

VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

6603 West Broad Street, 5th Floor

Richmond, Virginia

Conference Room 1

AGENDA

September 7, 2004

9:00 a.m.

CALL TO ORDER

ORDERING OF AGENDA

ACCEPTANCE OF MINUTES

Special Conference Committee Meeting of November 25, 2003 pgs. 1-8
Special Conference Committee Meeting of December 16, 2003 pgs. 9-11
Special Conference Committee Meeting of March 30, 2004 pgs. 12-15
Continuing Education Committee Meeting of March 31, 2004 pgs. 16-19
Special Conference Committee Meeting of April 28, 2004 pgs. 20-26
Special Conference Committee Meeting of May 26, 2004 pgs. 27-31
Board Meeting of June 1, 2004 pgs. 32-37
Informal Hearing of June 2, 2004
Special Conference Committee Meeting of June 29, 2004 pgs. 38-39
Public Hearing of July 1, 2004 pgs. 41
Special Conference Committee Meeting of July 1, 2004 pgs. 42-44
Task Force on Licensure meeting of July 13, 2004 pgs.45-48
Examination Committee meeting of July 29, 2004 pgs.49-50

PUBLIC COMMENT PERIOD

- Request to comment from Regulatory Support Services Inc. pg. 51
- Letter from Norfolk State University pg. 52

NEW BUSINESS

Introduction of New Board Members

Election of Officers- Vice President

**Public Announcement of Consent Order with the Federal Trade
Commission pgs.53-54**

Development of Guidance Document from AG Interpretation pgs. 55-56

OSHA Training Requirement for Surface Transportation and Removal Firms pgs.57-92

Ad Hoc Committee on Death Certificates of the Board of Medicine

- Letter of Executive Director pg.93
- Letter from Former State Registrar pgs.94-95
- Meeting minutes of July 16, 2004 pgs. 96-97

Continuing Education Committee

- Letter from North Carolina pg. 98
- List of Providers pgs. 99-102

Board of Health Professions Meeting of July 15, 2004

- Report from Joseph Jenkins, Jr.
Regulatory Research Committee pgs.103-104
Regulatory Research Public Hearing pg. 105
Board Meeting of July 15, 2004 pg106-111

Cemetery Board

- Meeting Minutes of June 15, 2004 pgs. 112-116

Examination Committee

- Discussion with representative for Experior, Inc.
- Summary of recent events
- Report from Committee

OLD BUSINESS

Legislative/Regulatory Committee

- Emergency Delegation Regulations pg.117
- Letter from VMA pgs. 118-119
- Final 2005 Legislative Proposal pgs. 120-121
- Report from Task Force on Licensure

**Report of the Initial and Renewal Applications of Waiver
Of Full-Time Manager Requirements pgs. 122-123**

Executive Director's Report

- Licensee Statistics pgs. 124-125
- Disciplinary Statistics -44 cases
- Budget pg. 126-136
- Board Calendar pgs. 137-138