

**VIRGINIA BOARD OF NURSING  
BUSINESS MEETING MINUTES  
November 14, 2023**

**TIME AND PLACE:** The business meeting of the Board of Nursing was called to order at 9:03 A.M. on November 14, 2023, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**PRESIDING:** Cynthia M. Swineford, RN, MSN, CNE; President

**BOARD MEMBERS PRESENT:** Delia Acuna, FNP-C  
Laurie Buchwald, MSN, WHNP, FNP  
Carol Cartte, RN, BSN  
Victoria Cox, DNP, RN  
Pamela Davis, LPN  
Yvette L. Dorsey, DNP, RN  
Margaret J. Friedenberg, Citizen Member  
Ann Tucker Gleason, PhD, Citizen Member  
Paul Hogan, Citizen Member  
Shantell Kinchen, LPN  
Helen Parke, DNP, FNP-BC  
Meenakshi Shah, BA, RN  
Robert Scott, RN

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Jay P. Douglas, RN, MSM, CSAC, FRE  
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director  
Claire Morris, RN, LNHA; Deputy Executive Director  
Christina Bargdill, BSN, MHS, RN; Deputy Executive Director  
Jacquelyn Wilmoth; Deputy Executive Director  
Stephanie Willinger, Deputy Executive Director  
Randall Mangrum, DNP, RN; Nursing Education Program Manager  
Christine Smith, RN, MSN; Nurse Aide/RMA Education Program Manager  
Francesca Iyengar, MSN, RN; Discipline Case Manager  
Huong Vu, Operations Manager  
Ann Hardy, MSN, RN, Compliance and Case Adjudication Manager

**OTHERS PRESENT:** Laura Booberg, Senior Assistant Attorney General, Board Counsel  
Arne Owens, DHP Director  
James Jenkins, Jr., RN, DHP Chief Deputy  
Erin Barrett, JD, Director of Legislative and Regulatory Affairs  
Matthew Novak, DHP Policy Analyst

**IN THE AUDIENCE:** Terri Gaffney, PhD, MPA, RN, Marymount University  
Janet Wall, MS, Chief Executive Officer (CEO)  
Virginia Nurses Association (VNA)/Virginia Nurses Foundation (VNF)  
Andrew Densmore, Medical Society of Virginia (MSV)  
Kelly Davis, Virginia Department of Education (VDOE)

ESTABLISHMENT OF A QUORUM:

Ms. Swineford welcomed Ms. Davis to her first Board business meeting as a new Board Member and asked Board Members and Staff to introduce themselves. With 14 members present, a quorum was established.

ANNOUNCEMENTS: Ms. Swineford acknowledged the following:

**Staff Update:**

- **Beth Wright** has accepted the P-14 Nursing Program Inspector position and started on September 25, 2023.

UPCOMING MEETINGS: The upcoming meetings listed on the agenda:

- 2023 VONL Fall Conference is scheduled for November 17, 2023 in Glen Allen, VA. Ms. Douglas will provide presentation titled “*Opportunities and Challenges in Nursing Regulation*”. Ms. Morris will also attend the conference.
- NCSBN Board of Directors (BOD) is scheduled for December 5-6, 2023 in Chicago, IL. Ms. Douglas will attend as President of the NCSBN BOD.
- The Education Informal Conference Committee is scheduled for December 4, 2023 at 9 AM in Board Room 3.
- The Committee of the Joint Boards of Nursing and Medicine Business Meeting has been **CANCELLED** for December 13, 2023.
- The Massage Therapy Advisory Board Annual Meeting is scheduled for December 15, 2023 at 10 am in Training Room 1.
- NCSBN Midyear Meeting is scheduled for March 12-14, 2024 in Atlanta, GA. Interested Board Members please inform Ms. Swineford or Ms. Douglas.
- Nursing and Nurse Aide Education Program Training Sessions:
  - TBD.

ORDERING OF  
AGENDA:

Ms. Swineford asked staff if there are modifications to the agenda.

Ms. Douglas noted the following additional items:

**Under Other Matters:**

Add the discussion of additional formal hearing dates in 2024.

Ms. Douglas noted that there are no cases for possible summary suspension consideration scheduled for 1 pm today.

Ms. Douglas added that the Regulatory Review Committee will meet in Board Room 4 at 3:30 pm.

CONSENT AGENDA:

The Board did not remove any items from the consent agenda.

