

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**

Onsite Sewage Systems Professionals Committee Meeting

MEETING MINUTES

The Onsite Sewage Systems Professionals Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Tuesday, April 29, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Doug Crooks
Brooke Philpy
Kornell "Trapper" Davis
Jack Vanderland
Marcia Degen

The following members of the Committee, who are not Board members, were present:

Don Alexander
Bob Lee

The following members of the Committee, who are Board members, were not present:

Wes Kleene
Ron Thomas

The following members of DPOR staff were present during some or all of the meeting:

Jay DeBoer, Director
Saba Shami, Chief Deputy
David Dick, Executive Director
David Dehetre, Office Manager
Anna Badgley, Administrative Assistant

Call to Order

Mr. Vanderland, Chairman, called the meeting to order at 9:15 A.M.

Mr. Alexander moved the adoption of the agenda prepared by staff, which was seconded by Ms. Degen and carried by a unanimous aye vote. **Adopt Agenda**

No member of the public was present.

Public Comment Period

The Committee reviewed the current working document. The Committee discussed and developed draft regulation provisions for Onsite Sewage System Professionals. **Working Documents**

Mr. Vanderland asked the Committee members to complete their conflict of interest forms and travel vouchers. **Conflict of Interest Forms and Travel Vouchers**

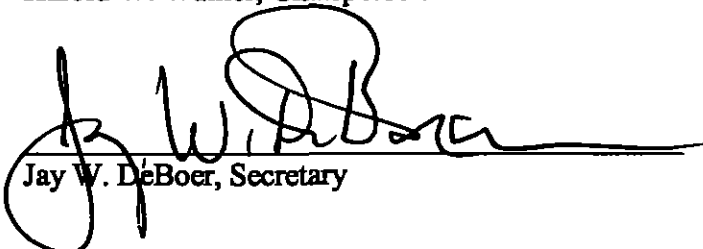
Mr. Vanderland adjourned the Committee meeting at 2:45 P.M.

Adjournment

The Onsite Sewage Systems Professionals Committee will meet on Tuesday, May 13, 2008 at 9:00 A.M.

Next Meeting


Harold W. Walker, Chairperson


Jay W. DeBoer, Secretary

**Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System
Professionals
Onsite Sewage Systems Professionals Committee
April 29, 2008 Meeting Minutes
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Custodian of the Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marcia J. Degen
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 4/29/08
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Marcia J. Degen
Signature

4/29/08
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Douglas J. Crooks
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 29 APRIL 2008
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LICENSED WW OPERATOR ON SITE SERVICE PROVIDER

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

DJ Crooks
Signature

29 APRIL 2008
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: E. Brooke Philpy
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 4/29/08
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Virginia Onsite Wastewater Recycling Association (VOWRA); Virginia Association of Professional Soil Scientists (VAPSS)

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

E. Brooke Philpy
Signature

4/29/08
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Bob Lee
(Name of Committee Member)
2. Title: Director Policy Development
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 4/29/08
(Date)
5. I have a personal interest in the following transaction:

(Agenda Item)

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert Lee
Signature

4/29/08
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Jack Vanderland
(Name of Board Member)
2. Title: _____
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 4/29/08
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

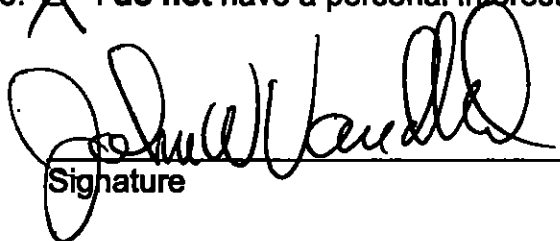
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4/29/08
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Kornell R. Davis, Jr.
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals
(Name of Board)
4. Meeting Date: 4-29-08
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

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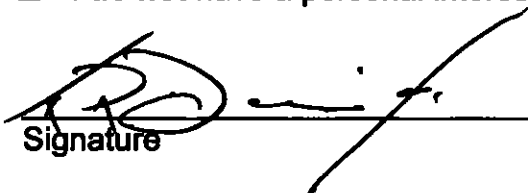
OSE, OSSO, OSS1

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4-29-08
Date