

**Minutes of Meeting**  
**Board for Waterworks and Wastewater Works Operators and Onsite Sewage**  
**System Professionals**  
**INFORMAL FACT-FINDING CONFERENCES**  
**April 25, 2013**

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer. No other Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator


**Participants**


1. Karl Humphrey  
File Number: 2013-02318  
Start Time: 10:42 a.m.  
End Time: 11:10 a.m.  
**NO DECISION MADE**

A- Karl Humphrey

The meeting adjourned at 11:10 a.m.

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals

  
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E. Brooke Philpy, Chairman

  
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Gordon N. Dixon, Secretary

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