Ms. Shah moved to accept the items on consent agenda listed below as presented. The motion was seconded by Ms. Buchwald and carried unanimously.

**Consent Agenda**

<b>B1</b> September 12, 2023	Business Meeting
<b>B2</b> September 12, 2023	Nominating Committee Meeting
<b>B3</b> September 13, 2023	Formal Hearings
<b>B4</b> October 11, 2023	Formal Hearings
<b>B5</b> October 11, 2023	Telephone Conference Call
<b>B6</b> October 16, 2023	Formal Hearings

**C1** - Board of Nursing Monthly Tracking Log

**C2** - Agency Subordinate Recommendation Tracking Log

**C3** - Executive Director Report

**C4** – HPMP Quarter Report, June 1 – September 30, 2023

**C5** - National League for Nursing (NLN) Education Summit on September 28-30, 2023 in National Harbor, MD - **Dr. Mangrum**

**C6** – Joint Boards of Nursing and Medicine Discipline October 25, 2023 Meeting DRAFT minutes

DIALOGUE WITH DHP  
DIRECTOR OFFICE:

Mr. Owens welcomed all Board Members and thanked them for their service. He also recognized the efforts of DHP and Board staff.

Mr. Owens provided the following information:

- DHP is an umbrella agency with 13 boards and many supporting divisions such as Enforcement division, Finance, IT and the Administrative Proceedings division

- General Assembly (GA) 2024 session will start in January in the new building. Mr. Owens
  - encouraged all to attend the legislative sessions in the new GA building as audience members;
  - stated that several DHP legislative proposals have been sent but no updates yet;
  - noted that at the last GA session, out of the eight HHS (8) bills, four (4) were DHP bills and he opined the same number may move forward for 2024 GA session.
- Healthcare Workforce Development Authority - the RAND study is complete, the report for which will be shared with Board members. The reports will also be posted to DHP website. Strategic planning is the next step for the Workgroup to address DHP concerns.
- Mr. Jenkins, DHP Chief Deputy and Special Advisor to the Virginia Special Healthcare Workforce, and Ms. Hoyle, Executive Director for Board of Psychology, have been involved in the Governor’s “Right Help Right Now” Behavioral Health Workgroup which hopes to have legislation in place for the upcoming 2024 GA session.

Ms. Swineford thanked Mr. Owens for his report.

DISPOSITION OF  
MINUTES:

None

REPORTS:

None

OTHER MATTERS:

**Board Counsel Update:**

Ms. Booberg stated that there are no appeal cases to report on.

**Election of Officers for 2024:**

Ms. Swineford thanked Ms. Friedenbergs, Ms. Buchwald and Dr. Dorsey for serving on the Nominating Committee.

Ms. Swineford directed Board members to consider following documents, including the Slate of Candidates for Officers who will begin their terms on January 1, 2024, that were provided in advance of this election:

- ❖ **D1** - Memo regarding Slate of Candidates for Officer Positions for 2024
- ❖ **D2** - Board of Nursing Bylaws (Guidance Document 90-57)
- ❖ **D3** - Duties and Functions of Board of Nursing Officers

Ms. Swineford asked Ms. Friedenbergs to proceed with the election. Ms. Friedenbergs recommended that the Board accept the nominations by acclamation.

Ms. Buchwald moved to accept the nominations by acclamation as presented. The motion was seconded by Ms. Shah and carried unanimously.

The Officers who will begin their terms on January 1, 2024 are Ms. Swineford as President, Dr. Gleason as First Vice-President, and Dr. Dorsey as Second Vice-President.

**Special Conference Committee (SCC) Composition:**

Ms. Douglas noted that Board Members are divided into Special Conference Committees (SCC) with two (2) Board Members per SCC. Ms. Swineford is still working on the composition of the SCCs. For the first half of 2024, the majority of the informal conferences will be conducted by the Agency Subordinates.

**Additional Formal Hearing (FH) dates for first half of 2024:**

Ms. Douglas stated that Board Members were polled for their availability for additional FH dates in the first half of 2024.

Ms. Douglas asked that Board Members to hold the following dates on their calendar and staff will notify them as soon as possible regarding committee assignments. The dates are:

- Thursday, 2/29/2024
- Thursday, 4/18/2024
- Tuesday, 6/11/2024

Ms. Douglas added that the other dates included in the poll can be released now and thanked Board Members for their willingness to provide additional dates.

