurisdiction and that no grounds exist for denial based on the Code of Virginia and regulations of the Board.

**SB 633 Music therapy; definition of music therapist, licensure.**

*Chief patron: Vogel*

*Summary as passed Senate:*

**Music therapy; licensure.** Requires the Board of Social Work to adopt regulations establishing a regulatory structure to license music therapists in the Commonwealth and establishes an advisory board to assist the Board in this process. Under the bill, no person shall engage in the

practice of music therapy or hold himself out or otherwise represent himself as a music therapist unless he is licensed by the Board.

**SB 713 Art therapists and art therapy associates; definitions, licensure.**

*Chief patron:* McClellan

*Summary as passed Senate:*

**Board of Counseling; licensure of art therapists and art therapist associates.** Requires the Board of Counseling to adopt regulations establishing a regulatory structure to license art therapists and art therapist associates in the Commonwealth and establishes an advisory board to assist the Board in this process. Under the bill, no person shall engage in the practice of art therapy or hold himself out or otherwise represent himself as an art therapist or art therapist associate unless he is licensed by the Board.

**SB 760 Psychologists; licensure, permitted to practice in Psychology Interjurisdictional Compact.**

*Chief patron:* Deeds

*Summary as introduced:*

**Licensure of psychologists; Psychology Interjurisdictional Compact.** Authorizes Virginia to become a signatory to the Psychology Interjurisdictional Compact. The Compact permits eligible licensed psychologists to practice in Compact member states, provided that they are licensed in at least one member state. The bill has a delayed effective date of January 1, 2021, and directs the Board of Psychology to adopt emergency regulations to implement the provisions of the bill.

**SB 1046 Clinical social workers; patient records, involuntary detention orders.**

*Chief patron:* Deeds

*Summary as introduced:*

**Clinical social workers; patient records; involuntary detention orders.** Adds clinical social workers to the list of eligible providers that includes treating physicians and clinical psychologists who can disclose or recommend the withholding of patient records, face a malpractice review panel, and provide recommendations on involuntary temporary detention orders.

**SJ 49 Social workers; DHP to study need for additional, etc., workers.**



*Chief patron:* McClellan

*Summary as introduced:*

**Study; Department of Health Professions; need for additional micro-level, mezzo-level, and macro-level social workers and increased compensation; report.** Requests that the Department of Health Professions convene a work group, which shall include certain stakeholders listed in the bill, to (i) identify the number of social workers needed in the Commonwealth to adequately serve the population; (ii) identify opportunities for the Commonwealth's social work workforce to successfully serve and respond to increasing biopsychosocial needs of individuals, groups, and communities in areas related to aging, child welfare, social services, military and veterans affairs, criminal justice, juvenile justice, corrections, mental health, substance abuse treatment, and other health and social determinants; (iii) gather information about current social workers in the Commonwealth related to level of education, school of social work attended, level of licensure, job title and classification, years of experience, gender, employer, and compensation; (iv) analyze the impact of compensation levels on social workers' job satisfaction and performance, as well as its impact on the likelihood of other persons entering the profession and any complications to such compensation levels caused by student debt; and (v) make recommendations for additional sources of funding to adequately compensate social workers and increase the number of social workers in the Commonwealth.

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**SENATE BILL NO. 53**  
**AMENDMENT IN THE NATURE OF A SUBSTITUTE**  
**(Proposed by the Senate Committee on Education and Health**  
**on February 6, 2020)**  
**(Patron Prior to Substitute—Senator Stanley)**

*A BILL to direct the Board of Social Work to pursue the establishment of reciprocal agreements with jurisdictions that are contiguous with the Commonwealth for the licensure of social workers.*

**Be it enacted by the General Assembly of Virginia:**

*1. § 1. That the Board of Social Work shall pursue the establishment of reciprocal agreements with jurisdictions that are contiguous with the Commonwealth for the licensure of baccalaureate social workers, master's social workers, and clinical social workers. Reciprocal agreements shall require that a person hold a comparable, current, unrestricted license in the other jurisdiction and that no grounds exist for denial based on the Code of Virginia and regulations of the Board.*

**S E N A T E S U B S T I T U T E**

SB53S1

20105090D

SENATE JOINT RESOLUTION NO. 49

Offered January 8, 2020

Prefiled January 7, 2020

Requesting the Department of Health Professions to study the need for additional micro-level, mezzo-level, and macro-level social workers and increased compensation of such social workers in the Commonwealth. Report.

Patrons—McClellan; Delegate: Guzman

Referred to Committee on Rules

WHEREAS, social workers form society's social safety net and offer important services to individuals, families, groups, organizations, and the governmental agencies and political subdivisions of the Commonwealth, guided by special knowledge of social resources and systems, human capabilities, and the part that conscious and unconscious motivations play in determining human behavior; and

WHEREAS, social workers are trained to provide service and action to effect changes in human behavior, emotional responses, and social conditions by the application of the values, principles, methods, and procedures of the profession of social work; and

WHEREAS, social workers have demanding positions that entail increasing levels of required paperwork, large caseloads, and consistent difficulties with challenging clients, including increased safety risks; and

WHEREAS, salaries of social workers are, on average, among the lowest of all occupations in the United States, especially among social workers with a master's degree; and

WHEREAS, workforce challenges facing the social work profession include high student loan debt, lack of fair market compensation, translation of social work research to practice, social worker safety, a lack of state-level licensure policies and reciprocity agreements for social workers providing services across state lines and via telehealth, and a lack of diversity, all of which affect recruitment and retention of social workers and lower the level of services provided to clients; and

WHEREAS, in order to continue the successful growth and development of citizens of the Commonwealth through the practice of social work, it is essential that efforts be taken to ensure that an adequate number of social workers are available to provide services and that social workers are compensated in a manner that both rewards their work and encourages a long-term workforce; now, therefore, be it

RESOLVED by the Senate, the House of Delegates concurring, That the Department of Health Professions be requested to study the need for additional micro-level, mezzo-level, and macro-level social workers and increased compensation of such social workers in the Commonwealth.

In conducting its study, the Department of Health Professions shall convene a work group, which shall include representatives of the Virginia Chapter of the National Association of Social Workers, institutions of higher education with social work programs, the Department of Social Services, and local departments of social services. The work group shall (i) identify the number of social workers needed in the Commonwealth to adequately serve the population; (ii) identify opportunities for the Commonwealth's social work workforce to successfully serve and respond to increasing biopsychosocial needs of individuals, groups, and communities in areas related to aging, child welfare, social services, military and veterans affairs, criminal justice, juvenile justice, corrections, mental health, substance abuse treatment, and other health and social determinants; (iii) gather information about current social workers in the Commonwealth related to level of education, school of social work attended, level of licensure, job title and classification, years of experience, gender, employer, and compensation; (iv) analyze the impact of compensation levels on social workers' job satisfaction and performance, as well as its impact on the likelihood of other persons entering the profession and any complications to such compensation levels caused by student debt; and (v) make recommendations for additional sources of funding to adequately compensate social workers and increase the number of social workers in the Commonwealth. The Department of Health Professions shall enter into data sharing agreements with the Department of Social Services and other employers of social workers to enable the exchange of de-identified data necessary to comply with the directives set forth in this paragraph.

All agencies of the Commonwealth shall provide assistance to the Department of Health Professions for this study, upon request.

The Department of Health Professions shall complete its meetings by November 30, 2020, and shall submit to the Governor and the General Assembly an executive summary and a report of its findings and recommendations for publication as a House or Senate document. The executive summary and

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59 report shall be submitted as provided in the procedures of the Division of Legislative Automated  
60 Systems for the processing of legislative documents and reports no later than the first day of the 2021  
61 Regular Session of the General Assembly and shall be posted on the General Assembly's website.

Virginia.gov Agencies | Governor



**Agency** Department of Health Professions  
**Board** Board of Social Work  
**Chapter** Regulations Governing the Practice of Social Work [18 VAC 140 - 20]

**Action:** Reduction in fees and elimination of supervised experience requirement for LBSW

**Fast-Track Stage**

Action 5389 / Stage 8766

**Edit Stage** **Go to RIS Project**

Documents		
<b>Proposed Text</b>	1/21/2020 10:58 am	<a href="#">Sync Text with RIS</a>
<b>Agency Background Document</b>	9/24/2019	<a href="#">Upload / Replace</a>
<b>Attorney General Certification</b>	9/30/2019	
<b>DPB Economic Impact Analysis</b>	11/8/2019	
<b>Agency Response to EIA</b>	11/20/2019	<a href="#">Upload / Replace</a>
<b>Governor's Review Memo</b>	12/17/2019	
<b>Registrar Transmittal</b>	12/17/2019	

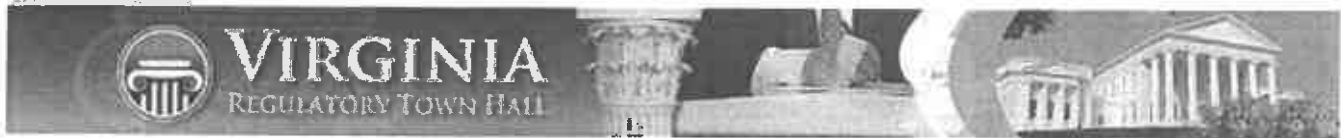
Status	
<b>Incorporation by Reference</b>	No
<b>Exempt from APA</b>	No, this stage/action is subject to article 2 of the <i>Administrative Process Act</i> and the standard executive branch review process.
<b>Attorney General Review</b>	Submitted to OAG: 9/24/2019 Review Completed: 9/30/2019 Result: Certified
<b>DPB Review</b>	Submitted on 9/30/2019 Economist: <a href="#">Jini Rao</a> Policy Analyst: <a href="#">Jeannine Rose</a> Review Completed: 11/8/2019 <i>DPB's policy memo is "Governor's Confidential Working Papers"</i>
<b>Secretary Review</b>	Secretary of Health and Human Resources Review Completed: 11/17/2019
<b>Governor's Review</b>	Review Completed: 12/17/2019 Result: Approved
<b>Virginia Registrar</b>	Submitted on 12/17/2019 <a href="#">The Virginia Register of Regulations</a> Publication Date: 1/20/2020 <a href="#">Volume: 36 Issue: 11</a>
<b>Comment Period</b>	Ended 2/19/2020 0 comments

<b>Effective Date</b>	3/5/2020
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Contact Information	
<b>Name / Title:</b>	Jaime Hoyle / <i>Executive Director</i>
<b>Address:</b>	9960 Mayland Drive Suite 300 Richmond, VA 23233-1463
<b>Email Address:</b>	<a href="mailto:jaime.hoyle@dhp.virginia.gov">jaime.hoyle@dhp.virginia.gov</a>
<b>Telephone:</b>	(804)367-4406 FAX: (804)527-4435 TDD: (-)

*This person is the primary contact for this chapter.  
This stage was created by Elaine J. Yeatts on 09/24/2019*

17



## Proposed Text

[highlight](#)

**Action:** Reduction in fees and elimination of supervised experience ...

**Stage:** Fast-Track

1/21/20 10:58 AM [latest] ▼

18VAC140-20-30

18VAC140-20-30. Fees.

A. The board has established fees for the following:

1. Registration of supervision	\$50
2. Addition to or change in registration of supervision	\$25
3. Application processing	
a. Licensed clinical social worker	\$165
b. LBSW	<del>\$115</del> <b>\$100</b>
c. LMSW	\$115
4. Annual license renewal	
a. Registered social worker	\$25
b. Associate social worker	\$25
c. LBSW	<del>\$65</del> <b>\$55</b>
d. LMSW	\$65
e. Licensed clinical social worker	\$90
5. Penalty for late renewal	
a. Registered social worker	\$10
b. Associate social worker	\$10
c. LBSW	\$20
d. LMSW	\$20
e. Licensed clinical social worker	\$30
6. Verification of license to another jurisdiction	\$25
7. Additional or replacement licenses	\$15
8. Additional or replacement wall certificates	\$25
9. Returned check	\$35
10. Reinstatement following disciplinary action	\$500

B. Fees shall be paid by check or money order made payable to the Treasurer of Virginia and forwarded to the board. All fees are nonrefundable.

C. Examination fees shall be paid directly to the examination service according to its requirements.

18VAC140-20-45

18VAC140-20-45. Requirements for licensure by endorsement.

A. Every applicant for licensure by endorsement shall submit in one package:

1. A completed application and the application fee prescribed in 18VAC140-20-30.

2. Documentation of active social work licensure in good standing obtained by standards required for licensure in another jurisdiction as verified by the out-of-state licensing agency. Licensure in the other jurisdiction shall be of a comparable type as the licensure that the applicant is seeking in Virginia.

3. Verification of a passing score on a board-approved national exam at the level for which the applicant is seeking licensure in Virginia.

4. Documentation of any other health or mental health licensure or certification, if applicable.

5. A current report from the U.S. Department of Health and Human Services National Practitioner Data Bank (NPDB).

6. Verification of:

a. Active practice at the level for which the applicant is seeking licensure in another United States jurisdiction for 24 out of the past 60 months;

b. Active practice in an exempt setting at the level for which the applicant is seeking licensure for 24 out of the past 60 months; or

c. Evidence of supervised experience requirements substantially equivalent to those outlined in 18VAC140-20-50 A 2 and A 3 and ~~18VAC140-20-60 C 2 and C 3.~~

7. Certification that the applicant is not the respondent in any pending or unresolved board action in another jurisdiction or in a malpractice claim.

