

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS
EDUCATION AND TRAINING COMMITTEE MEETING MINUTES**

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) met on January 22, 2018, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 4, Richmond, Virginia 23233.

The following members of the Committee were present:

John Ewing, Chair
Thomas Wayne Fore
D. Wayne Staples

The following staff members were present for all or part of the meeting:

Paul G. Saunders, III, Board Administrator
Tanya M. Pettus, Administrative Assistant

Committee member Dwayne Roadcap was not present at the meeting.

Mr. Ewing called the meeting to order at 3:12 p.m.

Call to Order

Mr. Saunders advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Fore moved to approve the agenda as presented. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

Approval of Agenda

There were no members of the public present for comment.

**Public Comment
Period**

The Committee reviewed for approval the *Regional Pump School* training course application from Heyward Incorporated of Virginia.

**Review of Heyward
Incorporated of
Virginia Course
Titled Regional Pump
School**

After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 0.63 training credits, retroactive to December 7, 2017. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

The Committee reviewed for approval the *Cross Connection Devices: Inspection, Maintenance & Testing* training course application from Virginia Section American Water Works Association.

**Review of Virginia
Section American
Water Works
Association Course**

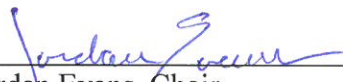
Virginia Board for Waterworks Wastewater Works and Onsite Sewage System Professionals' Education and Training Committee
January 22, 2018
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After discussion, Mr. Staples moved to recommend Board-approval of the course application, for a total of 1.6 training credits, retroactive to November 14, 2017. Mr. Fore seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

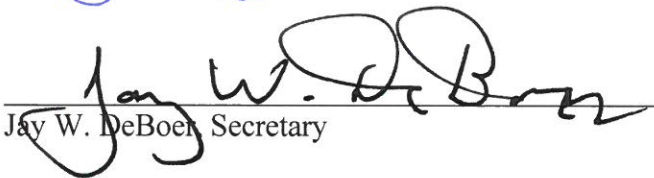
Titled Cross
Connection Devices:
Inspection,
Maintenance &
Testing

There being no further business, the meeting was adjourned at 3:22 p.m.

Adjourn



W. Jordan Evans, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John Ewing
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee January 22, 2018
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ODD, Inc., VOWRA, Dirt And LLC

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature

1/23/2018
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Thomas Wayne Fore
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting January 22, 2018
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

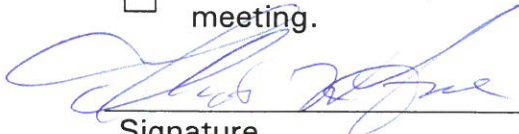
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

01-22-18

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting January 22, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

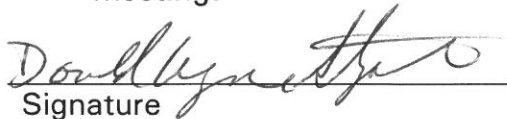
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

1/22/18
Date