**Proposal from PSI regarding the Medication Aide Exam:**

- **D4** – Memorandum from Staff
- **D5** – PSI Executive Summary
- **D6** – PSI Confidential Information for consideration – **CLOSED MEETING**

Ms. Wilmoth noted that PSI is the testing company for medication aides. Further she shared an overview of the updates to testing that have occurred over the last year and rationale for the suggested 1% increase in the passing standard.

Ms. Douglas added that registered medication aides (RMA) are trained to administer medications to assistant living facility residents only.

Ms. Buchwald moved to approve the 1% increase of the passing standard for the Medication Aide Examination. The motion was seconded by Dr. Parke and carried with 13 votes in favor of the motion. Mr. Hogan opposed the motion.

**EDUCATION:**

**Education Update:**

Ms. Wilmoth reported the following:

### **Nurse Aide Education Program Updates**

- Active applications – 11
- New programs in 2023 – 13
- Total Number of programs – 261 with 18 of those are inactive (no students enrolled currently)

### **Medication Aide Program Updates**

- Board Staff continue to verify active programs. Total number of programs, about 230, continues to fluctuate as staff make contact and receive information from programs.
- Active applications – 6
- New programs in 2023 - 8

### **Nursing Education Programs Updates**

- Next Generation NCLEX (NGN) launched April 1, 2023, for RN and PN. Second full quarter of NGN pass rates ended on September 30, 2023. It was noted there was a slight decrease in national pass rates for the quarter. Virginia pass rates remain above national average for both RN and PN.
- Active application – there are 2 PN applications, 1 ADN application, and 1 BSN application under review.
- New programs in 2023:
  - ❖ Northern Virginia Community College PN Program – June 14, 2023
  - ❖ Tidewater Community College PN Program – October 9, 2023
- Total number of programs – 144 of which 60 PN programs and 84 RN programs (39 BSN, 43 ADN and 2 Masters)
- Faculty exceptions continue to be requested, mostly for clinical faculty positions.

Mr. Owens left the meeting at 9:46 A.M.

Ms. Wilmoth shared that it took NCSBN 10 years to develop the next generation NCLEX (NGN), which has 135 questions including case study questions. Each case study has six (6) questions and each tester receives 3 case studies per exam.

Ms. Douglas added that NGN measures clinical judgment and allow for partial scoring which is different from the old version of the NCLEX.

Ms. Wilmoth noted that she will send out the 2024 dates for Education Informal Conferences to Board Members asking for their availability to serve on the Education Informal Conference Committee.

### **E1 – Memo and NCSBN 2022 Nursing Education Annual Report Data Summary**

#### **E2 – Combined Memo Board Member Added Questions**

Ms. Wilmoth stated that the Virginia Board of Nursing has participated in the NCSBN Annual Report since its inception in 2020. Further she shared the focus of the NCSBN annual report is on program quality whereas the DHP annual survey focuses on workforce.

Ms. Wilmoth added that, while not required in regulation for programs to complete, many approved programs have completed the survey providing valuable information to both NCSBN and the Virginia Board of Nursing.

Ms. Wilmoth noted that E1 includes a summary of the results from the survey completed by programs in January 2023, including a summary of the responses to the questions provided by two Board Members who responded to the request for input.

Mr. Jenkins left the meeting at 9:50 A.M.

Ms. Wilmoth stated that the Board continues to have the opportunity to recommend additional questions for the NCSBN survey to obtain data that is not collected in the regulatory required annual report.

Ms. Wilmoth noted that E2 includes the questions/topics that were suggested as additions to the Board section of the NCSBN annual report.

After discussion, the Board decided on the following:

- Leave question # 1 as is – What is your program doing to promote the recruitment of faculty?
- Consider the inclusion of examples to # 2 question – What is your program doing to promote faculty retention (for example, tuition reimbursement, competitive salary, mileage reimbursement, team teaching, 401K matching, flexibility, etc.)?.
- Consider the inclusion of examples to # 3 question – What are enrollment benefits your program is offering to prospective students (for example, career service support, mentoring program, DEI, etc.)?
- Table question # 4 (proposed and tabled by Mr. Hogan)

Ms. Wilmoth will update the questions per the Board's discussion and provide to NCSBN for inclusion in the annual report.