B. If an applicant for licensure by endorsement has not passed a board-approved national examination at the level for which the applicant is seeking licensure in Virginia, the board may approve the applicant to sit for such examination.

18VAC140-20-60

18VAC140-20-60. Education and ~~experience~~ requirements for an LBSW or LMSW.

~~A. Education.~~ The applicant for licensure as an LBSW shall hold a bachelor's degree from an accredited school of social work. The applicant for licensure as an LMSW shall hold a master's degree from an accredited school of social work. Graduates of foreign institutions must establish the equivalency of their education to this requirement through the Foreign Equivalency Determination Service of the Council on Social Work Education.

~~B. Master's degree applicant.~~ An applicant who holds a master's degree may apply for licensure as an LMSW without documentation of supervised experience.

~~C. Supervised experience requirement for bachelor's degree applicants.~~ Supervised experience without prior written board approval will not be accepted toward licensure, except supervision obtained in another United States jurisdiction may be accepted if it met the requirements of that jurisdiction.

~~4. Registration.~~ Prior to the onset of supervision, an individual who proposes to obtain supervised experience in Virginia shall:



~~a. Register on a form provided by the board and completed by the supervisor and the supervised individual; and~~

~~b. Pay the registration of supervision fee set forth in 18VAC140-20-30.~~

~~2. Hours. Bachelor's degree applicants shall have completed a minimum of 3,000 hours of supervised post-bachelor's degree experience in casework management and supportive services under supervision satisfactory to the board. A minimum of one hour and a maximum of four hours of face-to-face supervision shall be provided per 40 hours of work experience for a total of at least 100 hours.~~

~~3. Supervised experience shall be acquired in no less than two nor more than four consecutive years from the beginning of the supervised experience. An individual who does not complete the supervision requirement after four consecutive years of supervised experience may request an extension of up to 12 months. The request for an extension shall include evidence that demonstrates extenuating circumstances that prevented completion of the supervised experience within four consecutive years.~~

#### ~~D. Requirements for supervisors.~~

~~1. The supervisor providing supervision shall hold an active, unrestricted license as a licensed social worker with a master's degree, or a licensed social worker with a bachelor's degree and at least three years of post-licensure social work experience or a licensed clinical social worker in the jurisdiction in which the social work services are being rendered. If this requirement places an undue burden on the applicant due to geography or disability, the board may consider individuals with comparable qualifications.~~

#### ~~2. The supervisor shall:~~

~~a. Be responsible for the social work practice of the prospective applicant once the supervisory arrangement is accepted by the board;~~

~~b. Review and approve the assessment and service plan of a representative sample of cases assigned to the applicant during the course of supervision. The sample should be representative of the variables of gender, age, assessment, length of service and casework method within the client population seen by the applicant. It is the applicant's responsibility to assure the representativeness of the sample that is presented to the supervisor. The supervisor shall be available to the applicant on a regularly scheduled basis for supervision. The supervisor will maintain documentation, for five years post-supervision, of which clients were the subject of supervision;~~

~~c. Provide supervision only for those casework management and support services activities for which the supervisor has determined the applicant is competent to provide to clients;~~

~~d. Provide supervision only for those activities for which the supervisor is qualified;~~

~~e. Evaluate the supervisee in the areas of professional ethics and professional competency; and~~

~~f. Ensure that the board is notified of any change in supervision or if the supervision has ended or has been terminated by the supervisor.~~

~~3. The supervisor shall not provide supervision for a family member or provide supervision for anyone with whom the supervisor has a dual relationship.~~

[\[edit\]](#)[back](#) | [vac](#) | [Integ](#) | [hlite](#)**18VAC140-20-51. Requirements for licensure by examination as an LBSW or LMSW.**

A. In order to be approved to sit for the board-approved examination as an LBSW or an LMSW, an applicant shall:

1. Meet the education requirements prescribed in 18VAC140-20-60.
2. Submit a completed application to the board office to include:
  - a. The application fee prescribed in 18VAC140-20-30; and
  - b. Official transcripts submitted from the appropriate institutions of higher education.

B. In order to be licensed by examination as an LBSW or an LMSW, an applicant shall:

1. Meet the requirements prescribed in 18VAC140-20-60; and
2. Submit, in addition to the application requirements of subsection A of this section, the following:
  - a. Verification of a passing score on the board-approved national examination;
  - b. Documentation of any other health or mental health licensure or certification, if applicable; and
  - c. A current report from the U.S. Department of Health and Human Services National Practitioner Data Bank (NPDB).

~~3. For licensure as a LBSW, submit documentation, on the appropriate forms, of the successful completion of the supervised experience requirements of 18VAC140-20-60 along with documentation of the supervisor's out-of-state license where applicable. An applicant, whose former supervisor is deceased or whose whereabouts is unknown, shall submit to the board a notarized affidavit from the present chief executive officer of the agency, corporation, or partnership in which the applicant was supervised. The affidavit shall specify dates of employment, job responsibilities, supervisor's name and last known address, and the total number of hours spent by the applicant with the supervisor in face-to-face supervision.~~

**Statutory Authority**

§ 54.1-2400 of the Code of Virginia.

**Historical Notes**

Derived from Virginia Register Volume 25, Issue 4, eff. November 26, 2008; amended, Virginia Register Volume 29, Issue 22, eff. July 31, 2013; Volume 29, Issue 25, eff. September 26, 2013; Volume 32, Issue 22, eff. August 12, 2016; Volume 35, Issue 22, eff. August 8, 2019.

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[search](#) | [home](#)



# Executive Director's Report

- BSU End of Year Report
  - Financial Report

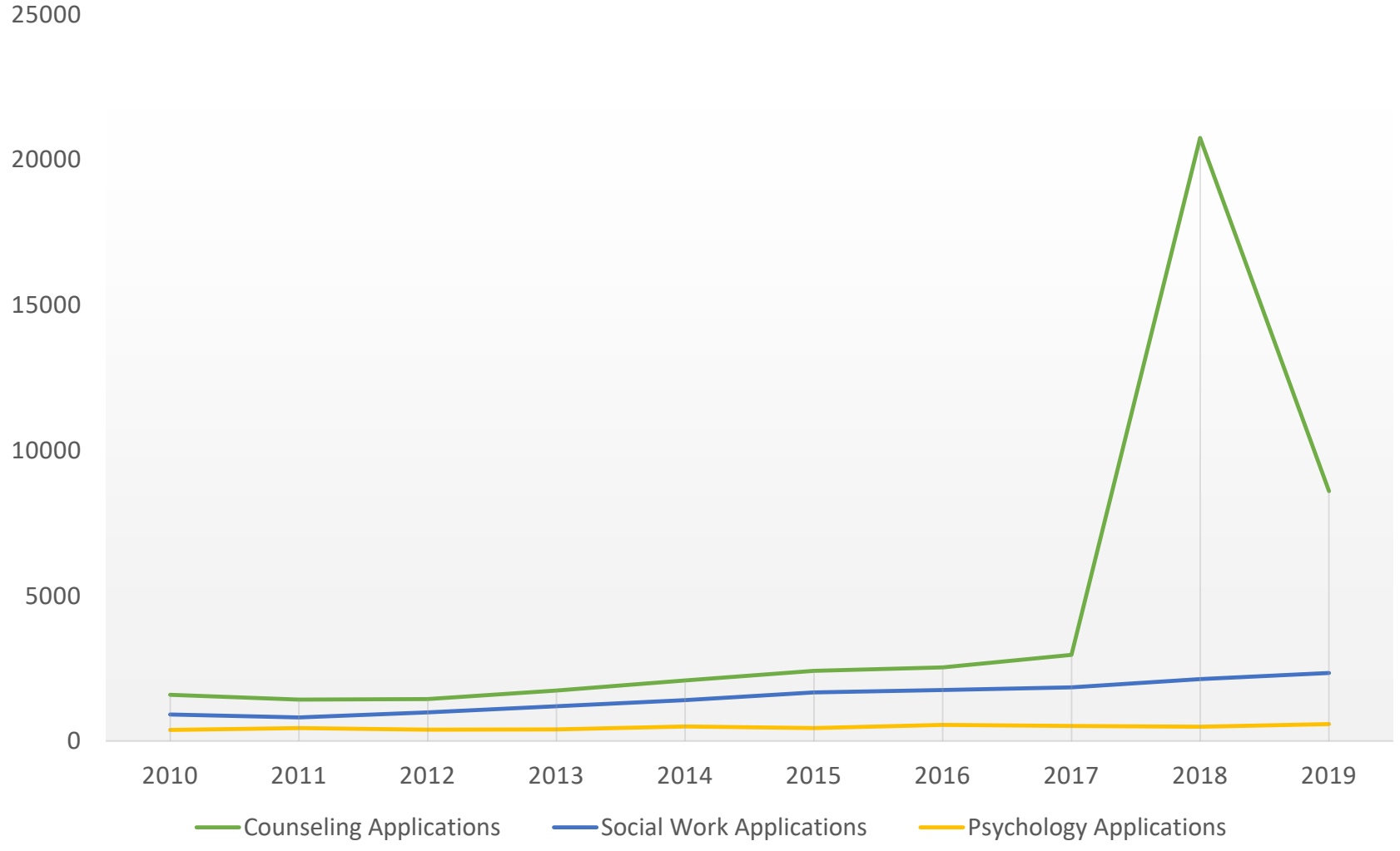
# Board Comparisons

Jaime Hoyle

January 27, 2020

# Licensure Application Comparisons

### BSU Applications Received



# Board of Social Work Applications Year to Year

Social Work	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
LBSW	13	2	0	0	0	0	0	0	0	0
LCSW	713	726	678	590	548	443	378	454	290	371
LMSW	270	285	224	261	222	235	137	107	117	91
LSW										
LSW Supervision	4	3	0	2	3	1	2	0	1	1
LCSW ROS										
Initial	730	615	492	548	891	730	675	361	254	358
Add/Change	611	496	448	354	4	1	0	60	148	90
Total	1341	1111	940	902	895	731	675	421	402	448
Total	2341	2127	1842	1755	1668	1410	1192	982	810	911



# Board of Counseling License Applications by Year

Counseling	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
LMFT	76	62	61	61	43	45	35	32	25	31
LPC	829	703	612	524	503	458	397	270	328	322
MF Res										
Initial	52	57	51	43	35	37	44	28	37	26
Add/Change	51	36	40	49	49	42	38	23	29	22
<b>Total</b>	103	93	91	92	84	79	82	51	66	48
ROS										
Initial	821	760	732	656	692	610	479	429	420	610
Add/Change	1032	991	892	846	794	609	497	430	393	380
<b>Total</b>	1853	1751	1624	1502	1486	1219	976	859	813	990
LSATP	61	61	33	7	9	6	9	7	13	5
SAT Res				0	0	0	0	0	0	0
Initial	6	2	2	5	2	0	0	1	0	0
Add/Change	3	0	0	2	0	0	0	0	0	0
<b>Total</b>	9	2	2	7	2	6	0	1	0	0
	2931	2672	2423	2193	2127	1813	1499	1220	1245	1396



# Board of Counseling Certification Applications by Year

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Counseling										
CSAC	189	166	213	115	110	113	92	86	105	112
CRP	4	2	5	7	3	5	6	20	12	31
CSAC-A	57	47	83	40	33	49	29	44	28	28
SA Trainee										
Initial	192	176	216	142	126	109	100	35	34	22
Add/Change	52	45	27	37	20	4	2	5	4	1
<b>Total</b>	244	221	243	179	146	113	102	40	38	23
	494	436	544	341	292	280	229	190	183	194

