

**THE VIRGINIA BOARD OF SOCIAL WORK  
MINUTES  
Friday, April 25, 2014**

The Virginia Board of Social Work ("Board") meeting convened at 12:14 p.m. on Friday, April 25, 2014 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Susan Horne-Quatannens, Chair called the meeting to order.

**BOARD MEMBERS PRESENT:** Jennifer Blosser  
Yvonne Haynes  
Susan Horne-Quatannens, Chair  
Arthur Mayer  
John Salay  
Nettie Simon-Owens  
Joseph Walsh  
Bernadette Winters

**BOARD MEMBERS ABSENT:** Kristi Wooten

**DHP STAFF PRESENT:** Catherine Chappell, Executive Director  
Sarah Georgen, Licensing Manager  
Charlotte Lenart, Administrative Assistant  
Elaine Yeatts, Senior Policy Analyst

**BOARD COUNSEL:** James Rutkowski, Assistant Attorney General

**ESTABLISHMENT OF A QUORUM:** With eight members of the Board present, a quorum was established.

**EMERGENCY EGRESS:** Ms. Horne-Quatannens provided meeting attendees with the evacuation routes should the need arise.

**ORDERING OF AGENDA:** Ms. Chappell asked that a discussion of the application process in regards to job descriptions for applicants be held during New Business. Ms. Chappell also asked that introduction of the new Board Counsel occur after the Director's report. The agenda was accepted as amended.

**PUBLIC COMMENT:** Ms. Riggs, Executive Director of the NASW, Virginia Chapter voiced concerns with respect to the application process as it pertains to job descriptions and the need for the proposed supervisor to sign the description as part of the application. Ms. Riggs questioned the legality of the supervisor to do so.

**APPROVAL OF MINUTES:**

On properly seconded motion by Ms. Haynes, the meeting minutes from January 24, 2014 were approved, with one member (Dr. Simon-Owens) abstaining.

**DIRECTOR'S REPORT:**

Dr. David Brown, Director of DHP, introduced DHP's new Chief Deputy Director, Jaime Hoyle. Dr. Brown said that he enjoyed attending the workforce summit and looked forward to future meetings with the Board. He commented that he understood the role of the board member as he was once a member of the Board of Medicine.

**BOARD COUNSEL:**

Ms. Horne-Quatannens introduced James Rutkowski, Assistant Attorney General as the Board's new counsel.

**REGULATORY/LEGISLATIVE UPDATE:**

Ms. Yeatts reviewed the status of DHP's bills and regulations.

**PETITIONS FOR RULE-MAKING:**

Ms. Yeatts presented two Petitions for Rule-making submitted by Carol Gauzens and Rodney McMurray, to amend regulations to reduce the continuing education requirement for supervisors.

The Board considered the petitions and comments received.

Members noted that the requirements equate to 2.8 hours of CE per year, all of which may be counted towards the 30 hours of CE required for licensure renewal. Additionally, the changes suggested by commenters did not appear to be significantly different from the current requirement. The Board further discussed the possible need for better communication with supervisors about the requirement and the types of courses that may be beneficial.

While there was some support for a review of the regulation, the Board did not find the education requirement excessively burdensome. Rather, they found it is necessary to ensure adequate supervision of applicants.

On properly seconded motion by Dr. Simon-Owens, the Board voted to deny Ms. Gauzen's and Mr. McMurray's petitions with two members in opposition.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Chappell noted that her report was included in the Board meeting packet. She stated that an updated financial summary report was distributed for review.

**DISCIPLINE DEPUTY  
EXECUTIVE DIRECTOR'S  
REPORT:**

Ms. Chappell noted that the discipline report was included in the Board meeting packet. She stated that Ms. Georgen was completing the continuing education audit and the status of the audit would be reported at the next meeting.

**BOARD STAFF UPDATE:**

Ms. Georgen noted that her report was included in the Board meeting packet.

Dr. Simon-Owens asked that the Board commend Ms. Georgen for the creation of the Licensure Process Handbooks and supervision logs that are available to applicants.

**CREDENTIALS COMMITTEE:**

Ms. Blosser noted that her report was included in the Board meeting packet; however in addition, she reported that four informal conferences were held since the distribution of the packets, in which one application was approved and three applications were denied.

**BOARD OF HEALTH  
PROFESSIONS REPORT:**

Ms. Haynes noted that her report was included in the Board meeting packet.

**NOMINATING COMMITTEE  
REPORT:**

Dr. Simon-Owens moved to nominate Ms. Blosser for chair and Ms. Haynes for vice-chair. The motion was seconded and carried unanimously.

**WORKFORCE SUMMIT  
REPORT:**

Dr. Winters reported that the workforce summit held immediately before the board meeting had generated discussion and interest in meeting workforce challenges. She anticipated a follow up meeting and would provide an update as soon as more information was available.

