

**VIRGINIA BOARD OF LONG TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

May 17, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 9:30 a.m.

MEMBERS PRESENT: Jenny Inker, PhD, MBA, ALFA, Chair
Lisa Kirby, N.H.A.

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
David Kazzie, Adjudication Consultant

MATTER: **Matthew W. Hartwick, A.L.F.A.**
License No: 1706-000151
Case No.: 194280

DISCUSSION: Mr. Hartwick appeared in person before the Committee in accordance with the Board's Notice of Informal Conference, dated December 16, 2021 and he was not represented by counsel.

The Committee fully discussed the allegations as referenced in the December 16, 2021 Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Lisa Kirby and duly seconded by Dr. Jenny Inker, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Matthew W. Hartwick, A.L.F.A.. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was

deemed necessary and would aid the Committee in its discussions.

RECONVENE:

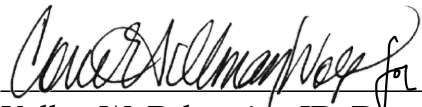
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Lisa Kirby and duly seconded by Dr. Jenny Inker, the Committee voted and ordered continuing education. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:24 a.m.



Kelley W. Palmatier, JD, Deputy Executive Director

July 5, 2022

Date

**VIRGINIA BOARD OF LONG TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

May 17, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 11:36 a.m.

MEMBERS PRESENT: Jenny Inker, PhD, MBA, ALFA, Chair
Lisa Kirby, NHA

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Adjudication Consultant

MATTER: **Jeremiah Tillman Davis, N.H.A., N.H.A. Preceptor
License No.'s: 1701-002713 & 1703-001349
Case No.: 195593**

DISCUSSION: Mr. Davis appeared in person before the Committee in accordance with the Board's Notice of Informal Conference, dated November 19, 2021 and was represented by counsel, Ashley Calkins and Kyle Rene'.

The Committee fully discussed the allegations as referenced in the November 19, 2021 Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Lisa Kirby duly seconded by Dr. Jenny Inker, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Jeremiah Tillman Davis, N.H.A., N.H.P. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was

deemed necessary and would aid the Committee in its discussions.

RECONVENE:

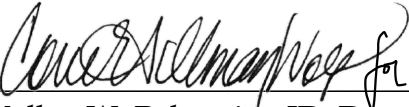
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Lisa Kirby and duly seconded by Dr. Jenny Inker, the Committee voted and ordered a reprimand. The motion carried.

ADJOURNMENT:

The Committee adjourned at 3:12 p.m.



Kelley W. Palmatier, JD, Deputy Executive Director

July 5, 2022

Date