

**THE VIRGINIA BOARD OF SOCIAL WORK  
MINUTES  
Friday, February 2, 2018**

<b>TIME AND PLACE:</b>	A meeting of the Virginia Board of Social Work (Board) convened on Friday, February 2, 2018, at the Department of Health Professions (DHP), 9960 Mayland Drive, 2 <sup>nd</sup> Floor, Board Room 1, Richmond, Virginia.
<b>PRESIDING OFFICER:</b>	Yvonne Haynes, LCSW, Chair
<b>BOARD MEMBERS PRESENT:</b>	Canek Aguirre, Citizen Member (arrived after quorum was established) Angelia Allen, Citizen Member (arrived after quorum was established) Jamie Clancey, L.C.S.W. Maria Eugenia del Villar, L.C.S.W. Dolores Paulson, L.C.S.W., Ph.D. John Salay, L.C.S.W., Vice-Chair Joseph Walsh, L.C.S.W., Ph.D.
<b>BOARD MEMBERS ABSENT:</b>	Gloria Manns, L.C.S.W.
<b>STAFF PRESENT:</b>	Jaime Hoyle, Executive Director Jennifer Lang, Deputy Executive Director Elaine Yeatts, DHP Senior Policy Analyst
<b>BOARD COUNSEL PRESENT:</b>	James E. Rutkowski, Assistant Attorney General
<b>CALL TO ORDER:</b>	Ms. Haynes called the meeting to order.
<b>ESTABLISHMENT OF A QUORUM:</b>	Ms. Hoyle announced that six members of the Board were present; therefore, a quorum was established.
<b>ADOPTION OF AGENDA:</b>	Ms. Haynes requested that Ms. Yeatts provide her report under Unfinished Business. The agenda was accepted as amended.
<b>PUBLIC COMMENT:</b>	There was no public comment.
<b>EMERGENCY EGRESS:</b>	Ms. Haynes announced the Emergency Egress Procedures.

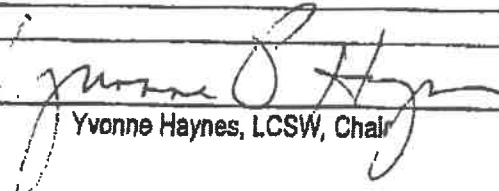
<p><b>MISSION STATEMENT:</b></p>	<p>Ms. Haynes read the mission statement of the Department of Health Professions, which is the mission statement of the Board.</p>
<p><b>APPROVAL OF MINUTES:</b></p>	<p>Upon a motion by Dr. Walsh and properly seconded by Ms. Del Villar, the meeting minutes from October 27, 2017 were approved.</p>
<p><b>DIRECTOR'S REPORT:</b></p>	<p>No report.</p>
<p><b>REGULATORY/LEGISLATIVE UPDATE:</b></p>	<p>Ms. Yeatts informed the Board that House Bill 614, the Board of Social Work's legislation establishing a mid-level license had passed out of Health, Welfare, and Institutions Committee unanimously and was up for its 2<sup>nd</sup> reading in the House. Ms. Hoyle thanked Ms. Yeatts for all of her hard work getting the bill out of the subcommittee.</p> <p>Ms. Yeatts provided updates on legislation that might be of interest to the Board.</p>
<p><b>CHAIRMAN'S REPORT:</b></p>	<p>Ms. Haynes informed the Board that she was able to attend the Association of State Social Work Boards (ASWB) annual conference in Atlanta, in November, as a Delegate. Due to the fact Ms. Haynes serves on the Bylaws Committee, she was able to attend at no cost to the Board. Ms. Hoyle, also received a scholarship as a board administrator to attend, and was an alternate Delegate.</p> <p>Ms. Haynes explained the proposed Member board's contribution to the ASWB mobility strategy and the three bylaw amendments that were approved by the delegate assembly.</p>
<p><b>BOARD COUNSEL'S REPORT:</b></p>	<p>No report.</p>
<p><b>EXECUTIVE DIRECTOR'S REPORT:</b></p>	<p>Ms. Hoyle recognized Sarah Georgen for her time as licensing manager for the Board of Social Work and wished her luck in her future endeavors. She also thanked her for leaving the Board in such a good position.</p> <p>Ms. Hoyle also thanked Ms. Lang for assisting with the Social Work workload. Ms. Hoyle also introduced and thanked Ken Heath, who is a contract employee with the Board.</p> <p>Ms. Hoyle informed the Board that she has advertised for the Licensing Manager position, and the recruitment closed on January 19<sup>th</sup>. Ms. Hoyle plans to hold interviews on February 14<sup>th</sup>.</p>

