

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Thursday, August 11, 2022, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present during all or part of the meeting:

Timothy P Torrez, Chairman
Ellen C Thacker, Vice Chairman
Jason Mitchell
Toby Edwards
Donald Lawhorne

The following members of the Board were not present:

Sathish Anabathula
Leslie Beckwith

The following members of DPOR staff were present during all or part of the meeting:

Demetrios Melis, Director
Kishore Thota, Chief Deputy Director
Eric Olson, Executive Director
Marjorie King, Board Administrator
Mary Charity, Licensing Supervisor
Jennifer Sayegh, Policy and Legislative Affairs Manager
Stephanie Keuther, Administrative Coordinator

Board Counsel, Elizabeth Peay was not present during the meeting.

Board Liaison member of the Board for Professional and Occupational Regulation Liaison Program was not present during for meeting:

Laurence A. Benenson, Board Liaison

Call To Order

**Call
To Order**

Tim Torrez, Chairman called the August 11, 2022 Board for Waste Management Facility Operators Meeting to order at 10:11 a.m.

Approval of the Draft Agenda

**Approval of the Draft
Agenda**

Mr. Edwards made a motion seconded by **Mr. Mitchell** to adopt the August 11, 2022 Draft Agenda as presented.

The motion was approved with a vote of 5-0-0 Ayes: Torrez, Thacker, Mitchell, Lawhorne, and Edwards. **Nays:** None **Abstained:** None **Absent:** Anabathula, and Beckwith.

Approval of Minutes

Approval of Minutes

Ms. Thacker made a motion seconded by **Mr. Mitchell** to approve the Minutes of April 7, 2022 as presented.

The motion was approved with a vote of 5-0-0 Ayes: Torrez, Thacker, Mitchell, Lawhorne, and Edwards. **Nays:** None **Abstained:** None **Absent:** Anabathula, and Beckwith.

Public Comment Period

**Public Comment
Period**

Chairman, Torrez opened the Public Comment section of the meeting.

With no one wishing to come forward **Chairman, Torrez** closed the Public Comment section of the meeting.

Education Provider Applications

**Education Provider
Applications**

Marjorie King, Board Administrator presented an application from **Anil Mehrotra** for approval of a pre-license education program and continuing education. Ms. King shared that the application had been reviewed, met all criteria and staff recommends approval for:

Anil Mehrotra

Anil Mehrotra – 1 classroom (with optional ZOOM) - Vocational and 1 classroom Continuing Education – Class 2 Waste Management Facility Operators course

A motion was made by Ms. Thacker seconded by Mr. Lawhorne for approval.

Waste Management Facility Operators Meeting
Minutes
August 11, 2022

The motion was approved with a vote of 4-0-1 Ayes: Torrez, Thacker, Lawhorne, and Edwards.
Nays: None **Abstained:** Mitchell **Absent:** Anabathula, and Beckwith.

There was no old business to discuss.

Old Business

New Business

New Business

Exam Pass Rates – Shannon Webster, Executive Director of Exams

Exam Pass Rates

Executive Director Shannon Webster was unable to attend the meeting. Marjorie King, Board Administrator will email the Board members the requested reports indicating trends and content area

Regulatory Review

Regulatory Review

Fee Change

Fee Change

Marjorie King, Board Administrator informed the Board the Waste Management Facility Operators Board approved to commence the regulatory review process that would keep the Board in compliance with §54.1-113 of the Code of Virginia pertaining to the setting of fees charged by the Board. Beginning in FY2023. Ms. King informed the Board this is at the Governor's Office.

Marjorie King, Board Administrator informed the Board in accordance with Executive Directive One and current statutory requirements, the Board will start the line by line review of the Waste Management Facility Operators Regulations to determine if they currently meet those requirements or should be amended or removed.

**Regulatory Review –
Executive Directive
One**

Eric Olson, Executive Director informed the Board as of August 1, 2022 a cost benefit analysis must also be completed of the recommended regulatory reductions.

The Board started the line by line review of the Regulations. No action was taken at this time and will continue into the next meeting on November 10, 2022.

Recess

Recess

Chairman, Torrez called a recess to the meeting at 11:20AM.
Chairman, Torrez called the meeting back to order at 11:56AM

Waste Management Facility Operators Meeting
Minutes
August 11, 2022

Other Board Business

Board Member Training Conference – October 13th and 14th, 2022

Completion of Paper work

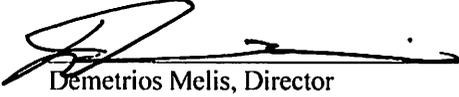
Marjorie King, requested the Board members complete their Conflict of Interest Statements and Travel Reimbursement Forms.