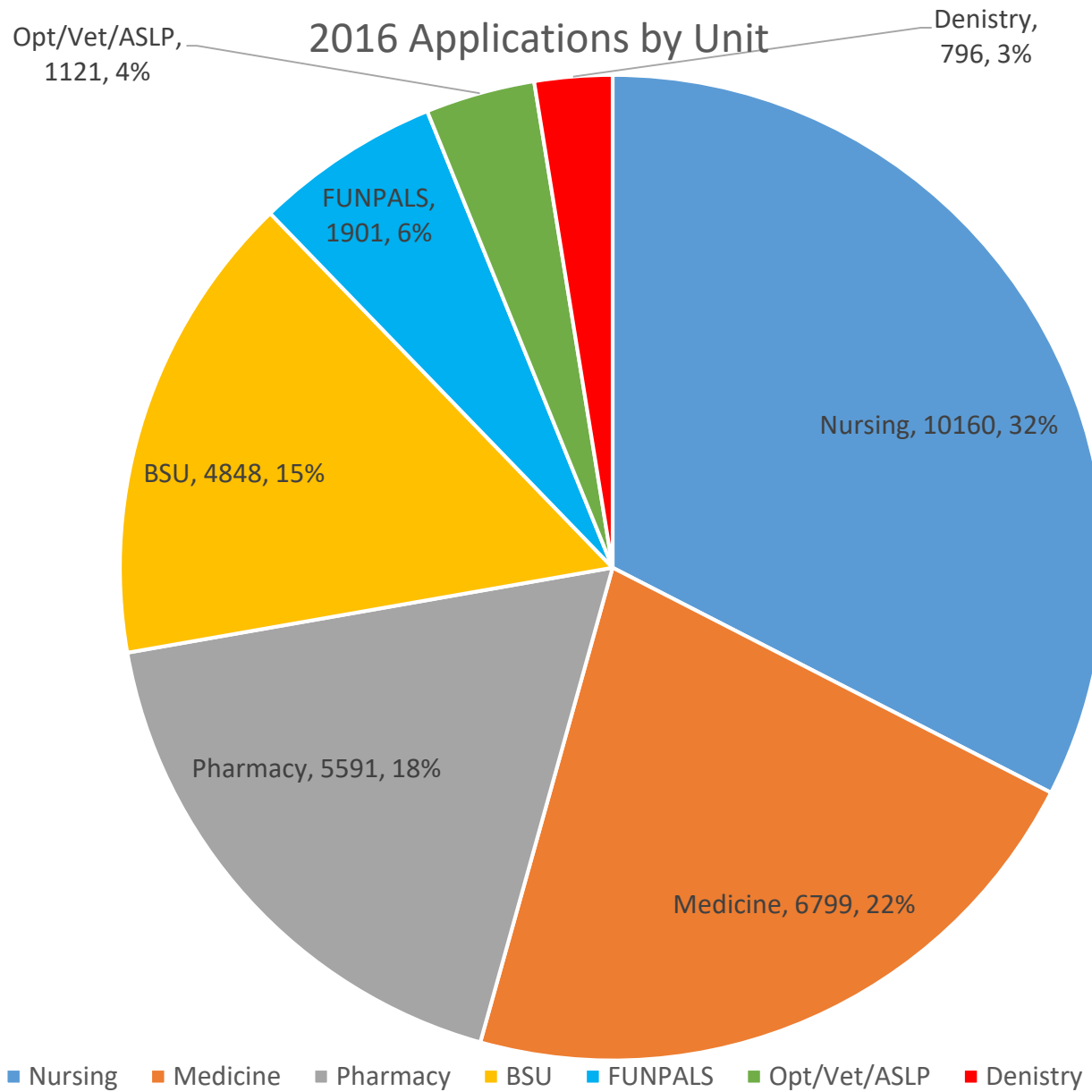


# Board of Counseling Registration Applications by Year

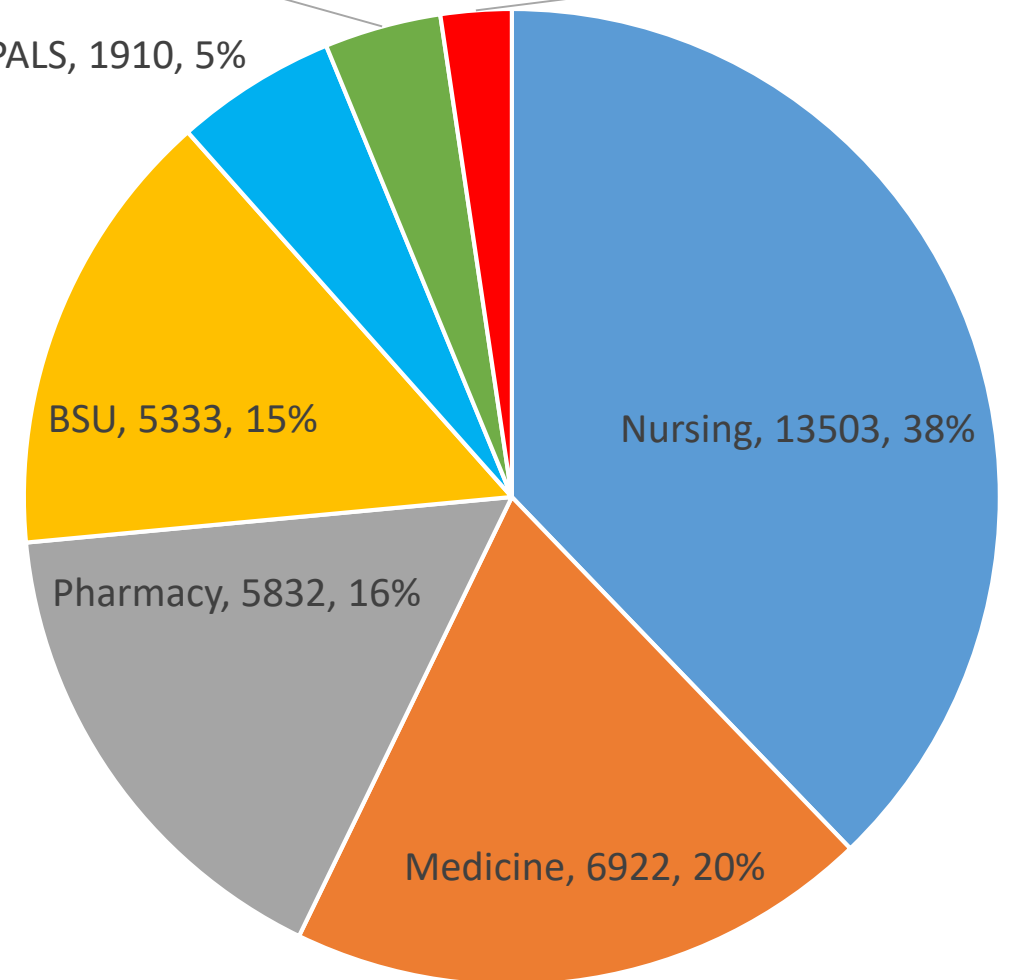
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Counseling										
QMHP-A	1424	8402	0	0	0	0	0	0	0	0
QMHP-C	1383	7606	0	0	0	0	0	0	0	0
QMHP-Trainee	2124	1398	0	0	0	0	0	0	0	0
Peer	141	250	0	0	0	0	0	0	0	0
	5072	17656	0	0	0	0	0	0	0	0

# Board of Psychology Applications By Year

Psychology	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Applied	3	5	5	2	7	1	2	3	4	6
Clinical	333	257	310	274	240	231	226	189	273	212
Initial Resident in Training	62	99	113	128	119	116	103	116	72	78
Add/Change Clinical Supervisor	15	25								
School	3	3	3	11	3	7	9	7	5	4
Resident in School Psychology	4									
School Psy Limited	81	62	58	120	49	122	44	56	53	58
SOTP	26	21	32	23	29	25	19	21	41	24
SOTP Trainee	42	25								
Add/Change Trainee Supervisor	13	17								
	572	514	521	558	447	502	403	392	448	382

