

**VIRGINIA BOARD  
FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS  
AND ONSITE SEWAGE SYSTEM PROFESSIONALS**

***Tentative* AGENDA THURSDAY, JANUARY 14, 2016  
9:00 A.M. BOARD ROOM 2 -- SECOND FLOOR**

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL  
REGULATION PERIMETER CENTER -- 9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. APPROVAL OF AGENDA**
  - a. Board Agenda, January 14, 2016
- IV. APPROVAL OF MINUTES**
  - a. Board Meeting Minutes, October 15, 2015
  - b. Examination Exploratory Committee Meeting Minutes, November 13, 2015
- V. INTRODUCTION OF NEW BOARD MEMBER**
- VI. PUBLIC COMMENT PERIOD – Five-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.**
- VIII. CASE FILES**
  - a. File Number 2016-00779, Robert Kermint Mason  
IFF by Schroder—Licensing
  - b. File Number 2016-00688, Benjamin J. Marshall  
IFF by Schroder—Licensing
  - c. File Number 2016-01150, Clinton Orlando Staten  
IFF by Schroder—Licensing
  - d. File Number 2016-01428, Thomas Westley Crowe, Jr.  
IFF by Schroder—Licensing
  - e. File Number 2016-01004, Berkley L. Kelley  
IFF by Schroder—Licensing
- VIII. REGULATIONS**
  - a. Update on Regulatory Review Processes
  - b. Periodic Review
    - 1. Consider Public Comments Received during Periodic Review
- IX. OTHER BUSINESS**
  - a. Examination Statistics Report
  - b. 2015 Waterworks Operator CPE Audit Report
  - c. Consideration of Resolution for Service
  - d. Other Board Business
    - 1. Update on Outreach Opportunities
    - 2. Department of Corrections Apprenticeship Presentation
    - 3. 2016 Legislative Update

**X. FUTURE MEETING DATES**

- a. April 21, 2016
- b. July 28, 2016
- c. October 27, 2016

**XI. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**

**XII. ADJOURN**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.