**PUBLIC COMMENT:**

Janet Wall, MS, CEO, VNA/VNF provided the following update:

- The Public Policy Platform for 2024 is completed and created by the Virginia Legislative Nursing Alliance (VLNA) to address three (3) pillars:
  - ❖ Strengthening the workforce - Just culture for unintended errors – growing.
  - ❖ Increasing access to care – decreasing barriers (health equity), school nurses in every schools.
  - ❖ Advancing full practice authority – Advanced Practice Registered Nurse (APRN) Compact.
- VNA Legislative Summit is scheduled for November 15, 2023
- VNA Lobby Day is scheduled for January 18, 2024
- Nurse Leadership Academy will be launched in February 2024. There are \$25,000 scholarships available for public health nurses. VNA is pursuing grants for health equity in maternal health, and for inclusion & belonging through the National Commission to Address Racism in Nursing.

**RECESS:**

The Board recessed at 10:29 A.M.

**RECONVENTION:**

The Board reconvened at 10:44 A.M.

**LEGISLATION/  
REGULATION:**

Ms. Barrett reported the following:

**F1 Chart of Regulatory Actions**

Ms. Barrett provided an overview of the regulatory actions found in the chart provided previously.

Ms. Douglas clarified that credentials cases are applicant cases.

**F2 - Completion of Periodic Review of Public Participation Guidelines contained in 18VAC90-11**

Ms. Shah moved to retain 18VAC90-11 as is. The motion was seconded by Dr. Parke and carried unanimously.

Ms. Barrett and Mr. Novak left the meeting at 10:45 A.M.

**CONSIDERATION OF CONSENT ORDERS:**

**G1 – Luxy Zhao, LMT**

**0019-016718**



Ms. Shah moved that the Board of Nursing accept the consent order to revoke the license of **Luxy Xhao** to practice massage therapy in the Commonwealth of Virginia. The motion was seconded by Ms. Buchwald and carried unanimously.

**G2 – Hwa Su Kim, RN**

**0001-105914**

Dr. Parke moved that the Board of Nursing accept the consent order for voluntary surrender for indefinite suspension the license of **Hwa Su Kim** to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Dr. Cox and carried unanimously.

RECESS: The Board recessed at 10:55 A.M.

RECONVENTION: The Board reconvened at 11:01 A.M.

**BOARD MEMBER DEVELOPMENT:**

**Administrative Proceedings Presentation by Ms. Douglas**

Ms. Douglas presented the following:

- Two types of administrative proceedings – informal conferences and formal hearings
- Informal Conference (IFC) versus Formal Hearing (FH)
- Preparing for an IFC
- Glossary

RECESS: The Board recessed at 12:00 P.M.

RECONVENTION: The Board reconvened at 1:34 P.M.

**CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:**

Board Members for **ODD** number recommendations in **BOARD ROOM 2:**

**Presiding:** Cynthia Swineford, RN, MSN, CNE; **President**  
Delia Acuna, FNP-C  
Carol Cartte, RN, BSN  
Victoria Cox, DNP, RN  
Pamela Davis LPN  
Paul Hogan, Citizen Member  
Helen Parke, DNP, FNP-BC

**#3 – Tara Dawn Hammock, RN** **0001-170022**  
Ms. Hammock appeared and addressed the Board.

**#23 – Henry Edward Easton, Jr., RMA** **0031-012746**  
Mr. Easton appeared and addressed the Board.

CLOSED MEETING:

Dr. Parke moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:50 P.M. for the purpose of considering the agency subordinate recommendation regarding **Tara Dawn Hammock, RN (#3) and Henry Edward Easton, Jr., RMA (#23)**. Additionally, Dr. Parke moved that Ms. Douglas, Ms. Bargdill, and Ms. Vu attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Ms. Cartte and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:15 P.M.

Dr. Parke moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Ms. Cartte and carried unanimously.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to indefinitely suspend the license of **Tara Dawn Hammock (#3)** to practice professional nursing in the Commonwealth of Virginia from the date of entry of the Order with suspension stayed upon proof of Ms. Hammock's entry into a contact with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Cartte and carried unanimously.

Ms. Cartte moved that the Board of Nursing reject the recommendation of the agency subordinate and refer the matter of **Henry Edward Easton, Jr., RMA (#23)** to a formal hearing. The motion was seconded by Dr. Cox and carried with five (5) votes in favor of the motion. Dr. Parke and Ms. Davis opposed the motion.