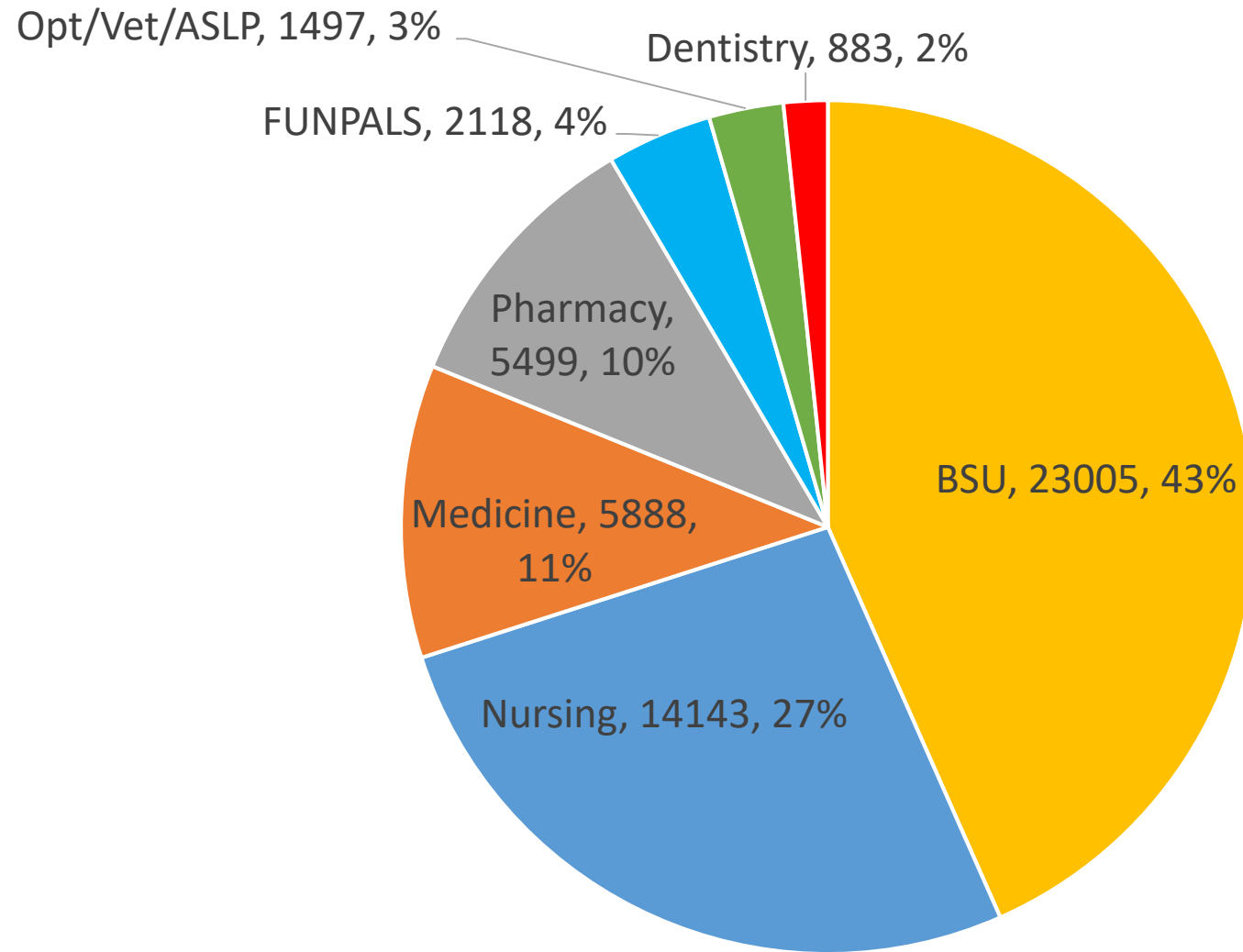


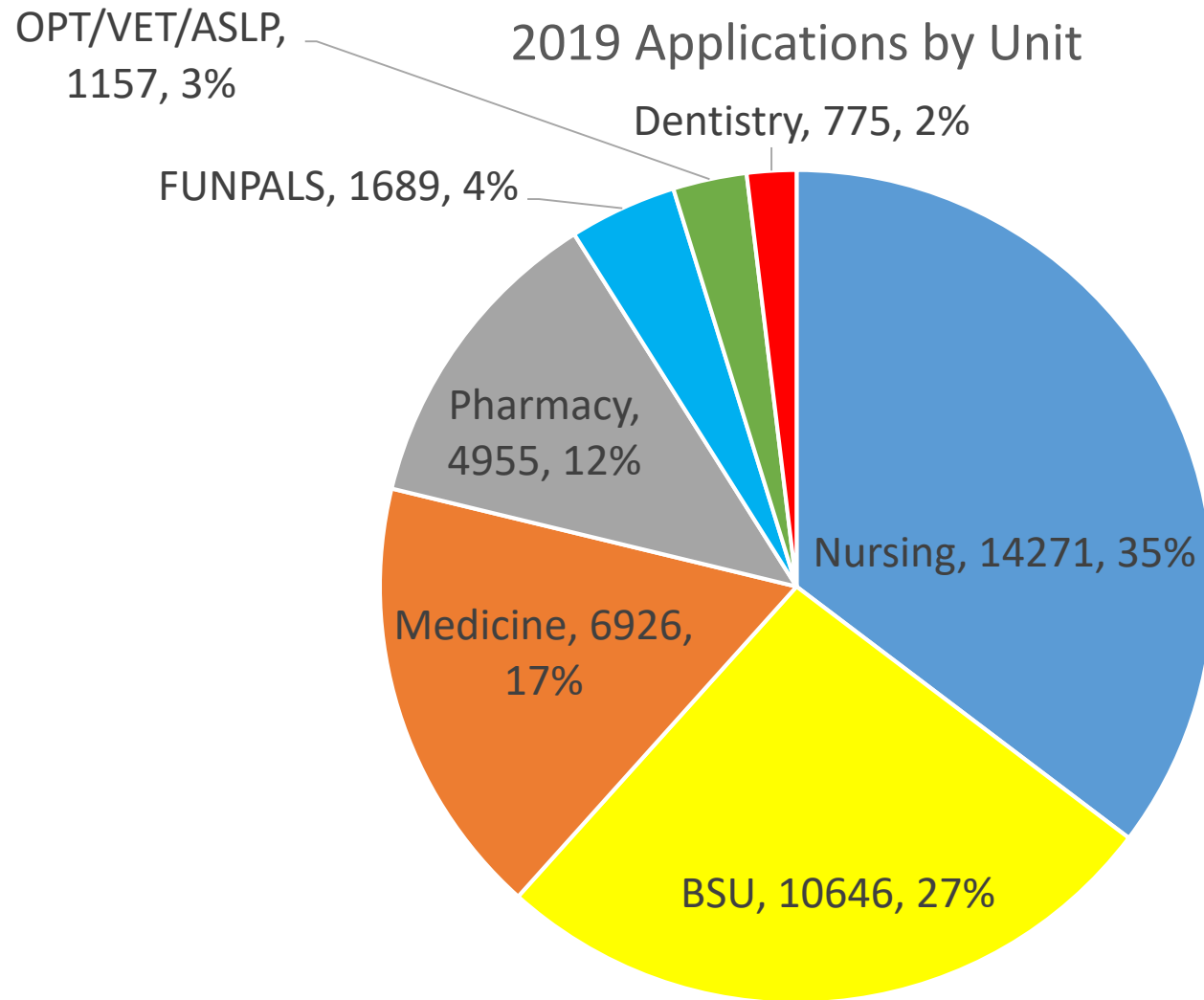
2017 Applications By Unit



■ Nursing ■ Medicine ■ Pharmacy ■ BSU ■ FUNPALS ■ Opt/Vet/ASLP ■ Dentistry

### 2018 Applications by Unit





# Comparison of Size and Complexity of Boards

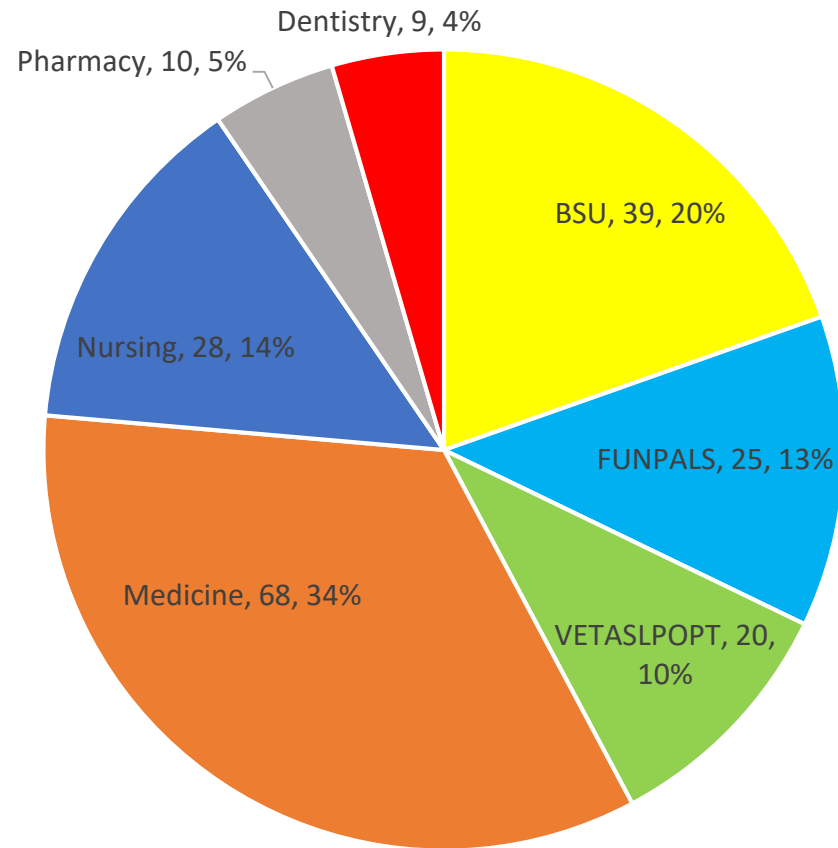


# Number of Regulated Professions by Board

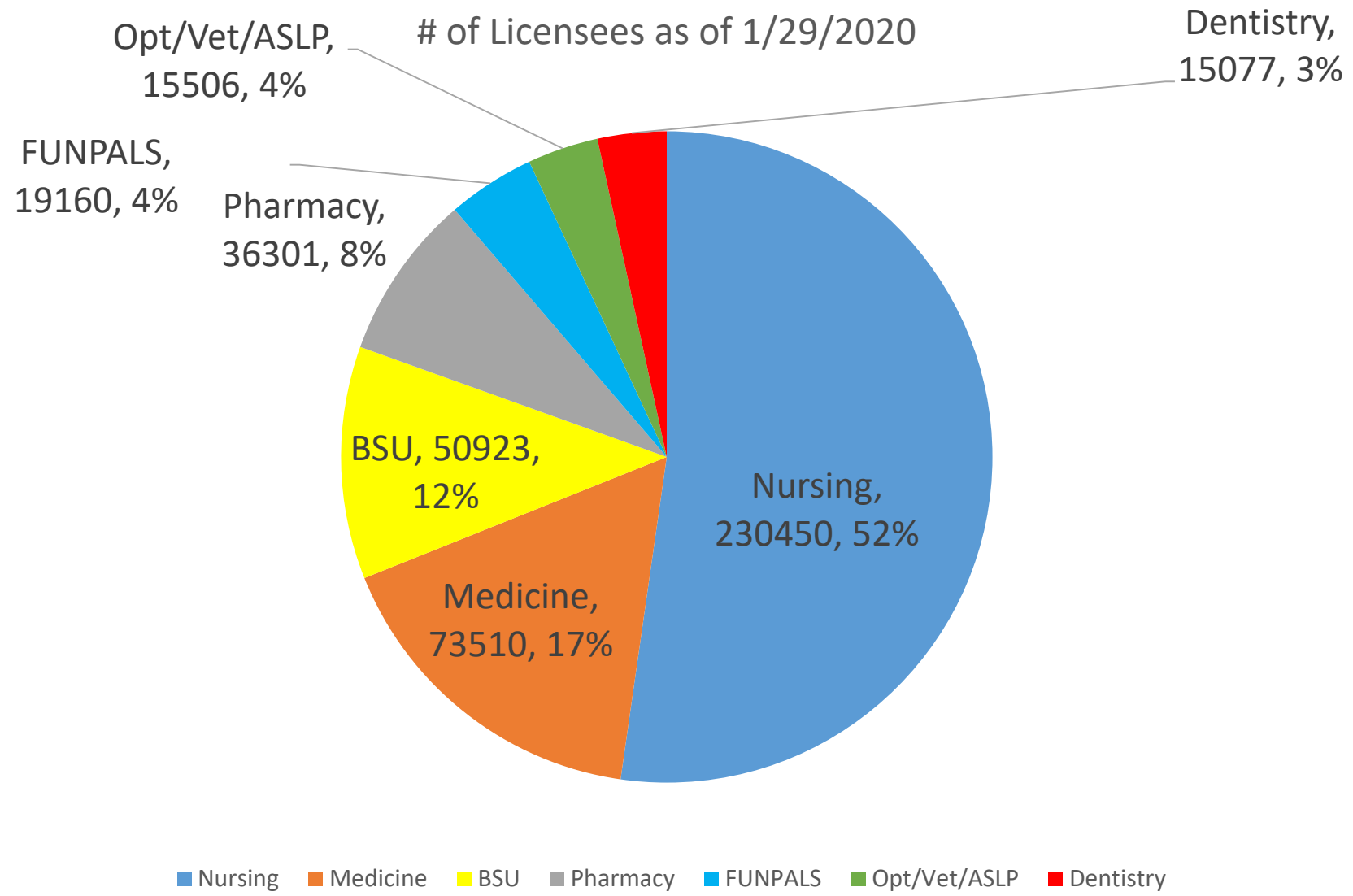
Board	# of Regulated Professions
BSU	25
Medicine	23
Pharmacy	23
Funpals	19
Dentistry	18
Counseling	14
VETASLPOPT	14
Nursing	13
Funeral	9
LTC	7
Vet	7
Psychology	6
SW	5
ASLP	4
Optometry	3
PT	3

Board	# of Regulated Professions
BSU	25
Medicine	23
Pharmacy	23
Funpals	19
Dentistry	18
VETASLPOPT	14
Nursing	13

### Number of Board Members (Including Advisory Board Members)



■ BSU ■ FUNPALS ■ VETASLPOPT ■ Medicine ■ Nursing ■ Pharmacy ■ Dentistry



# Comparison of Discipline Cases Received

# Social Work Discipline Cases

Social Work Discipline Cases						
Profession	2019		2018		2017	
	Received	Closed	Received	Closed	Received	Closed
LCSW	120	114	98	52	80	111
LMSW	4	5	4	6	6	3
Registration of Supervision	14	15	10	7	14	7
Total	138	134	112	65	100	121

# Counseling Discipline Cases

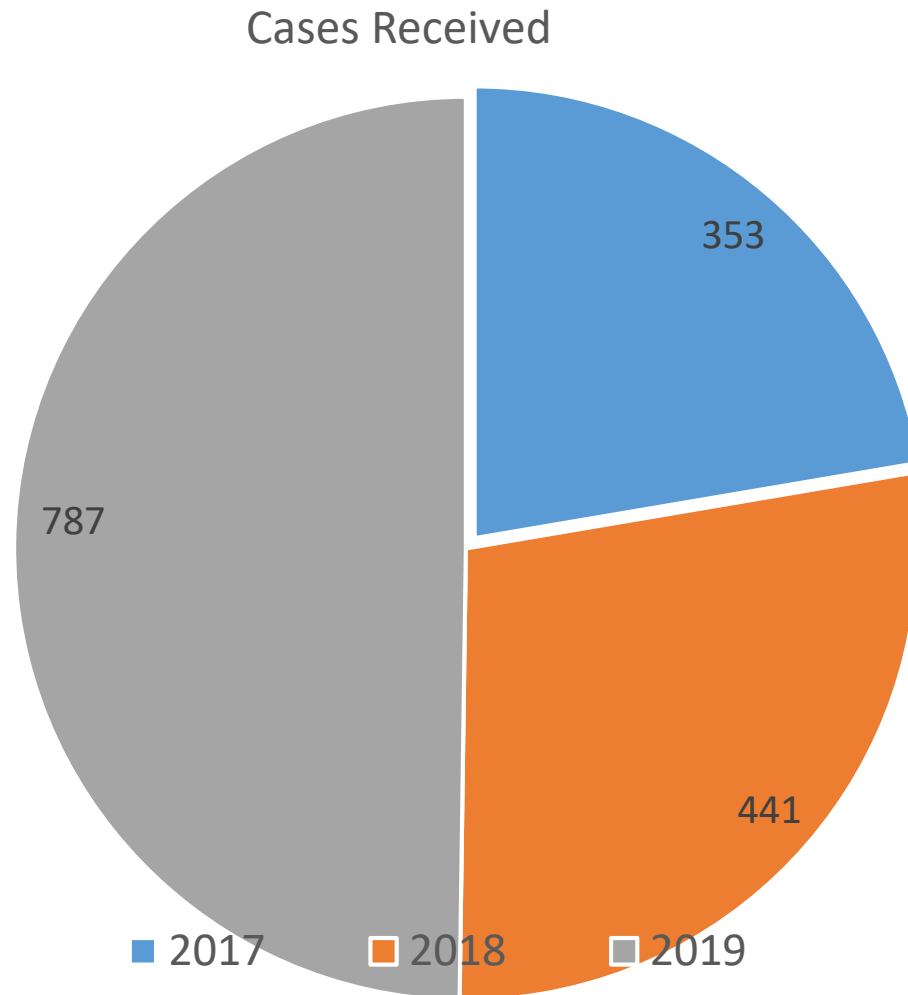
Counseling Discipline Cases						
Profession	2019		2018		2017	
	Received	Closed	Received	Closed	Received	Closed
CSAC	24	25	18	13	13	14
LMFT	37	31	17	13	21	28
LPC	158	165	103	66	97	95
QMHP-A	88	55	19	2	0	0
QMHP-C	54	40	18	1	0	0
Peer	3	4	1	0	0	0
CRP	1	1	0	0	1	2
Res in Counseling	73	53	32	17	26	28
Res in MFT	4	2	4	2	1	1
CSAC-A	1	1	1	1	2	1
SA Trainee	8	5	4	2	3	1
LSATP	10	9	2	1	2	2
QMHP-T	8	1	0	0	0	0
Total	469	392	219	118	166	172