**NEW BUSINESS:**

Job Descriptions. Discussion of the application process in regards to job descriptions for applicants was referred to the Regulatory Committee for further analysis.

Distance Education. Ms. Horne-Quatannens requested that the Board consider a growing concern that social work students have the ability to obtain a complete MSW degree online, with practicum supervision often obtained at a distance. She was aware that a consortium of professional groups was expressing grave concern that online training should occur in a field grounded in the

use of interpersonal relationships to treat clients. The Board agreed that the regulations require that the educational programs be accredited by the Council on Social Work Education (CSWE) and that the Board looked to programs to determine if a clinical course of study had been completed.

**EXECUTIVE SESSION:**

Mr. Mayer moved that the Board of Social Work convene in closed meeting pursuant to §2.2-3711(A) (7) and (27) of the Code of Virginia in order to consider recommended decisions from the Credentials Informal Conference Committee. He further moved that Catherine Chappell, James Rutkowski, Sarah Georgen and Charlotte Lenart attend the closed meeting because their presence in the closed meeting was deemed necessary and they would aid the Board in its consideration of the matters. The motion was seconded and carried.

**RECONVENE:**

Mr. Mayer moved that pursuant to §2.2-3712 of the Code of Virginia, that the Board heard, discussed, or considered only those public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as identified in the original motion. The Committee agreed unanimously.

Adeola Adekoya: The IFC Credentials Committee concluded that Adeola Adekoya, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A) (2) (b) of the Regulations and recommended that her application by examination be denied. Ms. Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

Vanessa Bruce: The IFC Credentials Committee concluded that Vanessa Bruce, Registration of Supervision applicant as a preliminary requirement for licensure as a clinical social worker, failed to satisfy the requirements of §18 VAC 140-20-49 and 18 VAC140-20-40 of the Regulations and recommended that her application be denied. Ms. Walsh made a motion to accept the recommendation as presented. The motion was seconded by Mr. Mayer and carried unanimously.

Renee Butler-Smith: The IFC Credentials Committee concluded that Renee Butler-Smith, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A) of the Regulations and recommended that her application by examination be denied. Dr. Simon-Owens made a motion to accept the recommendation as

presented. The motion was seconded by Dr. Walsh and carried unanimously.

Maurice Shane Etter: The IFC Credentials Committee concluded that Maurice Shane Etter, Registration of Supervision applicant as a preliminary requirement for licensure as a clinical social worker, failed to satisfy the requirements of §18 VAC 140-20-50(A) of the Regulations. The Credentials Committee concluded the Mr. Etter was in violation of § 18VAC140-20-160(1) of the Regulations. The Credentials Committee concluded that Mr. Etter otherwise meets the qualifications of § 18VAC140-20-40 of the Regulations. The Credentials Committee recommended that his request for credit for his specifically requested supervision be denied and further determined he could continue his pursuit of licensure. Ms. Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

Stephanie Goodbar: The IFC Credentials Committee concluded that Stephanie Goodbar, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A), 18 VAC 140-20-50(A) (2) and 18VAC140-20-40 of the Regulations and recommended that her application by examination be denied. Ms. Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

El-Kahina Hunt: The IFC Credentials Committee concluded that El-Kahina Hunt, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A) and 18 VAC 140-20-50(A) (2) (a) of the Regulations and recommended that her application by examination be denied. Mr. Salay made a motion to accept the recommendation as presented. The motion was seconded by Ms. Haynes and carried unanimously.

Daniel Kneip: The IFC Credentials Committee concluded that Daniel Kneip, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(B) (1) and 18 VAC 140-20-50(A) (2) of the Regulations and recommended that his application by examination be denied. Ms. Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

Henry Mukuye: The IFC Credentials Committee concluded that Henry Mukuye, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A) (2) (b) of the Regulations and recommended that his application by examination be denied. Ms.

Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

Terry Wright: The IFC Credentials Committee concluded that Terry Wright, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(B), 18 VAC 140-20-50(A) (2) and 18 VAC 140-20-40 of the Regulations, as amended and recommended that her application by examination be denied. Ms. Blosser made a motion to accept the recommendation as presented. The motion was seconded by Dr. Simon-Owens and carried unanimously.

Elaine Finley: The IFC Credentials Committee concluded that Elaine Finley, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-49(A) and (B) of the Regulations and recommended that her application by examination be denied. Mr. Walsh made a motion to accept the recommendation as presented. The motion was seconded by Mr. Mayer and carried. Ms. Blosser did not participate in the vote.

Rochelle Winston-Tutwiler: The IFC Credentials Committee concluded that Rochelle Winston-Tutwiler, LCSW applicant, failed to satisfy the requirements of §18 VAC 140-20-50(A) (2) of the Regulations and recommended that her application by examination be denied. Ms. Blosser made a motion to accept the recommendation as amended. The motion was seconded by Dr. Winters and carried unanimously.

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 1:36 p.m.

  
Susan Horne-Quatannens, Chair

  
Catherine Chappell, Executive Director