

**THE VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE  
SEWAGE SYSTEM PROFESSIONALS**

**Waterworks and Wastewater Works Operators Regulation Review Committee**

**MEETING MINUTES**

The Waterworks and Wastewater Works Operators Regulation Review Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Wednesday, March 19, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Charles Bott  
Frank Davis  
Eileen Leininger

The following members of the Committee, who are Board members, were not present:

Harold Walker

The following members of DPOR staff were present during some or all of the meeting:

David Dick, Executive Director  
David Dehetre, Office Manager  
Anna Badgley, Administrative Assistant

**Call to Order**

Mrs. Leininger, Chairperson, called the meeting to order at 9:05 A.M.

**Adopt Agenda**

Mr. Davis moved the adoption of the agenda prepared by staff, which was seconded by Dr. Bott and carried by a unanimous aye vote.

**Public Comment  
Period**

No member of the public was present.

**Working Documents**

The Committee reviewed the current working document. The Committee discussed and developed draft regulation provisions for Waterworks and Wastewater Works Operators.

**Conflict of Interest  
Forms and Travel  
Vouchers**


Mrs. Leininger asked the Committee members who were Board members to complete their conflict of interest forms and travel vouchers.

**Adjournment**

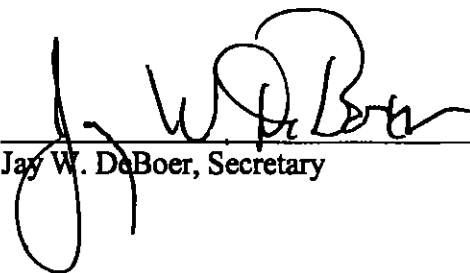
Mrs. Leininger adjourned the Committee meeting at 11:45 A.M.

**Next Meeting**

Then next meeting will be at the Call of the Chair.



Harold W. Walker, Chairperson



Jay W. DeBoer, Secretary

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Custodian of the Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Frank Davis, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWOOSSP  
(Name of Board)
4. Meeting/IFF Date: \_\_\_\_\_  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Frank L. Davis, Jr.  
Signature

3-19-08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Eileen Leininger  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOSSP  
(Name of Board)
4. Meeting/IFF Date: 3/19/08  
(Date)

5. I have a personal interest in the following transaction:  
none  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: none

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

water industry

- I am able to participate in this transaction fairly, objectively, and in the public interest.  
or  
 I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Eileen Leininger  
Signature

3/19/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Charles B. Bott  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for WWWOOSP  
(Name of Board)
4. Meeting/IFF Date: 3/19/08  
(Date)
5. I have a personal interest in the following transaction:  
None  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

3/18/08  
Date