# Psychology Discipline Cases

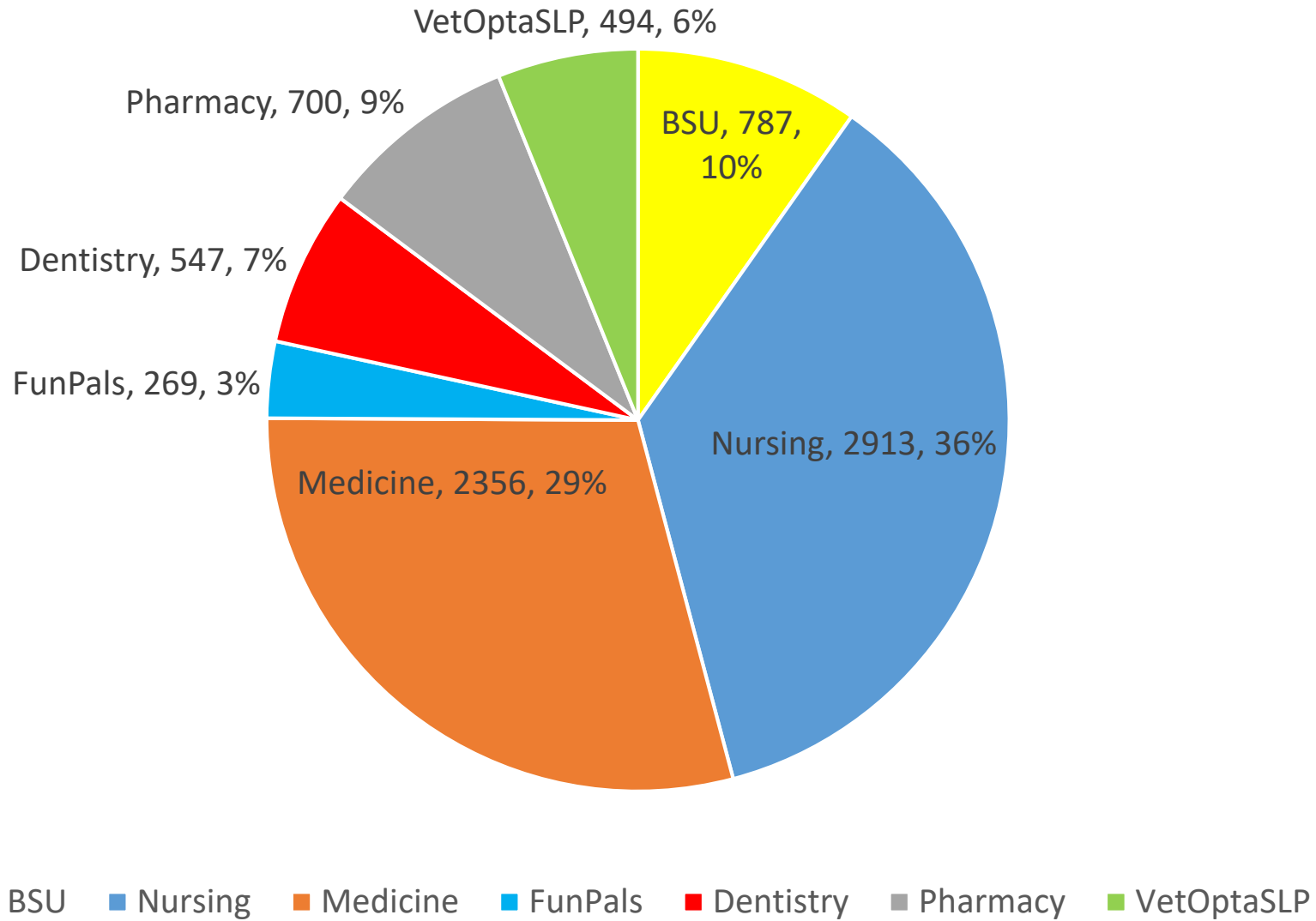
Psychology Discipline Cases						
	2019		2018		2017	
Profession	Received	Closed	Received	Closed	Received	Closed
Applied	1	1	0	0	0	0
Clinical	119	109	85	49	71	109
Clinical Resident	6	8	6	3	2	0
School	0	4	2	0	2	3
School-Limited	2	4	5	1	1	4
SOTP	45	27	11	5	11	24
SOTP Trainee	7	5	1	0	0	0
<b>Total</b>	<b>180</b>	<b>158</b>	<b>110</b>	<b>58</b>	<b>87</b>	<b>140</b>



# BSU Discipline Cases Received



### 2019 Disciplinary Cases by Unit



Virginia Department of Health Professions  
Revenue and Expenditures Summary  
Department 20100 - Behavioral Science Exec  
For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount	Budget	Amount	
				Under/(Over)	% of Budget
5011110	Employer Retirement Contrib.	18,765.09	32,046.00	13,280.91	58.56%
5011120	Fed Old-Age Ins- Sal St Emp	10,876.22	20,133.00	9,256.78	54.02%
5011140	Group Insurance	1,923.23	3,105.00	1,181.77	61.94%
5011150	Medical/Hospitalization Ins.	35,139.00	64,872.00	29,733.00	54.17%
5011160	Retiree Medical/Hospitalizatn	1,717.67	2,774.00	1,056.33	61.92%
5011170	Long term Disability Ins	910.19	1,470.00	559.81	61.92%
	<b>Total Employee Benefits</b>	<b>69,331.40</b>	<b>124,400.00</b>	<b>55,068.60</b>	<b>55.73%</b>
5011200	Salaries				
5011230	Salaries, Classified	147,555.37	237,022.00	89,466.63	62.25%
	<b>Total Salaries</b>	<b>147,555.37</b>	<b>237,022.00</b>	<b>89,466.63</b>	<b>62.25%</b>
5011300	Special Payments				
5011380	Deferred Compnsth Match Pmts	75.00	1,440.00	1,365.00	5.21%
	<b>Total Special Payments</b>	<b>75.00</b>	<b>1,440.00</b>	<b>1,365.00</b>	<b>5.21%</b>
5011400	Wages				
5011410	Wages, General	6,451.00	33,815.00	27,364.00	19.08%
	<b>Total Wages</b>	<b>6,451.00</b>	<b>33,815.00</b>	<b>27,364.00</b>	<b>19.08%</b>
5011600	Terminatn Personal Svce Costs				
5011660	Defined Contribution Match - Hy	1,083.29	-	(1,083.29)	0.00%
	<b>Total Terminatn Personal Svce Costs</b>	<b>1,083.29</b>	<b>-</b>	<b>(1,083.29)</b>	<b>0.00%</b>
5011930	Turnover/Vacancy Benefits				
	<b>Total Personal Services</b>	<b>224,496.06</b>	<b>396,677.00</b>	<b>172,180.94</b>	<b>56.59%</b>
5012000	Contractual Svcs				
5012100	Communication Services				
5012150	Printing Services	11.75	-	(11.75)	0.00%
5012160	Telecommunications Svcs (VITA)	2,032.07	5,000.00	2,967.93	40.64%
5012170	Telecomm. Svcs (Non-State)	337.50	-	(337.50)	0.00%
5012190	Inbound Freight Services	4.30	-	(4.30)	0.00%
	<b>Total Communication Services</b>	<b>2,385.62</b>	<b>5,000.00</b>	<b>2,614.38</b>	<b>47.71%</b>
5012200	Employee Development Services				
5012210	Organization Memberships	165.00	-	(165.00)	0.00%
5012250	Employee Tuition Reimbursement	2,552.40	-	(2,552.40)	0.00%
	<b>Total Employee Development Services</b>	<b>2,717.40</b>	<b>-</b>	<b>(2,717.40)</b>	<b>0.00%</b>
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	69.38	-	(69.38)	0.00%
	<b>Total Transportation Services</b>	<b>69.38</b>	<b>-</b>	<b>(69.38)</b>	<b>0.00%</b>
	<b>Total Contractual Svcs</b>	<b>5,172.40</b>	<b>5,000.00</b>	<b>(172.40)</b>	<b>103.45%</b>
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	300.81	537.00	236.19	56.02%
	<b>Total Administrative Supplies</b>	<b>300.81</b>	<b>537.00</b>	<b>236.19</b>	<b>56.02%</b>
5013600	Residential Supplies				
5013630	Food Service Supplies	-	19.00	19.00	0.00%

Virginia Department of Health Professions  
Revenue and Expenditures Summary  
Department 20100 - Behavioral Science Exec  
For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount			% of Budget
		Amount	Budget	Under/(Over) Budget	
5013640	Laundry and Linen Supplies	31.08	-	(31.08)	0.00%
	Total Residential Supplies	31.08	19.00	(12.08)	163.58%
	Total Supplies And Materials	331.89	556.00	224.11	59.69%
5015000	Continuous Charges				
5015300	Operating Lease Payments				
5015390	Building Rentals - Non State	25,667.64	47,742.00	22,074.36	53.76%
	Total Operating Lease Payments	25,667.64	47,742.00	22,074.36	53.76%
	Total Continuous Charges	25,667.64	47,742.00	22,074.36	53.76%
5022000	Equipment				
5022100	Computer Hrdware & Sftware	-			
5022180	Computer Software Purchases	78.00	-	(78.00)	0.00%
	Total Computer Hrdware & Sftware	78.00	-	(78.00)	0.00%
5022200	Educational & Cultural Equip	-			
5022240	Reference Equipment	-	16.00	16.00	0.00%
	Total Educational & Cultural Equip	-	16.00	16.00	0.00%
5022600	Office Equipment				
5022610	Office Appurtenances	-	27.00	27.00	0.00%
5022620	Office Furniture	-	8,900.00	8,900.00	0.00%
5022630	Office Incidentals	-	34.00	34.00	0.00%
5022640	Office Machines	-	3,600.00	3,600.00	0.00%
	Total Office Equipment	-	12,561.00	12,561.00	0.00%
	Total Equipment	78.00	12,577.00	12,499.00	0.62%
	Total Expenditures	255,745.99	462,552.00	206,806.01	55.29%

Virginia Department of Health Professions  
Cash Balance  
As of January 31, 2020

	<u>110- Social Work</u>
<b>Board Cash Balance as June 30, 2019</b>	\$ 971,155
<b>YTD FY20 Revenue</b>	149,163
<b>Less: YTD FY20 Direct and Allocated Expenditures</b>	<u>325,472</u>
<b>Board Cash Balance as January 31, 2020</b>	<u><u>\$ 794,846</u></u>

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11000 - Social Work

For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	July	August	September	October	November	December	January	Total
4002400 Fee Revenue									
4002401	Application Fee	18,980.00	19,220.00	17,825.00	18,440.00	13,220.00	11,660.00	18,165.00	117,510.00
4002406	License & Renewal Fee	12,855.00	1,705.00	585.00	270.00	270.00	650.00	77.50	16,412.50
4002407	Dup. License Certificate Fee	435.00	405.00	320.00	280.00	120.00	130.00	235.00	1,925.00
4002409	Board Endorsement - Out	375.00	675.00	475.00	775.00	525.00	525.00	600.00	3,950.00
4002421	Monetary Penalty & Late Fees	5,175.00	1,450.00	570.00	675.00	420.00	560.00	390.00	9,240.00
4002432	Misc. Fee (Bad Check Fee)	-	-	35.00	-	-	-	-	35.00
	Total Fee Revenue	37,820.00	23,455.00	19,810.00	20,440.00	14,555.00	13,525.00	19,467.50	149,072.50
4003000 Sales of Prop. & Commodities									
4003020	Misc. Sales-Dishonored Payments	-	90.00	-	-	-	-	-	90.00
	Total Sales of Prop. & Commodities	-	90.00	-	-	-	-	-	90.00
	Total Revenue	37,820.00	23,545.00	19,810.00	20,440.00	14,555.00	13,525.00	19,467.50	149,162.50
5011000 Personal Services									
5011100 Employee Benefits									
5011110	Employer Retirement Contrib.	790.80	535.70	535.70	644.64	644.64	644.64	644.64	4,440.76
5011120	Fed Old-Age Ins- Sal St Emp	470.01	337.05	292.45	391.66	375.91	375.93	375.91	2,618.92
5011140	Group Insurance	76.62	51.90	51.90	66.14	66.14	66.14	66.14	444.98
5011150	Medical/Hospitalization Ins.	1,030.50	687.00	687.00	-	687.00	687.00	687.00	4,465.50
5011160	Retiree Medical/Hospitalizatn	68.44	46.36	46.36	59.08	59.08	59.08	59.08	397.48
5011170	Long term Disability Ins	36.26	24.56	24.56	31.30	31.30	31.30	31.30	210.58
	Total Employee Benefits	2,472.63	1,682.57	1,637.97	1,192.82	1,864.07	1,864.09	1,864.07	12,578.22
5011200 Salaries									
5011230	Salaries, Classified	5,943.51	3,962.34	3,962.34	5,111.31	5,049.52	5,049.52	5,049.52	34,128.06
5011250	Salaries, Overtime	411.46	582.90	-	-	-	-	-	994.36
	Total Salaries	6,354.97	4,545.24	3,962.34	5,111.31	5,049.52	5,049.52	5,049.52	35,122.42
5011340	Specified Per Diem Payment	-	100.00	400.00	250.00	100.00	400.00	-	1,250.00
5011380	Deferred Compnstrn Match Pmts	30.00	20.00	20.00	28.00	28.00	28.00	28.00	182.00