**#1 – Wendy Cotney Farr, RN** **0001-261442**  
Ms. Farr did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to indefinitely suspend the license of **Wendy Cotney Farr** to practice professional nursing in the Commonwealth of Virginia from

the date of entry of the Order with suspension stayed upon proof of Ms. Farr's entry into a contact with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Cartte and carried unanimously.

**#5 – Heather Tallent, LPN**                      **North Carolina License # PN094688**  
**With Multistate Privileges**

Ms. Tallent did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand **Heather Tallent** and within 90 days from the date of entry of the Order, Ms. Tallent shall provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three (3) contact hours in each of the subjects of (i) professional accountability and legal liability in nursing and understanding and (ii) avoiding fraudulent documentation. The motion was seconded by Ms. Cartte and carried unanimously.

**#7 – Shauna Candacy Funderburk, LPN**                      **0002-087653**

Ms. Funderburk did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to indefinitely suspend the license of **Shauna Candacy Funderburk** to practice practical nursing in the Commonwealth of Virginia for a period of not less than one (1) year from the date of entry of the Order. The motion was seconded by Ms. Cartte and carried unanimously.

**#9 – Heather L. Crowe, RN**                      **0001-225027**

Ms. Crowe did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand **Heather L. Crowe** and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Cartte and carried unanimously.

**#11 – Danielle Marie Phares, LPN, RN**                      **0002-088984 & 0001-312268**

Ms. Phares did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand **Danielle Marie Phares** and within 90 days from the date of entry of the Order, Ms. Phares shall provide written proof satisfactory to the Board of successfully completion of a course in the subject of Ethics & Professionalism in Nursing. The motion was seconded by Ms. Cartte and carried unanimously.

**#13 – Amanda Griffin Oakley, LPN**

**0002-056411**

Ms. Oakley did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand Amanda Griffin Oakley and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Oakley's entry into a contact with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Cartte and carried unanimously.

**#15 – Crystal Anna Sands McKinney, CNA**

**1401-084813**

Ms. McKinney did not appear but submitted a written response.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to revoke the certificate of **Crystal Anna Sands McKinney** to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Cartte and carried unanimously.

**#19 – ChaiDasha Jackson, CNA**

**1401-176609**

Ms. Jackson did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand **ChaiDasha Jackson**, assess a monetary penalty of \$2,000.00 within 60 days from the date of entry of the Order, and within 90 days from the date of entry of the Order, Ms. Jackson shall provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least nine (9) contact hours in the subjects of ethics and professionalism related to nurse aide practice. The motion was seconded by Ms. Cartte and carried unanimously.

**#25 – Laura Michelle Jolly, RN**

**0001-232138**

Ms. Jolly did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to suspend the license of **Laura Michelle Jolly** to practice professional nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Jolly's entry into a contact with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Cartte and carried unanimously.

**#27 – Tonya Renee Brandon, RMA**

**0031-009428**

Ms. Brandon did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to require **Tonya Renee Brandon**, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of two (2) contact hours of continuing education in the subject of safe medication administration. The motion was seconded by Ms. Cartte and carried unanimously.

**#31 – Deborah L. Thomas, LPN**

**0002-057827**

Ms. Thomas did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to reprimand **Deborah L. Thomas** and within 60 days to provide written proof satisfactory to the Board of successful completion of three (3) contact hours of continuing education in each of the following subjects: medication errors, proper handling and documentation of medications; professional accountability and legal liability for nurses, and ethics and professionalism in nursing. The motion was seconded by Ms. Cartte and carried unanimously.

**#33 – Lindsey Marie Greenwell, RN**

**0001-220137**

Ms. Greenwell did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to indefinitely suspend the license of **Lindsey Marie Greenwell** to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Cartte and carried unanimously.

**#35 – Elise Lim Tran, RN**

**0001-285116**

Ms. Tran did not appear.

Dr. Parke moved that the Board of Nursing accept the recommendation of the agency subordinate to place the license of **Elise Lim Tran** to practice professional nursing in the Commonwealth of Virginia on probation with terms and conditions from the date of entry of the Order and end no earlier than such time as Ms. Tran has completed 12 months of active professional nursing. The motion was seconded by Ms. Cartte and carried unanimously.

**CLOSED MEETING:**

Dr. Parke moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:23 P.M. for the purpose of considering the remainder agency subordinate recommendations regarding **#17, 21 and 29**. Additionally, Dr. Parke moved that Ms. Douglas, Ms. Bargdill, and Ms. Vu attend the closed meeting because their presence in the closed meeting is deemed necessary and their

presence will aid the Board in its deliberations. The motion was properly seconded by Ms. Acuna and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:33 P.M.

