

**VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE  
SEWAGE SYSTEM PROFESSIONALS  
EDUCATION AND TRAINING COMMITTEE MEETING MINUTES**

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) met on July 25, 2019, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Richmond, Virginia 23233.

The following members of the Committee were present:

John Ewing, Chair  
Thomas Wayne Fore  
D. Wayne Staples

Committee members Rosa Lee Cooke and Barry Matthews were not present at the meeting.

The following staff members were present for all or part of the meeting:

Trisha L. Henshaw, Executive Director  
Paul G. Saunders, III, Board Administrator  
Tanya M. Pettus, Administrative Assistant

Mr. Ewing called the meeting to order at 9:05 a.m.

**Call to Order**

Mr. Saunders advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Fore moved to approve the agenda as presented. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

**Approval of Agenda**

There were no members of the public present for comment.

**Public Comment  
Period**

The Committee reviewed for approval the *Groundwater and Well Care for Non Community Public Water Systems* training course application from Illinois State Water Survey.

**Review of Illinois  
State Water Survey  
Course Titled  
Groundwater and  
Well Care for Non  
Community Public  
Water Systems**

After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 0.24 training credits, and 2.4 contact hours. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

The Committee reviewed for approval the *EOSi Principles of BNR* training course application from Environmental Solutions, Inc.

**Review of  
Environmental**

Virginia Board for Waterworks Wastewater Works and Onsite Sewage System Professionals' Education and Training Committee

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After discussion, Mr. Staples moved to recommend Board-approval of the course application, for a total of .48 training credits and 4.8 contact hours, retroactive to May 15, 2019, and going forward. Mr. Fore seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.


**Solutions, Inc. Course**  
**Titled EOSi**  
**Principles of BNR**

The Committee agreed by consensus that the Environmental Solutions, Inc. course titled EOSi Principles of BNR is also approved for onsite training credits and contact hours.

There being no further business, the meeting was adjourned at 9:13 a.m.

**Adjourn**

  
\_\_\_\_\_  
W. Jordan Evans, Chair

  
\_\_\_\_\_  
Mary Broz-Vaughan, Acting Secretary

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: John Ewing
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Education & Training Committee Meeting July 25, 2019

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


Old Dominion Onsite, Inc, VWRA, Dirt Dns, LLC

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting

  
Signature

7/25/2019  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Thomas Wayne Fore
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting July 25, 2019

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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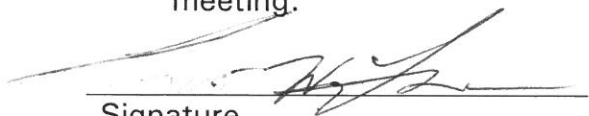
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

7-25-19

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting July 25, 2019
5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples  
Signature

7/25/19  
Date