

**THE VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE  
SEWAGE SYSTEM PROFESSIONALS**

**Onsite Sewage Systems Professionals Committee Meeting**

**MEETING MINUTES**

The Onsite Sewage Systems Professionals Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Tuesday, June 10, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Doug Crooks  
Brooke Philpy  
Kornell "Trapper" Davis  
Jack Vanderland  
Marcia Degen  
Ron Thomas  
Wes Kleene

The following members of the Committee, who are not Board members, were present:

Don Alexander

The following members of the Committee, who are not Board members, were not present:

Bob Lee

The following members of DPOR staff were present during some or all of the meeting:

Jay DeBoer, Director  
David Dick, Executive Director  
David Dehetre, Office Manager  
Anna Badgley, Administrative Assistant

**Call to Order**

Mr. Vanderland, Chairman, called the meeting to order at 9:05 A.M.

No member of the public was present.

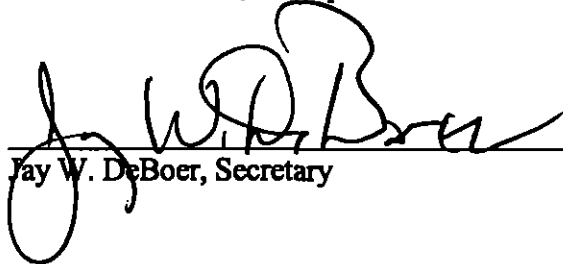
**Public Comment  
Period**

The Committee reviewed the current working document. The **Working Documents** Committee discussed and developed draft regulation provisions for Onsite Sewage System Professionals.

Mr. Vanderland asked the Committee members to complete their **Conflict of Interest Forms and Travel Vouchers**.

Mr. Vanderland adjourned the Committee meeting at 12:50 P.M. **Adjournment**

  
\_\_\_\_\_  
Harold W. Walker, Chairperson

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of the Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Marcia Degen  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 6/10/2008  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Marcia Degen  
Signature

6/10/2008  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Crooks  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 6-10-08  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

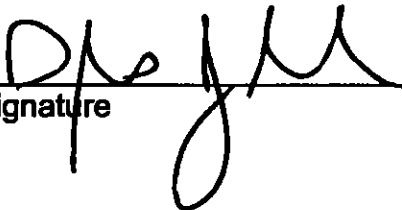
LICENSED WW OPERATOR, ON SITE SERVICE PROVIDER

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

6/10/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Brooke Philpy  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 6/10/08  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Virginia Association of Professional Soil Scientists (VAPSS); Virginia Onsite Wastewater Recycling Association (VOWRA)

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Brooke Philpy  
Signature

6/10/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ron Thomas  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: \_\_\_\_\_  
(Date)
5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

SeptiClean Inc

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

6/10/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Wes Kleene  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 6/10/08  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VDH

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Wes Kleene  
Signature

6/10/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Don Alexander  
(Name of Board Member)
2. Title: Committee Member
3. Agency: WWWOSSP CMT  
(Name of Board)
4. Meeting/IFF Date: \_\_\_\_\_  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Donald J. Alexander  
Signature

4/10/08  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: "Trapper" Davis  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 6-10-08  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

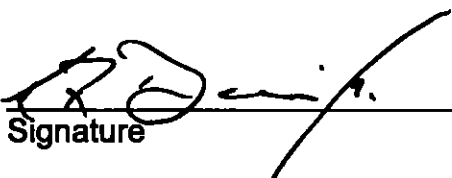
ROSE OSSO

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

6-10-08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Jack Vanderland  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: \_\_\_\_\_  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

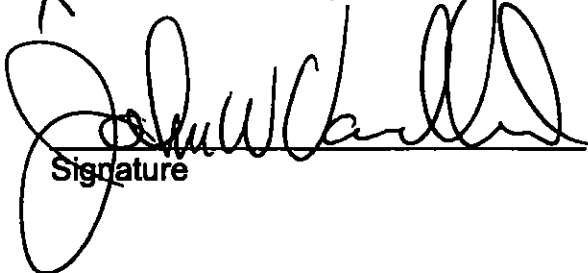
Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

6/10/08  
Date