Dr. Parke moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Cox and carried unanimously.

**#17 – Melinda S. Vowell, CNA**

**1401-202484**

Ms. Vowell did not appear but submitted a written response.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Melinda S. Vowell** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Davis and carried unanimously.

**#21 – Chazzy Hunter, CNA**

**1401-141496**

Ms. Hunter did not appear.

Dr. Parke moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Chazzy Hunter** and to require her that, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of nine (9) contact hours of continuing education in the subject of ethics and professionalism related to nurse aide practice. The motion was seconded by Ms. Cartte and carried unanimously.

**#29 – Samantha M. Randall, CNA**

**1401-197636**

Ms. Randall did not appear.

Mr. Hogan moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of Samantha M. Randall to practice as a nurse aide in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded by Ms. Acuna and carried unanimously.

Board Members for **EVEN** number recommendations in **BOARD ROOM 4:**

**Presiding:** A Tucker Gleason, PhD, Citizen Member; **First Vice-President**  
Laurie Buchwald, MSN, WHNP, FNP  
Yvette Dorsey, DNP, RN  
Margaret Friedenber, Citizen Member  
Shantell Kinchen, LPN  
Meenakshi Shah, BA, RN  
Robert Scott, RN

**#24 – Hannah Nicole Hudson, LPN Applicant (case # 228347)**  
Ms. Hudson appeared and addressed the Board.

**CLOSED MEETING:** Ms. Shah moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:41 P.M. for the purpose of considering the remainder agency subordinate recommendations regarding **Hannah Nicole Hudson, LPN Applicant**. Additionally, Ms. Shah moved that Ms. Morris, Dr. Hills, Ms. Wilkins, and Ms. Booberg, Board Counsel attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Dorsey and carried unanimously.

**RECONVENTION:** The Board reconvened in open session at 2:09 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Dorsey and carried unanimously.

Ms. Buchwald moved that the Board of Nursing modify the recommended decision of the agency subordinate to approve the application of Hannah Nicole Hudson for practical nursing in the Commonwealth of Virginia contingent upon Ms. Hudson's providing proof of completion of all terms of the Court Order. The motion was seconded and carried with six (6) votes in favor of the motion. Ms. Shah opposed the motion.

**#2 – Ashley F. Johnston, LPN** **0002-095203**  
Ms. Johnston appeared and addressed the Board.

**CLOSED MEETING:** Ms. Shah moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:15 P.M. for the purpose of considering the remainder agency subordinate

recommendations regarding **Ashley F. Johnston**. Additionally, Ms. Shah moved that Ms. Morris, Dr. Hills, Ms. Wilkins, and Ms. Booberg, Board Counsel attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Dorsey and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:27 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Dorsey and carried unanimously.

Ms. Buchwald moved that the Board of Nursing accept the recommended decision of the agency subordinate to require that within 90 days from the date of entry of the Order, Ashley F. Johnston shall provide written proof of successful completion of Board-approved courses of at least three (3) contact hours in each of the subjects of (i) professional accountability and legal liability for nurses, and (ii) ethics and professionalism in nursing. The motion was seconded by Dr. Dorsey and carried with five (5) votes in favor of the motion. Dr. Gleason and Ms. Kinchen opposed the motion.

RECESS:

The Board recessed at 2:35 P.M.

RECONVENTION:

The Board reconvened at 2:42 P.M.

**#16 – Wanda Sanders, CNA**

**1401-137646**

Ms. Sanders appeared and addressed the Board.

CLOSED MEETING:

Ms. Shah moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:44 P.M. for the purpose of considering the remainder agency subordinate recommendations regarding **Wanda Sanders**. Additionally, Ms. Shah moved that Ms. Morris, Dr. Hills, Ms. Wilkins, and Ms. Booberg, Board Counsel attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Dorsey and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:50 P.M.

Ms. Shah moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open



meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Dr. Dorsey and carried unanimously.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Wanda Sanders** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Dr. Dorsey and carried unanimously.

**#4 - Iyonna Kuchien Jackson, LPN** **0002-088164**

Ms. Jackson did not appear but submitted a written response.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to place **Iyonna Kuchien Jackson** on indefinite probations with terms and conditions. The motion was seconded by Ms. Buchwald and carried unanimously.