<p><b>DEPUTY DIRECTOR'S REPORT:</b></p> <p><b>COMMITTEE REPORTS:</b></p>	<p>Ms. Hoyle discussed the license statistics and the budget included in the agenda packet.</p> <p>Ms. Hoyle also informed the Board that Dr. Paulson and she presented on a panel at the Catholic University, School of Social Work. The panel also included Board staff from DC and Maryland.</p> <p>Ms. Lang reported that the disciplinary statistics were included in the agenda packet.</p> <p><i>Regulatory/Legislative Committee Report</i></p> <p>Dr. Walsh reported the following recommendations from the Regulatory Committee:</p> <ol style="list-style-type: none"><li>1. The Committee recommends that the Board amend the Regulations regarding Examination Requirements <u>(18VAC140-20-70)</u> by Fast Track action to require an applicant for clinical social work licensure who has not passed the examination within the second two-year approval period, to register for supervision and complete one additional year as a supervisee. After completion of the additional year of supervision, the applicant may reapply to take the examination. Upon a motion by Mr. Salay, which was properly seconded by Ms. Clancey, the Board voted unanimously to accept the recommendation from the Regulatory Committee.</li><li>2. The Committee recommends that the Board decline to adopt the Board of Psychology's Draft Joint Guidance Document on Assessment Titles and Signatures. Dr. Walsh presented a letter from the Regulatory Committee detailing the reasons for this recommendation. Upon a motion by Dr. Paulson, which was properly seconded by Mr. Salay, the Board voted unanimously to send the letter, with minor edits, to the Board of Psychology.</li></ol> <p><i>Credentials Committee Report</i></p> <p>Mr. Salay noted that there was nothing to report.</p> <p><i>Special Conference Committee Report</i></p> <p>Ms. Haynes noted that there was nothing to report.</p> <p><i>Board of Health Professions Report</i></p> <p>Ms. Haynes reported that her report and draft meeting minutes of the Board of Health Professions were included in the agenda packet.</p>
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Final-Approved

<b>UNFINISHED BUSINESS:</b>	There was no Unfinished Business.
<b>NEW BUSINESS:</b>	<p>Upon a motion by Mr. Salay, which was properly seconded by Dr. Paulson, the Board voted unanimously to adopt the amendments to Guidance Document 140-10.</p> <p>Upon a motion by Ms. Clancey, which was properly seconded by Dr. Paulson, the Board voted unanimously to reaffirm Guidance Document 140-9.</p> <p>Dr. Paulson made a motion, which was properly seconded by Ms. Del Villar, that licensed clinical social workers shall be required to have completed a minimum of 15 contact hours of continuing education and licensed social workers shall be required to have completed a minimum of 7.5 contact hours of continuing education prior to licensure renewal each year. A minimum of three of those hours must pertain to ethics or the standards of practice for the behavioral health professions or to laws governing the practice of social work in Virginia. A minimum of 10 hours for licensed clinical social workers or 5 hours for licensed social works shall be documented in Category I and a maximum of 5 of the required 15 hours for licensed clinical social workers or a maximum of 3 of the required 7.5 hours for licensed social workers may be earned in Category II. The motion did not pass.</p> <p>Upon a motion by Dr. Paulson, which was properly seconded by Mr. Salay, the Board voted unanimously to amend the regulations to require licensed clinical social workers and licensed social workers to complete 6 hours of ethics every two years.</p>
<b>NEXT MEETING:</b>	Ms. Haynes announced that the next regularly scheduled full Board meeting would occur on June 15, 2018 at 10:00 a.m.
<b>ADJOURNMENT:</b>	The meeting was adjourned at 12:08 p.m.

  
 Jamie Hoyle, Executive Director

  
 Yvonne Haynes, LCSW, Chair