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11000 - Social Work

For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	July	August	September	October	November	December	January	Total
	Total Special Payments	30.00	120.00	420.00	278.00	128.00	428.00	28.00	1,432.00
5011600	Terminatn Personal Svce Costs								
5011660	Defined Contribution Match - Hy	-	-	-	38.04	38.04	38.04	38.04	152.16
	Total Terminatn Personal Svce Costs	-	-	-	38.04	38.04	38.04	38.04	152.16
	Total Personal Services	8,857.60	6,347.81	6,020.31	6,620.17	7,079.63	7,379.65	6,979.63	49,284.80
5012000	Contractual Svcs								-
5012100	Communication Services								-
5012140	Postal Services	1,400.99	1,985.72	1,291.76	-	3,459.04	102.47	596.64	8,836.62
5012150	Printing Services	11.75	-	-	-	-	-	-	11.75
5012160	Telecommunications Svcs (VITA)	32.85	28.39	32.83	30.37	38.30	36.42	34.17	233.33
5012190	Inbound Freight Services	-	-	-	-	4.75	-	-	4.75
	Total Communication Services	1,445.59	2,014.11	1,324.59	30.37	3,502.09	138.89	630.81	9,086.45
5012200	Employee Development Services								
5012210	Organization Memberships	-	-	-	-	-	-	250.00	250.00
	Total Employee Development Services	-	-	-	-	-	-	250.00	250.00
5012400	Mgmnt and Informational Svcs								
5012420	Fiscal Services	106.82	11,387.66	42.51	-	16.95	6.82	15.93	11,576.69
5012440	Management Services	-	31.61	64.36	-	39.80	-	18.68	154.45
	Total Mgmnt and Informational Svcs	106.82	11,419.27	106.87	-	56.75	6.82	34.61	11,731.14
5012500	Repair and Maintenance Svcs								
5012510	Custodial Services	-	-	-	-	31.61	-	-	31.61
5012530	Equipment Repair & Maint Srvc	-	-	-	-	1,251.77	-	-	1,251.77
	Total Repair and Maintenance Svcs	-	-	-	-	1,283.38	-	-	1,283.38
5012600	Support Services								
5012630	Clerical Services	1,593.60	3,725.04	1,593.60	-	6,947.10	3,618.87	2,297.37	19,775.58
5012640	Food & Dietary Services	194.80	48.18	-	-	382.45	369.26	-	994.69
5012660	Manual Labor Services	22.63	17.29	-	5.55	36.38	29.64	-	111.49
5012670	Production Services	105.16	12.60	10.90	35.60	107.45	148.15	-	419.86

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11000 - Social Work

For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	July	August	September	October	November	December	January	Total
5012680	Skilled Services	558.34	558.34	279.17	279.17	279.17	279.17	279.17	2,512.53
	Total Support Services	2,474.53	4,361.45	1,883.67	320.32	7,752.55	4,445.09	2,576.54	23,814.15
5012800	Transportation Services								
5012820	Travel, Personal Vehicle	-	255.20	1,122.30	504.60	255.20	979.04	-	3,116.34
5012850	Travel, Subsistence & Lodging	-	-	106.50	-	-	217.54	-	324.04
5012880	Trvl, Meal Reimb- Not Rprtble	-	-	72.00	61.50	-	186.00	-	319.50
	Total Transportation Services	-	255.20	1,300.80	566.10	255.20	1,382.58	-	3,759.88
	Total Contractual Svs	4,026.94	18,050.03	4,615.93	916.79	12,849.97	5,973.38	3,491.96	49,925.00
5013000	Supplies And Materials								
5013100	Administrative Supplies								-
5013120	Office Supplies	158.25	106.32	230.30	-	443.88	347.31	82.53	1,368.59
5013130	Stationery and Forms	-	34.16	-	-	-	122.46	-	156.62
	Total Administrative Supplies	158.25	140.48	230.30	-	443.88	469.77	82.53	1,525.21
5013200	Energy Supplies								
5013230	Gasoline	23.34	-	-	-	-	-	29.82	53.16
	Total Energy Supplies	23.34	-	-	-	-	-	29.82	53.16
5013500	Repair and Maint. Supplies								
5013530	Electrcal Repair & Maint Matrl	-	-	-	-	-	1.27	-	1.27
	Total Repair and Maint. Supplies	-	-	-	-	-	1.27	-	1.27
5013600	Residential Supplies								
5013640	Laundry and Linen Supplies	-	-	-	-	-	1.23	-	1.23
	Total Residential Supplies	-	-	-	-	-	1.23	-	1.23
5013700	Specific Use Supplies								
5013730	Computer Operating Supplies	45.75	-	-	-	-	-	-	45.75
	Total Specific Use Supplies	45.75	-	-	-	-	-	-	45.75
	Total Supplies And Materials	227.34	140.48	230.30	-	443.88	472.27	112.35	1,626.62



Virginia Department of Health Professions  
Revenue and Expenditures Summary  
Department 11000 - Social Work  
For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	July	August	September	October	November	December	January	Total
5015000	Continuous Charges								
5015100	Insurance-Fixed Assets								-
5015160	Property Insurance	38.32	-	-	-	-	-	-	38.32
	Total Insurance-Fixed Assets	38.32	-	-	-	-	-	-	38.32
5015300	Operating Lease Payments								
5015340	Equipment Rentals	-	55.12	48.70	-	99.54	48.70	50.91	302.97
5015350	Building Rentals	3.60	-	-	3.60	-	-	4.80	12.00
5015390	Building Rentals - Non State	988.65	1,119.59	974.86	1,001.17	1,051.94	988.96	1,007.28	7,132.45
	Total Operating Lease Payments	992.25	1,174.71	1,023.56	1,004.77	1,151.48	1,037.66	1,062.99	7,447.42
5015500	Insurance-Operations								
5015510	General Liability Insurance	137.54	-	-	-	-	-	-	137.54
5015540	Surety Bonds	8.12	-	-	-	-	-	-	8.12
	Total Insurance-Operations	145.66	-	-	-	-	-	-	145.66
	Total Continuous Charges	1,176.23	1,174.71	1,023.56	1,004.77	1,151.48	1,037.66	1,062.99	7,631.40
5022000	Equipment								
5022170	Other Computer Equipment	-	-	-	-	-	3.35	-	3.35
	Total Computer Hrdware & Sftware	-	-	-	-	-	3.35	-	3.35
5022300	Electrnc & Photographic Equip								
5022330	Voice & Data Transmissn Equip	-	-	-	-	165.00	-	-	165.00
	Total Electrnc & Photographic Equip	-	-	-	-	165.00	-	-	165.00
5022710	Household Equipment	-	7.81	-	-	-	-	-	7.81
	Total Specific Use Equipment	-	7.81	-	-	-	-	-	7.81
	Total Equipment	-	7.81	-	-	165.00	3.35	-	176.16
	Total Expenditures	14,288.11	25,720.84	11,890.10	8,541.73	21,689.96	14,866.31	11,646.93	108,643.98

Virginia Department of Health Professions

Revenue and Expenditures Summary

Department 11000 - Social Work

For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	July	August	September	October	November	December	January	Total
Allocated Expenditures									
20100	Behavioral Science Exec	9,862.93	6,837.56	6,933.26	5,904.83	7,282.01	7,060.50	7,268.10	51,149.20
20200	Opt/Vet-Med\ASLP Executive Dir	-	-	-	-	-	-	-	-
20400	Nursing / Nurse Aid	-	-	-	-	-	-	-	-
20600	Funeral\LTCA\PT	-	-	-	-	-	-	-	-
30100	Data Center	7,733.93	7,169.11	2,818.00	5,136.78	8,392.66	3,006.67	8,588.16	42,845.31
30200	Human Resources	525.93	50.83	31.29	4,206.75	56.37	37.18	52.80	4,961.15
30300	Finance	3,961.00	3,226.47	2,905.83	7,016.45	(909.92)	3,800.55	3,838.85	23,839.23
30400	Director's Office	1,895.74	1,322.29	1,285.24	1,264.10	1,672.43	1,448.87	1,420.27	10,308.95
30500	Enforcement	15,525.61	9,013.04	6,061.57	5,099.97	7,551.25	9,196.68	9,444.10	61,892.22
30600	Administrative Proceedings	-	-	5,056.06	830.60	467.59	-	2,578.05	8,932.31
30700	Impaired Practitioners	75.00	22.99	22.53	22.03	34.70	23.51	31.67	232.44
30800	Attorney General	-	-	-	-	252.21	-	126.14	378.35
30900	Board of Health Professions	1,363.24	1,129.43	840.00	1,067.44	1,154.89	869.99	1,076.24	7,501.23
31000	SRTA	-	-	-	-	-	-	-	-
31100	Maintenance and Repairs	-	-	-	-	-	-	-	-
31300	Emp. Recognition Program	1.38	-	-	-	2.16	-	-	3.53
31400	Conference Center	6.54	15.30	(3.23)	5.06	21.52	9.45	9.43	64.07
31500	Pgm Devlpmt & Implmntn	807.12	665.05	585.89	528.00	803.28	610.80	719.68	4,719.81
98700	Cash Transfers	-	-	-	-	-	-	-	-
	Total Allocated Expenditures	41,758.42	29,452.07	26,536.45	31,082.02	26,781.15	26,064.19	35,153.49	216,827.79
	Net Revenue in Excess (Shortfall) of Expenditures	\$ (18,226.53)	\$ (31,627.91)	\$ (18,616.55)	\$ (19,183.75)	\$ (33,916.11)	\$ (27,405.50)	\$ (27,332.92)	\$ (176,309.27)

Virginia Department of Health Professions  
 Revenue and Expenditures Summary  
 Department 11000 - Social Work  
 For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount	Budget	Amount	
				Under/(Over)	% of Budget
				Budget	
4002400	Fee Revenue				
4002401	Application Fee	117,510.00	141,075.00	23,565.00	83.30%
4002406	License & Renewal Fee	16,412.50	617,480.00	601,067.50	2.66%
4002407	Dup. License Certificate Fee	1,925.00	850.00	(1,075.00)	226.47%
4002409	Board Endorsement - Out	3,950.00	4,625.00	675.00	85.41%
4002421	Monetary Penalty & Late Fees	9,240.00	780.00	(8,460.00)	1184.62%
4002432	Misc. Fee (Bad Check Fee)	35.00	35.00	-	100.00%
	<b>Total Fee Revenue</b>	<b>149,072.50</b>	<b>764,845.00</b>	<b>615,772.50</b>	<b>19.49%</b>
4003000	Sales of Prop. & Commodities				
4003020	Misc. Sales-Dishonored Payments	90.00	-	(90.00)	0.00%
	<b>Total Sales of Prop. &amp; Commodities</b>	<b>90.00</b>	<b>-</b>	<b>(90.00)</b>	<b>0.00%</b>
	<b>Total Revenue</b>	<b>149,162.50</b>	<b>764,845.00</b>	<b>615,682.50</b>	<b>19.50%</b>
5011110	Employer Retirement Contrib.	4,440.76	7,825.00	3,384.24	56.75%
5011120	Fed Old-Age Ins- Sal St Emp	2,618.92	4,429.00	1,810.08	59.13%
5011140	Group Insurance	444.98	759.00	314.02	58.63%
5011150	Medical/Hospitalization Ins.	4,465.50	8,244.00	3,778.50	54.17%
5011160	Retiree Medical/Hospitalizatn	397.48	678.00	280.52	58.63%
5011170	Long term Disability Ins	210.58	359.00	148.42	58.66%
	<b>Total Employee Benefits</b>	<b>12,578.22</b>	<b>22,294.00</b>	<b>9,715.78</b>	<b>56.42%</b>
5011200	Salaries				
5011230	Salaries, Classified	34,128.06	57,877.00	23,748.94	58.97%
5011250	Salaries, Overtime	994.36	-	(994.36)	0.00%
	<b>Total Salaries</b>	<b>35,122.42</b>	<b>57,877.00</b>	<b>22,754.58</b>	<b>60.68%</b>
5011300	Special Payments				
5011340	Specified Per Diem Payment	1,250.00	2,800.00	1,550.00	44.64%
5011380	Deferred Compnstn Match Pmts	182.00	556.00	374.00	32.73%
	<b>Total Special Payments</b>	<b>1,432.00</b>	<b>3,356.00</b>	<b>1,924.00</b>	<b>42.67%</b>
5011600	Terminatn Personal Svce Costs				
5011660	Defined Contribution Match - Hy	152.16	-	(152.16)	0.00%
	<b>Total Terminatn Personal Svce Costs</b>	<b>152.16</b>	<b>-</b>	<b>(152.16)</b>	<b>0.00%</b>
5011930	Turnover/Vacancy Benefits				
	<b>Total Personal Services</b>	<b>49,284.80</b>	<b>83,527.00</b>	<b>34,242.20</b>	<b>59.00%</b>
5012000	Contractual Svcs				
5012100	Communication Services				
5012110	Express Services	-	537.00	537.00	0.00%
5012140	Postal Services	8,836.62	4,411.00	(4,425.62)	200.33%
5012150	Printing Services	11.75	67.00	55.25	17.54%
5012160	Telecommunications Svcs (VITA)	233.33	550.00	316.67	42.42%
5012190	Inbound Freight Services	4.75	-	(4.75)	0.00%
	<b>Total Communication Services</b>	<b>9,086.45</b>	<b>5,565.00</b>	<b>(3,521.45)</b>	<b>163.28%</b>
5012200	Employee Development Services				

