



**Cannabis Control Authority (CCA)
Board of Directors Meeting
October 25, 2023
1:00 PM – 3:00 PM**

**Virginia Workers' Compensation Commission
Commissioner's Conference Room (Basement)
333 E. Franklin Street / Richmond, VA 23219**

- 1. Call to Order** – John Keohane, Chair, CCA Board of Directors
- 2. Determination of Quorum** – Mr. Keohane
- 3. Approval of Agenda** – Mr. Keohane
- 4. Approval of Previous Meeting's Minutes** – Mr. Keohane
- 5. New CCA Staff Introductions** – CCA Staff
 - Jered Benoit – IT Director
 - Megan Graham – Medical Cannabis Program Associate
 - Elizabeth Knapp – Medical Cannabis Program Associate
 - Zachary Smith – Medical Cannabis Program Associate
- 6. Regulatory Update** – CCA Staff
 - Review and approve updated regulations
 - Review and approve guidance documents
- 7. Educational Resources Update** – CCA Staff
- 8. Safe Driving Campaign Update** – CCA Staff
- 9. Report on Approaches to Regulating Hemp Products** – CCA Staff
- 10. Review and Approval of Select Human Resource Policies** – CCA Staff
- 11. Finance and Budget Update** – CCA Staff
- 12. Public Comment Period** – Mr. Keohane