**#6 – Jill Lillian Myers, LPN** **0002-062677**

Ms. Myers did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to suspend the license of **Jill Lillian Myers** to practice practical nursing in the Commonwealth of Virginia for a period of not less than one (1) year from the date of entry of the Order. The motion was seconded by Ms. Buchwald and carried unanimously.

**#8 - Melody Lovelace, LPN** **North Carolina License # NC048201**  
**With Multistate Privileges**

Ms. Lovelace did not appear but submitted written responses.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the privilege of **Melody Lovelace** to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Buchwald and carried unanimously.

**#10 - Jill Denise Rives, RN** **0001-207093**

Ms. Rives did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Jill Denise Rives** and to indefinitely suspend her license to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Ms. Buchwald and carried unanimously.

**#12 - Ashley Nicole Woodward, LPN**

**0002-092847**

Ms. Woodward did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Ashley Nicole Woodward** and to require, within 60 days from the date of entry of the Order, Ms. Woodward shall provide written proof of satisfactory to the Board of successful completion of three (3) contact hours of continuing education in each of the subjects of (i) proper administration & documentation of medications, and (ii) ethics and professionalism in nursing. The motion was seconded by Ms. Buchwald and carried unanimously.

**#14 - Samone L. Boone, CNA**

**1401-177496**

Ms. Boone did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Samone L. Boone**. The motion was seconded by Ms. Buchwald and carried unanimously.

**#18 - Brittany Culotta, CNA**

**1401-207522**

Ms. Culotta did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Brittany Culotta** and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Buchwald and carried unanimously.

**#20 - Dianna Gordon, CNA**

**1401-219060**

Ms. Gordon did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Dianna Gordon** and to require, within 60 days from the date of entry of the Order, Ms. Gordon shall provide proof satisfactory to the Board of successful completion of nine (9) contact hours of continuing education in the subject of ethic and professionalism related to nurse aide practice. The motion was seconded by Ms. Buchwald and carried unanimously.

**#22 - Celenia Leann Sampson, RMA**

**0031-008889**

Ms. Sampson did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to suspend the registration of **Celenia Leann Sampson** to practice as a medication aide in the Commonwealth of Virginia for a period of not less than two (2) years. The motion was seconded by Ms. Buchwald and carried unanimously.

**#26 - Chrischelle Reyes, CNA**

**1401-213473**

Ms. Reyes did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Chrischelle Reyes** and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Buchwald and carried unanimously.

**#28 - Samantha Lynn Maier, RMA**

**0031-012331**

Ms. Maier did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Samantha Lynn Maier** to renew her registration to practice as a medication aide in the Commonwealth of Virginia. The motion was seconded by Ms. Buchwald and carried unanimously.

**#30 - Brittany Reed, CNA**

**1401-211005**

Ms. Reed did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the right of **Brittany Reed** to renew her certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Ms. Buchwald and carried unanimously.

**#32 - Tina Sanchez, RN**

**0001-290515**

Ms. Sanchez did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Tina Sanchez** to practice professional nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Sanchez' entry into a contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Ms. Buchwald and carried unanimously.

**#34 - Kathie Arella Adams, LPN**

**0002-064163**

Ms. Adams did not appear.

Ms. Shah moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Kathie Arella Adams** and to place her license to practice practical nursing in the Commonwealth of Virginia on indefinite probations with terms and conditions. The motion was seconded by Ms. Buchwald and carried unanimously.

RECESS: The Board recessed at 3:39 P.M.

RECONVENTION: The Board reconvened at 3:54 P.M.

**BOARD MEMBER DEVELOPMENT:**

**Administrative Proceeding Presentation by Ms. Booberg.**

Ms. Booberg presented the following:

- Possible Prehearing Board Actions – Summary Suspension and Mandatory Suspension
- Basic Formal Hearing Procedures
- Open vs. Closed Sessions
- Panel Members at Hearings
- Witnesses – Motion to Exclude Witnesses
- Remote Witness Testimony
- Board Questions
- Attorneys

Ms. Douglas announced that Ms. Booberg will continue her training at the January 23, 2024 meeting.

Ms. Douglas asked Board Members and staff who serve on the Regulatory Review Committee today to go to Board Room 4 for the meeting.

ADJOURNMENT: The Board adjourned at 3:32 P.M.

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Cynthia M. Swineford, RN, MSN, CNE  
President