

**THE VIRGINIA BOARD FOR
WASTE MANAGEMENT FACILITY OPERATORS
MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Wednesday, September 29, 2004 at 10:00 AM, in Conference Room 4 West at the offices of the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia.

The following members of the Board were present:

Dan Miles
Thomas H. Wade
P. Wade Kyle
W. A. Dennison
Michael J. Dieter

Board member Mark Edward Brandon arrived at 10:05 AM and board member Debra A. Jacobs arrived at 10:25 AM.

The following members of DPOR staff were present during some or all of the meeting:

David E. Dick, Executive Director
Earlyne Perkins, Legal Assistant
Marilyn Mandel, Administrative Office Specialist

Rob Sievers from the Office of the Attorney General arrived at 10:45 AM.

In the absence of former member and Chairperson John Austin, **Call to Order**
Vice Chairperson Dan Miles finding a quorum of the Board
present, called the meeting to order at 10:00 AM.

Vice Chairperson Miles introduced the new board members, Wade Kyle and Michael Dieter. **Introduction of New Board Members**

Mr. Dennison moved that the Board approve the agenda as prepared by staff. Mr. Dieter seconded the motion, which was unanimously approved by the following members: Wade, Brandon, Kyle, Dieter, Dennison and Miles. **Adopt Agenda**

Mr. Wade moved that the Board approve the minutes of its May 26, 2004 meeting and the IFF minutes of August 12, 2004. Mr. Dennison seconded the motion, which was unanimously approved by the following members: Wade, Brandon, Kyle, Dieter, **Approval of Minutes**

Dennison and Miles.

Vice Chairperson Miles opened the floor for public comment. No members of the public were present.

**Public Comment
Period**

In the matter of **File Number 2005-00198, Scott W. Rountree**, the Board reviewed the record which consisted of the application file, transcript and exhibits from the IFF and the presiding officer's summary and recommendation. Mr. Rountree (Respondent) was present and addressed the Board. Mr. Dieter moved that the Board accept the presiding officer's summary and recommendation and approve the application for Class I Waste Management Facility Operator's License for Scott W. Rountree. Mr. Brandon seconded the motion which was unanimously approved by the following members: Wade, Brandon, Kyle, Jacobs, Dieter, Dennison and Miles.

**File Number
2005-00198**

Mr. Dick updated the Board on the status of the proposed regulation amendments. As of the meeting date, the proposed amendments were awaiting action by the Department of Planning and Budget. He will continue to update board members on its progress.

Regulatory Updates

Board member Mike Dieter shared his concerns with the Board regarding the interpretation of the Code requirement for a licensed operator to be onsite at the waste management facility. The Board took no action, but opined that the authority to set performance standards for waste management facilities rested with the Department of Environmental Quality (DEQ). The Board asked Mr. Dick to coordinate with Mr. Dieter in his capacity with DEQ and to bring any necessary regulation amendments to the Board's attention.

Other Business

Mr. Miles opened the floor for nominations for Chairperson. Mr. Dennison nominated Dan Miles for Chairperson. The motion was seconded by Mr. Brandon. Hearing no further nominations, the nominations were closed. Upon unanimous vote of the Board, Dan Miles was elected Chairperson.

Chairperson Miles opened the floor for nominations for Vice Chairperson. Mr. Wade nominated W. A. Dennison for Vice Chairperson. The motion was seconded by Mr. Brandon. Hearing

no further nominations, the nominations were closed. Upon unanimous vote of the Board, W. A. Dennison was elected Vice Chairperson.

Mr. Dennison moved that the Board adopt the following resolutions:

**Resolutions for
Former Board
Members**

**Department of Professional and
Occupational Regulation**

Board for Waste Management Facility Operators

Resolution To

John S. Austin

WHEREAS, John S. Austin, has faithfully and diligently served as a member of the Board for Waste Management Facility Operators from July 26, 1995 until June 30, 2004; and

WHEREAS, John S. Austin, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, John S. Austin, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Waste Management Facility Operators wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Waste Management Facility Operators this twenty-ninth day of September, 2004 that John S. Austin be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Waste Management Facility Operators; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so

that all may know of the high regard in which he is held.

**Department of Professional and
Occupational Regulation**

Board for Waste Management Facility Operators

Resolution To

Harry E. Gregori, Jr.

WHEREAS, Harry E. Gregori, Jr., has faithfully and diligently served as a member of the Board for Waste Management Facility Operators from December 1991 until June 30, 2004; and

WHEREAS, Harry E. Gregori, Jr., has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, Harry E. Gregori, Jr., has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Waste Management Facility Operators wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Waste Management Facility Operators this twenty-ninth day of September, 2004 that Harry E. Gregori, Jr. be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Waste Management Facility Operators; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

Mr. Brandon seconded the motion which was unanimously approved by the following members: Wade, Brandon, Kyle,


Jacobs, Dieter, Dennison and Miles.

Rob Sievers from the Office of the Attorney General of Virginia provided training on the Conflict of Interest Act (COIA) to all members of the Board. **Conflict of Interest Act Training**

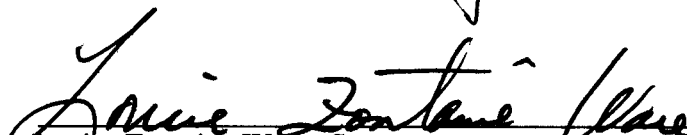
Mark Courtney made a presentation regarding the roles and responsibilities of Board members as well as DPOR's Process Improvement Team (PIT) and Complaints and Investigations Division (CID). **New Board Member Training**

Chairperson Miles asked the Board members to complete their conflict of interest forms, travel vouchers and COIA training certificates. **Conflict of Interest Forms**

Chairperson Miles, finding no further business to conduct, **Adjournment** adjourned the meeting at 1:00 P.M.



W. A. Dennison, Vice Chair



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of the Records


**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

- 1. Name: Dan Miles
- 2. Title: Board Member - Waste Management Facility Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: _____

- 6. I declare that:
 - (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9/29/04
Signature: 

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Thomas H. Wade
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9-29-04

Signature: *Thomas H. Wade*

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: P. Wade Kyle
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9/29/04

Signature: P. Wade Kyle

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

- 1. Name: W. A. Dennison
- 2. Title: Board Member -Waste Management Facility Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Municipality owns

and operates a solid waste management facility

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

09/29/04

Signature:

[Handwritten Signature]

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Michael J. Dieter
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: None

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: SEPT. 29, 2009

Signature: Michael J. Dieter

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

- 1. Name: Mark E. Brandon
- 2. Title: Board Member -Waste Management Facility Operators
- 3. Agency: Department of Professional and Occupational Regulation
- 4. Transaction: Board Meeting
- 5. Nature of Personal Interest Affected by Transaction: _____
None

- 6. I declare that:
 - (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____
None

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9/29/14
Signature: Mark E. Brandon

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Debra A. Jacobs
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: NIA
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6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: NIA

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 9/29/04

Signature: Debra A. Jacobs