Virginia Department of Health Professions  
 Revenue and Expenditures Summary  
 Department 11000 - Social Work  
 For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount	Budget	Amount	
				Under/(Over)	% of Budget
5012210	Organization Memberships	250.00	1,500.00	1,250.00	16.67%
	Total Employee Development Services	250.00	1,500.00	1,250.00	16.67%
5012400	Mgmnt and Informational Svcs	-			
5012420	Fiscal Services	11,576.69	5,500.00	(6,076.69)	210.49%
5012440	Management Services	154.45	212.00	57.55	72.85%
	Total Mgmnt and Informational Svcs	11,731.14	5,712.00	(6,019.14)	205.38%
5012500	Repair and Maintenance Svcs				
5012510	Custodial Services	31.61	-	(31.61)	0.00%
5012530	Equipment Repair & Maint Srvc	1,251.77	-	(1,251.77)	0.00%
	Total Repair and Maintenance Svcs	1,283.38	-	(1,283.38)	0.00%
5012600	Support Services				
5012630	Clerical Services	19,775.58	62,208.00	42,432.42	31.79%
5012640	Food & Dietary Services	994.69	480.00	(514.69)	207.23%
5012660	Manual Labor Services	111.49	2,188.00	2,076.51	5.10%
5012670	Production Services	419.86	2,405.00	1,985.14	17.46%
5012680	Skilled Services	2,512.53	24,297.00	21,784.47	10.34%
	Total Support Services	23,814.15	91,578.00	67,763.85	26.00%
5012800	Transportation Services				
5012820	Travel, Personal Vehicle	3,116.34	3,809.00	692.66	81.82%
5012850	Travel, Subsistence & Lodging	324.04	3,107.00	2,782.96	10.43%
5012880	Trvl, Meal Reimb- Not Rprtble	319.50	2,417.00	2,097.50	13.22%
	Total Transportation Services	3,759.88	9,333.00	5,573.12	40.29%
	Total Contractual Svcs	49,925.00	113,688.00	63,763.00	43.91%
5013000	Supplies And Materials				
5013100	Administrative Supplies				
5013120	Office Supplies	1,368.59	276.00	(1,092.59)	495.87%
5013130	Stationery and Forms	156.62	41.00	(115.62)	382.00%
	Total Administrative Supplies	1,525.21	317.00	(1,208.21)	481.14%
5013200	Energy Supplies				
5013230	Gasoline	53.16	-	(53.16)	0.00%
	Total Energy Supplies	53.16	-	(53.16)	0.00%
5013500	Repair and Maint. Supplies				
5013530	Electrcal Repair & Maint Matr	1.27	-	(1.27)	0.00%
	Total Repair and Maint. Supplies	1.27	-	(1.27)	0.00%
5013600	Residential Supplies				
5013620	Food and Dietary Supplies	-	21.00	21.00	0.00%
5013630	Food Service Supplies	-	82.00	82.00	0.00%
5013640	Laundry and Linen Supplies	1.23	-	(1.23)	0.00%
	Total Residential Supplies	1.23	103.00	101.77	1.19%
5013700	Specific Use Supplies				
5013730	Computer Operating Supplies	45.75	-	(45.75)	0.00%
	Total Specific Use Supplies	45.75	-	(45.75)	0.00%

Virginia Department of Health Professions  
Revenue and Expenditures Summary  
Department 11000 - Social Work  
For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount			
		Amount	Budget	Under/(Over) Budget	% of Budget
	<b>Total Supplies And Materials</b>	1,626.62	420.00	(1,206.62)	387.29%
<b>5015000</b>	<b>Continuous Charges</b>				
<b>5015100</b>	<b>Insurance-Fixed Assets</b>				
<b>5015160</b>	<b>Property Insurance</b>	38.32	26.00	(12.32)	147.38%
	<b>Total Insurance-Fixed Assets</b>	38.32	26.00	(12.32)	147.38%
<b>5015300</b>	<b>Operating Lease Payments</b>				
<b>5015340</b>	<b>Equipment Rentals</b>	302.97	540.00	237.03	56.11%
<b>5015350</b>	<b>Building Rentals</b>	12.00	-	(12.00)	0.00%
<b>5015390</b>	<b>Building Rentals - Non State</b>	7,132.45	13,267.00	6,134.55	53.76%
	<b>Total Operating Lease Payments</b>	7,447.42	13,807.00	6,359.58	53.94%
<b>5015500</b>	<b>Insurance-Operations</b>				
<b>5015510</b>	<b>General Liability Insurance</b>	137.54	97.00	(40.54)	141.79%
<b>5015540</b>	<b>Surety Bonds</b>	8.12	6.00	(2.12)	135.33%
	<b>Total Insurance-Operations</b>	145.66	103.00	(42.66)	141.42%
	<b>Total Continuous Charges</b>	7,631.40	13,936.00	6,304.60	54.76%
<b>5022000</b>	<b>Equipment</b>				
<b>5022100</b>	<b>Computer Hrdware &amp; Sftware</b>				
<b>5022170</b>	<b>Other Computer Equipment</b>	3.35	-	(3.35)	0.00%
	<b>Total Computer Hrdware &amp; Sftware</b>	3.35	-	(3.35)	0.00%
<b>5022200</b>	<b>Educational &amp; Cultural Equip</b>				
<b>5022240</b>	<b>Reference Equipment</b>	-	43.00	43.00	0.00%
	<b>Total Educational &amp; Cultural Equip</b>	-	43.00	43.00	0.00%
<b>5022300</b>	<b>Electrnc &amp; Photographic Equip</b>				
<b>5022330</b>	<b>Voice &amp; Data Transmissn Equip</b>	165.00	-	(165.00)	0.00%
	<b>Total Electrnc &amp; Photographic Equip</b>	165.00	-	(165.00)	0.00%
<b>5022600</b>	<b>Office Equipment</b>				
<b>5022610</b>	<b>Office Appurtenances</b>	-	21.00	21.00	0.00%
	<b>Total Office Equipment</b>	-	21.00	21.00	0.00%
<b>5022700</b>	<b>Specific Use Equipment</b>				
<b>5022710</b>	<b>Household Equipment</b>	7.81	-	(7.81)	0.00%
	<b>Total Specific Use Equipment</b>	7.81	-	(7.81)	0.00%
	<b>Total Equipment</b>	176.16	64.00	(112.16)	275.25%
	<b>Total Expenditures</b>	108,643.98	211,635.00	102,991.02	51.34%
	<b>Allocated Expenditures</b>				
<b>20100</b>	<b>Behavioral Science Exec</b>	51,149.20	92,510.40	41,361.20	55.29%
<b>30100</b>	<b>Data Center</b>	42,845.31	91,082.83	48,237.52	47.04%
<b>30200</b>	<b>Human Resources</b>	4,961.15	3,341.59	(1,619.56)	148.47%
<b>30300</b>	<b>Finance</b>	23,839.23	42,074.27	18,235.05	56.66%
<b>30400</b>	<b>Director's Office</b>	10,308.95	16,823.01	6,514.06	61.28%
<b>30500</b>	<b>Enforcement</b>	61,892.22	111,977.47	50,085.25	55.27%

Virginia Department of Health Professions  
 Revenue and Expenditures Summary  
 Department 11000 - Social Work  
 For the Period Beginning July 1, 2019 and Ending January 31, 2020

Account Number	Account Description	Amount	Budget	Amount	
				Under/(Over) Budget	% of Budget
30600	Administrative Proceedings	8,932.31	30,108.14	21,175.84	29.67%
30700	Impaired Practitioners	232.44	1,735.74	1,503.31	13.39%
30800	Attorney General	378.35	2,106.09	1,727.74	17.96%
30900	Board of Health Professions	7,501.23	12,241.20	4,739.97	61.28%
31100	Maintenance and Repairs	-	1,003.21	1,003.21	0.00%
31300	Emp. Recognition Program	3.53	151.21	147.68	2.34%
31400	Conference Center	64.07	240.43	176.36	26.65%
31500	Pgm Devlpmnt & Implmentn	4,719.81	7,199.72	2,479.90	65.56%
<b>Total Allocated Expenditures</b>		<u>216,827.79</u>	<u>412,595.31</u>	<u>195,767.52</u>	<u>52.55%</u>
<b>Net Revenue in Excess (Shortfall) of Expenditures</b>		<u>\$ (176,309.27)</u>	<u>\$ 140,614.69</u>	<u>\$ 316,923.96</u>	<u>125.38%</u>



# Board Office Report

- 2019 Year End Licensure Stats
  - 2019 Year End Examination Approval Stats
- January & February 2020 Examination Approval Stats

**2019 STATISTICAL LICENSURE INFORMATION**  
**(January 1, 2019- December 31, 2019)**

- Number of Social Work Licenses/Registrations Issued in 2019

2019 (Jan 1- Dec 31)	Licensed Clinical Social Workers	Endorsement	248	
		Examination	333	
		Reinstatement	25	
	Licensed Master's Social Worker	Endorsement	86	
		Examination	82	
		Reinstatement	7	
	Licensed Baccalaureate Social Worker	Endorsement	5	
		Examination	0	
		Reinstatement	0	
	LSW Supervision	Application	2	
	LCSW Registration of Supervision	Add/Change	504	
Initial Application		653		
<b>Total # of Social Work Licenses/Registrations Issued:</b>			<b>1,945</b>	

- 2019 Online Applications Received

(Jan 1- Dec 31)	By Endorsement	By Examination	Total
LCSW	277	380	657
LMSW	98	166	264
LBSW	9	4	13

(Jan 1- Dec 31)	Initial Application	By Add/Change	Total
LSW Supervision	0	0	0
LCSW Registration of Supervision	731	610	1,341

**Total # of online applications received for the year: 2,275**

- Current active & current inactive Social Work Licenses/Registrations as of 12/31/2019:

	Current Active	Current Inactive	Total
Associate Social Worker	1	0	1
Licensed Clinical Social Worker	7,092	200	7,292
Licensed Masters Social Worker	780	14	794



Licensed Baccalaureate Social Worker	16	0	16
LSW Supervision	7	0	7
Registered Social Worker	9	0	9
Registration of Supervision	2,472	1	2,473
			<b>Total 10,592</b>

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**Social Work 2019 Total Count- all license types (Jan 1, 2019- Dec 31, 2019)**

New Applications (initial, add/change, exam & endorsement- paper & online)	2,341
Duplicate License Request (LCSW- 125; LMSW- 5; LBSW- 0)	130
Duplicate Wall Certificate Request (LCSW- 27; LMSW- 2; LBSW- 0)	29
Verification of VA License Request (LCSW- 206; LMSW-51; LBSW- 0)	257
Inactive Renewal (LCSW- 200; LMSW- 14; LBSW- 0)	214
Inactive to Active (LCSW- 3; LMSW- 1; LBSW- 0)	4
Reinstatement Applications (LCSW- 24; LMSW- 7; LBSW- 0)	31
Renewals (LCSW- 6,533; LMSW- 634; LBSW- 1; Registered SW- 9; Associate SW-1)	7,178
Late Renewals (LCSW- 187; LMSW- 39; LBSW- 0)	226
Address Changes	1,043

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## 2019 STATISTICAL EXAMINATION INFORMATION

(January 1, 2019- December 31, 2019)

- Number of Social Work Applicants approved to test

2019 (Jan 1- Jan 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	59
	Licensed Social Worker Applicants	Bachelors Exam	8
<b>Total # of Social Work Applicants Approved to test:</b>			<b>67</b>

2019 (Feb 1- Feb 28)	Licensed Clinical Social Worker Applicants	Clinical Exam	29
	Licensed Social Worker Applicants	Bachelors Exam	10
<b>Total # of Social Work Applicants Approved to test:</b>			<b>39</b>

2019 (Mar 1- Mar 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	30
	Licensed Social Worker Applicants	Bachelors Exam	8
<b>Total # of Social Work Applicants Approved to test:</b>			<b>38</b>

2019 (Apr 1- Apr 30)	Licensed Clinical Social Worker Applicants	Clinical Exam	34
	Licensed Social Worker Applicants	Bachelors Exam	11
<b>Total # of Social Work Applicants Approved to test:</b>			<b>45</b>

2019 (May 1- May 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	43
	Licensed Social Worker Applicants	Bachelors Exam	14
<b>Total # of Social Work Applicants Approved to test:</b>			<b>57</b>

2019 (Jun 1- Jun 30)	Licensed Clinical Social Worker Applicants	Clinical Exam	14
	Licensed Social Worker Applicants	Bachelors Exam	7
<b>Total # of Social Work Applicants Approved to test:</b>			<b>21</b>

2019 (Jul 1- Jul 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	20
	Licensed Social Worker Applicants	Bachelors Exam	21
	<b>Total # of Social Work Applicants Approved to test:</b>		<b>41</b>

2019 (Aug 1- Aug 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	54
	Licensed Master Social Worker Applicants	Masters Exam	15
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>		<b>69</b>	

2019 (Sept 1- Sept 30)	Licensed Clinical Social Worker Applicants	Clinical Exam	39
	Licensed Master Social Worker Applicants	Masters Exam	13
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>		<b>52</b>	

