

**THE VIRGINIA BOARD OF SOCIAL WORK**  
**CREDENTIALS COMMITTEE MEETING**  
**MINUTES**  
**Friday, April 20, 2012**

The Credentials Committee of the Virginia Board of Social Work convened at 1:05 p.m. on Friday, April 20, 2012 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Catherine Moore called the meeting to order.

**COMMITTEE MEMBERS**

**PRESENT:**

Jennifer Blosser  
Yvonne Haynes  
Arthur Mayer  
Catherine Moore  
Nettie Simon-Owens

**STAFF PRESENT:**

Catherine Chappell, Acting Executive Director  
Sarah Georgen, Administrative Assistant  
Charlotte Lenart, Administrative Assistant

**CALL TO ORDER:**

Ms. Moore welcomed the Committee members and called the meeting to order.

**APPROVAL OF MINUTES:**

The minutes from the January 20, 2012 Credentials Committee meeting were approved as written.

**CLOSED SESSION:**

Ms. Blosser moved that the Committee convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. She moved that Catherine Chappell, Sarah Georgen and Charlotte Lenart attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

**OPEN SESSION:**

Ms. Blosser moved that pursuant to Section 2.2-3712 of the Code of Virginia that the Committee heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as identified in her motion by which the closed meeting was convened.

**DISCUSSION:**

## **DISCUSSION:**

The Committee considered 19 licensure and supervision requests. Files are referred by the Credentials Reviewer to the Committee for evaluation when the Reviewer is unable to render a decision. The files sent to the Committee represent a small percentage of the applications that are processed each quarter.

The Credentials Committee discussed proactive measures to address insufficient "clinical course of study" coursework that is often found in transcripts. While the four (4) Virginia schools had opportunity to participate in 2008 meetings to develop regulations which define "clinical course of study" and in the educational summit in July 2011, suggestion was made for an additional educational summit meeting to discuss ongoing concerns and trends.

The Credentials Committee members acknowledged workforce challenges and the need to appropriately and promptly approve/license individuals in order to meet the growing need for adequately prepared mental health providers.

## **DECISION:**

The Credentials Committee made the following determinations:

1. The Committee requested that additional information be submitted on one (1) file
2. Denied sixteen (16) applications due to insufficient coursework, practicum and/or supervised experience
3. Approved one (1) request to become a supervisor
4. Approved one (1) request for an extension to take the ASWB examination

## **ADJOURNMENT**

There being no further business to come before the Credentials Committee, the meeting adjourned at 2:40 p.m.



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Catherine Moore, Chair



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Catherine Chappell, Acting Executive Director