

**VIRGINIA BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY  
SPECIAL CONFERENCE COMMITTEE MINUTES  
DEPARTMENT OF HEALTH PROFESSIONS  
HEARING ROOM 4  
HENRICO, VA  
DECEMBER 12, 2023**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Audiology and Speech-Language Pathology (“Board”) was convened on December 12, 2023, at 5:55 p.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, Hearing Room 4, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Lisa Wallace-Davis, OD, Citizen Member, Chair  
Laura Vencill, MS, CCC-SLP, Committee Member
- STAFF PRESENT:** Kelli Moss, Deputy Executive Director  
Heather Pote, Sr. Discipline Case Specialist  
Christine Corey, Adjudication Specialist, Administrative Proceedings Division
- MATTER SCHEDULED:** **Jessie Irvin, School Speech-Language Pathologist  
Case No. 224917**
- DISCUSSION:** Ms. Irvin did not appear before the Committee in accordance with a Notice of Informal Conference dated November 13, 2023. Based upon information provided by Ms. Corey, Dr. Wallace-Davis ruled that adequate notice had been provided to Ms. Irvin and that the informal conference will proceed.
- CLOSED SESSION:** Ms. Vencill moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding Jessie Irvin, School Speech-Language Pathologist. Additionally, Ms. Vencill moved that Ms. Moss attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENE:** Ms. Vencill moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting

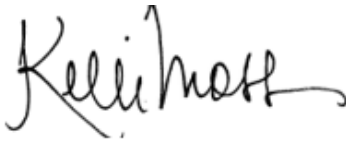
requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION:**  
**Case No. 212467**

Ms. Vencill moved that the Committee issue an Order requiring Ms. Irvin to enter into a contract with the Health Practitioners' Monitoring Program within 30 days upon renewal of her license. Ms. Vencil further moved that the basis for this decision will be set forth in a final Board order sent to Ms. Irvin. The motion was seconded and carried unanimously.

The hearing concluded at 6:12 p.m.

A handwritten signature in cursive script that reads "Kelli Moss". The signature is written in black ink and is positioned above a horizontal line.

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Kelli Moss, Deputy Executive Director