2019 (Oct 1- Oct 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	48
	Licensed Master Social Worker Applicants	Masters Exam	13
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	2
<b>Total # of Social Work Applicants Approved to test:</b>		<b>63</b>	

2019 (Nov 1- Nov 30)	Licensed Clinical Social Worker Applicants	Clinical Exam	16
	Licensed Master Social Worker Applicants	Masters Exam	9
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>		<b>25</b>	

2019 (Dec 1- Dec 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	32
	Licensed Master Social Worker Applicants	Masters Exam	4
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	1
	<b>Total # of Social Work Applicants Approved to test:</b>		<b>37</b>

<b>GRAND TOTAL</b> 2019 (Jan 1- Dec 31)	Licensed Clinical Social Workers Applicants	Clinical Exam	418
	Licensed Social Worker Applicants <i>(approved prior to 8/8/19)</i>	Bachelors Exam	79
	Licensed Master Social Worker Applicants <i>(approved after 8/8/19)</i>	Masters Exam	54
	Licensed Baccalaureate Social Worker Applicants <i>(approved after 8/8/19)</i>	Bachelors Exam	3
	<b>Total # of Social Work Applicants Approved to test:</b>		<b>554</b>

- Number of Social Work Applicants previously approved for Bachelors that have been changed to Masters

2019 (Aug 8- Aug 31)	Bachelors Exam to Masters Exam	4
2019 (Sept 1- Sept 30)	Bachelors Exam to Masters Exam	11
2019 (Oct 1- Oct 31)	Bachelors Exam to Masters Exam	8
2019 (Nov 1- Nov 30)	Bachelors Exam to Masters Exam	4
2019 (Dec 1- Dec 31)	Bachelors Exam to Masters Exam	0
<b>Total # of Social Work Applicants Changed to Masters Exam:</b>		<b>27</b>

## 2020 STATISTICAL EXAMINATION INFORMATION

(January 1, 2020- February 29, 2020)

- Number of Social Work Applicants approved to test

2020 (Jan 1- Jan 31)	Licensed Clinical Social Worker Applicants	Clinical Exam	41
	Licensed Master Social Worker Applicants	Masters Exam	15
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>			<b>56</b>

2020 (Feb 1- Feb 29)	Licensed Clinical Social Worker Applicants	Clinical Exam	26
	Licensed Master Social Worker Applicants	Masters Exam	7
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>			<b>33</b>

<b>GRAND TOTAL</b>	Licensed Clinical Social Workers Applicants	Clinical Exam	67
	Licensed Master Social Worker Applicants	Masters Exam	22
	Licensed Baccalaureate Social Worker Applicants	Bachelors Exam	0
<b>Total # of Social Work Applicants Approved to test:</b>			<b>89</b>

- Number of Social Work Applicants previously approved for Bachelors that have been changed to Masters

2020 (Jan 1- Jan 31)	Bachelors Exam to Masters Exam	3
2020 (Feb 1- Feb 29)	Bachelors Exam to Masters Exam	2
<b>Total # of Social Work Applicants Changed to Masters Exam:</b>		<b>5</b>



# Discipline Report

**Staff Discipline Reports**  
 11/15/2019 - 02/28/2020

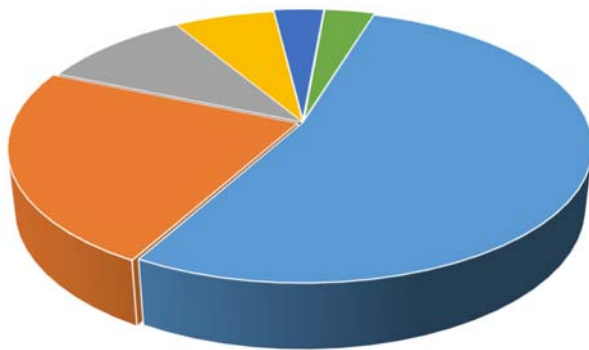
NEW CASES RECEIVED IN BOARD 11/15/2019 - 02/28/2020				
	Counseling	Psychology	Social Work	BSU Total
Cases Received for Board review	105	46	33	<i>184</i>

OPEN CASES AT BOARD LEVEL (as of 02/28/2020)				
Open Case Stage	Counseling	Psychology	Social Work	BSU Total
Probable Cause Review	70	65	66	
Scheduled for Informal Conferences	24	3	3	
Scheduled for Formal Hearings	2	1	0	
Other (on hold, pending settlement, etc)	11	6	0	
Cases with APD for processing (IFC, FH, Consent Order)	13	0	3	
<b>TOTAL CASES AT BOARD LEVEL</b>	120	75	72	<i>267</i>
<b>OPEN INVESTIGATIONS</b>	88	29	26	<i>143</i>
<b>TOTAL OPEN CASES</b>	208	104	98	<i>410</i>

UPCOMING CONFERENCES AND HEARINGS	
Informal Conferences	May 22, 2020 June 26, 2020
Formal Hearings	Held following scheduled board meetings, as necessary

CASES CLOSED (11/15/2019 - 02/28/2020)	
Closed – no violation	28
Closed – undetermined	2
Closed – violation	0
Credentials/Reinstatement – Denied	0
Credentials/Reinstatement – Approved	0
<b>TOTAL CASES CLOSED</b>	<b>30</b>

**Closed Case Categories**



- No jurisdiction (16)
- Diagnosis/Treatment (7)
- Business Practice Issues (3)
- Abuse/Abandonment/Neglect (2)
- Inappropriate Relationship (1)
- Inability to Safely Practice (1)

AVERAGE CASE PROCESSING TIMES (counted on closed cases)	
Average time for case closures	227
Avg. time in Enforcement (investigations)	50
Avg. time in APD (IFC/FH preparation)	n/a
Avg. time in Board (includes hearings, reviews, etc).	177
Avg. time with board member (probable cause review)	27





## AGENCY REPORTS

### CASES RECEIVED, OPEN, & CLOSED REPORT SUMMARY BY BOARD

FISCAL YEAR 2020, QUARTER ENDING DECEMBER 31, 2019 (Q2)

The "Received, Open, Closed" table below shows the number of received and closed cases during the quarters specified and a "snapshot" of the cases still open at the end of the quarter.

<b>COUNSELING</b>	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020
Number of Cases Received	40	35	28	37	31	45	56	54	76	72	99	81
Number of Cases Open	58	56	61	72	84	102	124	150	176	144	166	207
Number of Cases Closed	60	42	26	29	23	33	29	28	51	103	77	70

<b>PSYCHOLOGY</b>	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020
Number of Cases Received	13	22	23	23	28	26	20	31	38	27	55	31
Number of Cases Open	49	34	46	44	52	57	64	83	75	75	97	99
Number of Cases Closed	52	38	16	24	19	24	13	11	46	29	34	30

<b>SOCIAL WORK</b>	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020
Number of Cases Received	28	21	14	27	15	34	35	25	33	39	27	31
Number of Cases Open	54	39	39	48	52	71	93	95	97	90	88	100
Number of Cases Closed	46	39	15	19	11	18	13	23	31	48	30	19



## AGENCY REPORTS

### AVERAGE TIME TO CLOSE A CASE (IN DAYS) PER QUARTER FISCAL YEAR 2020, QUARTER ENDING DECEMBER 31, 2019 (Q2)

\*The average age of cases closed is a measurement of how long it takes, on average, for a case to be processed from entry to closure. These calculations include only cases closed within the quarter specified.

<b>BOARD</b>	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020
Counseling	247.9	106.1	251.5	128.2	153.7	185.0	164.2	161.3	251.0	279.0	173.0	157.0
Psychology	357.7	252.7	119.5	183.3	118.8	175.2	170.4	228.6	225.0	153.0	72.0	548.0
Social Work	366.2	228.8	292.7	123.6	277.5	237.2	113.8	200.7	263.0	211.0	271.0	377.0
Agency Totals	222.8	194.1	255.7	186.5	196.4	201.1	173.8	169.2	258.0	204.0	214.0	258.4

### PERCENTAGE OF CASES OF ALL TYPES CLOSED WITHIN 365 CALENDAR DAYS\*

#### FISCAL YEAR 2020, QUARTER ENDING DECEMBER 31, 2019 (Q2)

\*The percent of cases closed in fewer than 365 days shows, from the total of all cases closed during the specified period, the percent of cases that were closed in less than one year.

<b>BOARD</b>	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020
Counseling	84.7%	97.5%	76.9%	97.0%	91.3%	84.8%	89.7%	89.3%	73.8%	68.0%	84.8%	83.7%
Psychology	44.2%	81.6%	92.9%	85.2%	100%	90.5%	92.3%	81.8%	86.4%	93.1%	95.7%	36.2%
Social Work	41.3%	92.3%	73.3%	100%	81.8%	66.7%	84.2%	78.3%	50.9%	70.8%	46.7%	47.9%
Agency Totals	81.7%	86.7%	82.2%	86.7%	87.6%	80.6%	85.5%	84.0%	76.4%	82.3%	78.2%	72.9%



# Licensing Report

# SOCIAL WORK LICENSING REPORT

## As of February 25, 2020

<b>Application Satisfaction Survey</b>			
<b>2<sup>nd</sup> Quarter ( October 1 – December 31, 2019)</b>			
<b>Respondents:</b>	<b>15</b>	<b>Satisfaction Percentage:</b>	<b>66 %</b>

### TOTALS AS OF FEBRUARY 25, 2020

There were 10,742 Social Work licensees as of February 25, 2020. The number of current licenses are broken down by profession in the following chart.

Current Licenses and Registrations	
Total for Licensed Baccalaureate Social Worker	20
Total for LSW Supervision	9
Total for Licensed Clinical Social Worker	7379
Total for Registration of Supervision	2511
Total for Licensed Master's Social Worker	813
Total for Registered Social Worker	9
Total for Associate Social Worker	1
<b>Total for Social Work</b>	<b>10,742</b>

## DECEMBER 2019

There were 154 licenses issued for Social Work for the month of **December**. The number of licenses and registration issued are listed in the below chart. During this month the Board received 141 applications.

Licenses and Registrations issued for December 2019	
Total for Licensed Baccalaureate Social Worker	0
Total for LSW Supervision	0
Total for Licensed Clinical Social Worker	52
Total for Registration of Supervision	88
Total for Licensed Master's Social Worker	14
Total for Registered Social Worker	0
Total for Associate Social Worker	0
<b>TOTAL</b>	<b>154</b>

## JANUARY 2020

There were 146 licenses and registrations issued for Social Work for the month of **January**. The number of licenses and registration issued are listed in the below chart. During this month the Board received 213 applications.

Licenses and Registration Issued For January 2020	
Total for Licensed Baccalaureate Social Worker	2
Total for LSW Supervision	2
Total for Licensed Clinical Social Worker	44
Total for Registration of Supervision	89
Total for Licensed Master's Social Worker	9
Total for Registered Social Worker	0
Total for Associate Social Worker	0
<b>TOTAL</b>	<b>146</b>

**FEBRUARY 2020**  
**(February 1<sup>st</sup> – February 25<sup>th</sup>)**

There were 99 licenses and registrations issued for Social Work between **February 1<sup>st</sup>, 2020 and February 25, 2020**. The number of licenses and registration issued are listed in the below chart. During this month the Board received 181 applications.

Licenses and Registration Issued For January 2020	
Total for Licensed Baccalaureate Social Worker	2
Total for LSW Supervision	0
Total for Licensed Clinical Social Worker	30
Total for Registration of Supervision	58
Total for Licensed Master's Social Worker	9
Total for Registered Social Worker	0
Total for Associate Social Worker	0
<b>TOTAL</b>	<b>99</b>

## Additional Information:

- Initiated corrective action to address the comments on the satisfaction survey.
- Renewal FAQs updated.
- Applications and supplemental forms have been updated and posted on the website.
  - Non-essential information was eliminated from the forms and applications.
- Online Applications were updated.
  - Non-essential information was eliminated from the online applications.
- LBSW applications, instructions, fees and forms were updated to reflect the changes to the Regulations effective March 5, 2020.
- Since the last quarterly meeting we have approved 8 supervision extension requests.
- Working with in-house IT Department on a system to capture the effective and expiration date of supervisors.
- Outreach
  - Latasha Austin, Licensing Manager, to present to social work students at Virginia Commonwealth University (VCU), Tuesday, March 24, 2020
  - Charlotte Lenart, Deputy Executive Director to present at the 2020 National Association of Social Worker, Virginia Chapter (NASWVA) Thursday, March 26<sup>th</sup>.

<b>Upcoming Board Meetings and National Conferences</b>	
<b>Regulatory Committee Meetings</b>	<b>June 04, 2020 September 24, 2020 December 3, 2020</b>
<b>Quarterly Board Meetings</b>	<b>June 05, 2020 September 25, 2020 December 4, 2020</b>
<b>Association of Social Work Boards (ASWB) Executive Leadership Training</b>	<b>March 26-28, 2020 San Diego, CA</b>
<b>Association of Social Work Boards (ASWB) Education Meeting</b>	<b>April 23 -25, 2020 Chicago, IL</b>
<b>Association of Social Work Boards (ASWB) Annual Meeting</b>	<b>November 19-21, 2020 Scottsdale, AZ</b>