

WWWOSSP EDUCATION COMMITTEE MEETING

MINUTES

The Education Committee of the Virginia Board for Waterworks and Waste Waterworks and Onsite Sewage System Professionals met on March 23, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Richmond, Virginia, with the following members present:

Mark Anderson
Marcia Degen
Ronald Thomas
John Vanderland

Staff present for all or part of the meeting:

David E. Dick, Executive Director
Justin Garofalo, Board Administrator
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Vanderland called the meeting to order at 10:05 a.m.

Call to Order

Ms. Degen moved to approve the agenda. Mr. Thomas seconded the motion which was unanimously approved by members: Anderson, Degen, Thomas, and Vanderland.

Approval of
Agenda

There were no comments made to the Committee.

Public Comment
Period

Regarding provider application, Water Pollution Biology – Biological Nutrient Removal, the Committee members reviewed the provider application. After review and discussion, the Committee members agreed by consensus to recommend that the Board require the course provider to submit documentation of a method to objectively measure the performance of each student taking the course. The assessment method must include a copy of the assessment that the student would complete as well as an explanation as to how each student will be determined to have successfully completed the course. This information must be submitted to the Committee for further review pending any other recommendation to the Board.

Water Pollution
Biology – Biological
Nutrient Removal

Regarding provider application, **Water Pollution Biology – Activated Sludge: Filamentous Organisms**, the Committee members reviewed the provider application. After review and discussion, the Committee members agreed by consensus to recommend that the Board require the provider to submit an explanation of each of the lab assignments as well as what criteria will be used to determine successful completion of the labs and the entire course for each student. This information must be submitted to the Committee for further review pending any other recommendation to the Board.

Water Pollution Biology – Activated Sludge: Filamentous Organisms

Regarding provider application, **Water Pollution Biology – The Activated Sludge Process**, the Committee members reviewed the provider application. After review and discussion, the Committee members agreed by consensus to recommend that the Board require the course provider to submit documentation of a method to objectively measure the performance of each student taking the course. The assessment method must include a copy of the assessment that the student would complete as well as an explanation as to how each student will be determined to have successfully completed the course. This information must be submitted to the Committee for further review pending any other recommendation to the Board.

Water Pollution Biology – The Activated Sludge Process

The committee members took a break from 10:46 a.m. to 11:04 a.m.

Break

Mr. Anderson disclosed that he is a member of the American Waterworks Association; however, he feels that he can be fair and impartial in making a determination of their application.

American Waterworks Association – Climate Change and Water Utilities: Planning for the Future

Regarding provider application, **American Waterworks Association – Climate Change and Water Utilities: Planning for the Future**, the Committee members reviewed the provider application. After review and discussion, the Committee agreed by consensus to recommend that the Board approve this provider application for 1 training credit for waterworks which equals 10 hours of instruction, as well as 0.4 training credits which equals 4 hours of instruction for waste water. The course was deferred by the Board from the December 4th, 2008, Board meeting to await further review by Mr. Kleene. The course was deferred through no deficiency of the provider and is recommended for approval for the March 4-5, 2009, seminar held in Arlington, VA as well as future occurrences.

Mr. Anderson disclosed that he is a member of the American Waterworks Association; however, he feels that he can be fail and impartial in making a determination of their application.

American Waterworks Association – Water Security Congress (Conference)

Regarding provider application, **American Waterworks Association – Water Security Congress**, the Committee members reviewed the provider application. After review and discussion, the Committee agreed by consensus to recommend that the Board not approve the provider application as the application, as submitted, does not meet the criteria for training credits. The Committee agreed that no objective measure was indicated to be in effect to determine student learning and attendance. Additionally, the conference involves approximately 37 different presentations which presents a breadth of subject matter beyond the scope of consideration for just one application. The Committee determined that, if training credit was sought for any individual presentation, one application would need to be submitted per each presentation.

The committee members requested that staff supply all provider applications and related materials electronically for review before each committee meeting. The committee also discussed the possibility of holding education meetings on the same day as the Board meetings.

Other Business

There being no further business, the meeting was adjourned at 11:45 a.m. Adjourn



John Vanderland, Chair



Jay W. D. Boer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marcia Degen
2. Title: Committee Member
3. Agency: WWWOSSP Education Committee
4. Meeting/IFF Date: March 23, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:



I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Marcia Degen
Signature

3/23/09
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ronald Thomas
2. Title: Committee Member
3. Agency: WWWOSSP Education Committee
4. Meeting/IFF Date: March 23, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

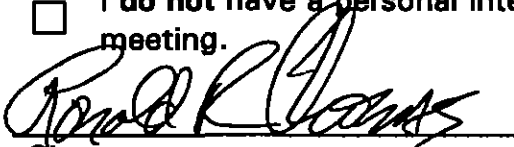
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

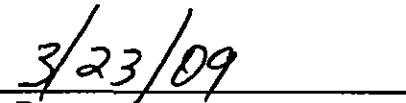
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John Vanderland
2. Title: Committee Member
3. Agency: WWWOSSP Education Committee
4. Meeting/IFF Date: March 23, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

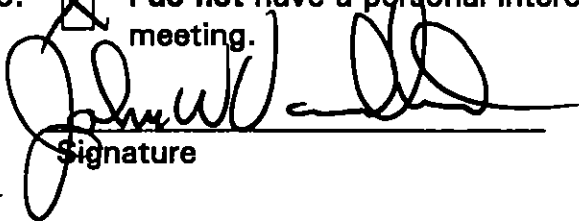
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.


Signature

3/23/09
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Mark Anderson
2. Title: Committee Member
3. Agency: WWWOSSP Education Committee
4. Meeting/IFF Date: March 23, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

member, AWWA

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.

Mark Anderson
Signature

23 Mar 09
Date