

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
October 13, 2011

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Victoria Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator


**Participants**

1. Travis Lee Baker  
File Number: 2012-00442  
Start: 1:20 p.m.  
End: 1:35 p.m.  
**(No Decision Made)**

A-Mr. T. Baker

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals

  
E. Brooke Philpy, Chair

  
Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators  
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on October 13, 2011
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil \_\_\_\_\_  
Signature Date 10/13/2011