

**VIRGINIA BOARD OF SOCIAL WORK
SPECIAL CONFERENCE COMMITTEE
INFORMAL CONFERENCE MINUTES – OCTOBER 25, 2019**

CALL TO ORDER: A Special Conference Committee ("Committee") of the Board of Social Work ("Board") convened on October 25, 2019 at 10:33 a.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia, Board Room 4.

MEMBERS PRESENT: Dolores Paulson, Ph.D., LCSW, Chairperson
Maria Eugenia del Villar, LCSW

STAFF PRESENT: Jennifer Lang, Deputy Executive Director, Board of Social Work
Emily Tatum, Administrative Proceedings Division

RESPONDENT: Ameka Lee-Graham, LCSW
Case No.: 187272
License #: 0904007249

DISCUSSION: Ms. Lee-Graham appeared in person before the Committee, without legal counsel, and fully discussed the allegations contained in the Notice dated September 18, 2019.

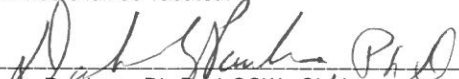
CLOSED MEETING: Upon a motion by Ms. del Villar, and duly seconded by Dr. Paulson, the Committee voted to convene in a closed meeting pursuant to § 2.2-3711(A)(27) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of Ameka Lee-Graham, LCSW. Additionally, she moved that Jennifer Lang attend the closed meeting because her presence would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the *Code of Virginia*, the Committee reconvened in open session and announced its decision.

DECISION: Upon a motion by Ms. del Villar, and duly seconded by Dr. Paulson, the Committee made certain findings of facts and conclusions of law and voted to place certain terms and conditions on Ms. Lee-Graham's practice as a clinical social worker in the Commonwealth. The motion carried.

ADJOURN: With all business concluded, the Committee adjourned at 11:30 a.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on the respondent, unless the respondent makes a written request to the Board within such time for a formal hearing on the allegations made. If service of the Order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.




Dolores Paulson, Ph.D., LCSW, Chairperson
Special Conference Committee of the Board of Social Work



Date



Jennifer Lang, Deputy Executive Director
Virginia Board of Social Work



Date