

**VIRGINIA BOARD OF LONG TERM CARE ADMINISTRATORS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

---

March 11, 2019

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
Henrico, Virginia 23233

---

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:02 p.m.
- MEMBERS PRESENT:** Karen Stanfield, NHA Chair  
Marj Pantone, ALFA
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Angela Pearson, Discipline Manager  
Jess Kelley, Adjudication Specialist
- OTHERS PRESENT:** Ryan Dunkle
- MATTER:** **Katy L. Reed, ALFA**  
License #1706000657  
Case #188013
- DISCUSSION:** Ms. Reed appeared before the Committee in accordance with the Board's Notice of Informal Conference, dated February 5, 2019. Ms. Reed was present and was represented by John B. Mahn, Esquire.
- The Committee fully discussed the allegations as referenced in the February 5, 2019, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Marj Pantone, and duly seconded by Karen Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Katy L. Reed, ALFA. Additionally, she moved that Ms. Helmick and Ms. Pearson attend the closed meeting because their

presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

**DECISION:**

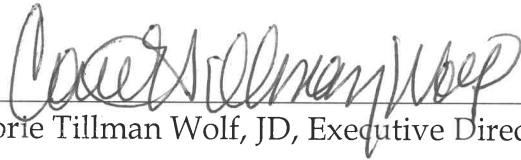
Upon a motion by Marj Pantone and duly seconded by Karen Stanfield, the Committee voted and ordered completion of continuing education in reporting, restraints and restraint reduction. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 2:20 p.m.



~~Karen Stanfield, NHA Chair~~  
Mitchell Davis, NHA Chair



Corie Tillman Wolf, JD, Executive Director

9/15/2020

Date

9/15/2020

Date

.....