

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS
EDUCATION AND TRAINING COMMITTEE MEETING MINUTES**

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) met on July 27, 2017, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 4, Richmond, Virginia 23233.

The following members of the Committee were present:

John Ewing, Chair
D. Wayne Staples

The following staff members were present for all or part of the meeting:

Trisha L. Henshaw, Executive Director
Paul G. Saunders, III, Board Administrator
Tanya M. Pettus, Administrative Assistant

Committee members Ike Eisenhart and Tom Fore were not present at the meeting.

Mr. Ewing called the meeting to order at 9:01 a.m.

Call to Order

Ms. Henshaw advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Staples moved to approve the agenda as presented. Mr. Ewing seconded the motion which was unanimously approved by: Ewing and Staples.

Approval of Agenda

There were no members of the public present for comment.

**Public Comment
Period**

The Committee reviewed for approval the *Ethics for Water, Wastewater and Onsite Sewer System Professionals* training course application from Thomas W. Fore.

**Review of Thomas W.
Fore Training Course
Titled Ethics for
Water, Wastewater
and Onsite Sewer
System Professionals**

After discussion, Mr. Staples moved to recommend Board-approval of the course application, for a total of 0.3 training credits. Mr. Ewing seconded the motion which was unanimously approved by: Ewing and Staples.

There being no further business, the meeting was adjourned at 9:08 a.m.

Adjourn

Virginia Board for Waterworks Wastewater Works and Onsite Sewage System Professionals' Education
and Training Committee

July 27, 2017

Page 2



W. Jordan Evans, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John Ewing
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting July 27, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VOWRA, Old Dominion Onsite, Inc

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/27/2017
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting July 27, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

7/27/17
Date