Adjournment

Chairman, Torrez thanked the Board and Staff and adjourned the meeting at 12:49 P.M.

The next board meeting will be November 10, 2022


Timothy Torrez, Chairman


Demetrios Melis, Director

Copy teste:

Custodian of the Record

Other Board Business

Board Member Training
Conference

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work**

Adjournment

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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Ellen C Thacker
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 08/11/2022
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
or
 I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

August 11, 2022

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Toby Edwards
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 08/11/2022
5. I have a personal interest in the following transaction:

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 I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

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Signature

August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Jason Mitchell
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 08/11/2022
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Signature

August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Donald Lawhorne
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 08/11/2022
5. I have a personal interest in the following transaction:

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or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald W. Lawhorne
Signature

August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Leslie Beckwith
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 04/06/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

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Signature

04/06/2021
Date

*Scanned and
emailed to
Beckwith on
4/6/21*

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
MEETING MINUTES**

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Timothy P Torrez, Chairman
Ellen C Thacker, Vice Chairman
Jason Mitchell
Toby Edwards
Donald Lawhorne

The following members of the Board were not present:

Sathish Anabathula
Leslie Beckwith

The following members of DPOR staff were present during all or part of the meeting:

Demetrios Melis, Director
Kishore Thota, Chief Deputy Director
Eric Olson, Executive Director
Marjorie King, Board Administrator
Mary Charity, Licensing Supervisor
Jennifer Sayegh, Policy and Legislative Affairs Manager
Stephanie Keuther, Administrative Coordinator

Board Counsel, Elizabeth Peay was not present during the meeting.

Board Liaison member of the Board for Professional and Occupational Regulation Liaison Program was not present during for meeting:

Laurence A. Benenson, Board Liaison

Call To Order

**Call
To Order**

Tim Torrez, Chairman called the August 11, 2022 Board for Waste Management Facility Operators Meeting to order at 10:11 a.m.

Approval of the Draft Agenda

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Agenda**

Mr. Edwards made a motion seconded by **Mr. Mitchell** to adopt the August 11, 2022 Draft Agenda as presented.

The motion was approved with a vote of 5-0-0 Ayes: Torrez, Thacker, Mitchell, Lawhorne, and Edwards. **Nays:** None **Abstained:** None **Absent:** Anabathula, and Beckwith.

Approval of Minutes

Approval of Minutes

Ms. Thacker made a motion seconded by **Mr. Mitchell** to approve the Minutes of April 7, 2022 as presented.

The motion was approved with a vote of 5-0-0 Ayes: Torrez, Thacker, Mitchell, Lawhorne, and Edwards. **Nays:** None **Abstained:** None **Absent:** Anabathula, and Beckwith.

Public Comment Period

**Public Comment
Period**

Chairman, Torrez opened the Public Comment section of the meeting.

With no one wishing to come forward **Chairman, Torrez** closed the Public Comment section of the meeting.

Education Provider Applications

**Education Provider
Applications**

Marjorie King, Board Administrator presented an application from **Anil Mehrotra** for approval of a pre-license education program and continuing education. Ms. King shared that the application had been reviewed, met all criteria and staff recommends approval for:

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Anil Mehrotra – 1 classroom (with optional ZOOM) - Vocational and 1 classroom Continuing Education – Class 2 Waste Management Facility Operators course

A motion was made by Ms. Thacker seconded by Mr. Lawhorne for approval.

Waste Management Facility Operators Meeting
Minutes
August 11, 2022

The motion was approved with a vote of 4-0-1 Ayes: Torrez, Thacker, Lawhorne, and Edwards.
Nays: None **Abstained:** Mitchell **Absent:** Anabathula, and Beckwith.

There was no old business to discuss.

Old Business

New Business

New Business

Exam Pass Rates – Shannon Webster, Executive Director of Exams

Exam Pass Rates

Executive Director Shannon Webster was unable to attend the meeting. Marjorie King, Board Administrator will email the Board members the requested reports indicating trends and content area

Regulatory Review

Regulatory Review

Fee Change

Fee Change

Marjorie King, Board Administrator informed the Board the Waste Management Facility Operators Board approved to commence the regulatory review process that would keep the Board in compliance with §54.1-113 of the Code of Virginia pertaining to the setting of fees charged by the Board. Beginning in FY2023. Ms. King informed the Board this is at the Governor's Office.

Marjorie King, Board Administrator informed the Board in accordance with Executive Directive One and current statutory requirements, the Board will start the line by line review of the Waste Management Facility Operators Regulations to determine if they currently meet those requirements or should be amended or removed.

**Regulatory Review –
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One**

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Waste Management Facility Operators Meeting
Minutes
August 11, 2022
Other Board Business

Board Member Training Conference – October 13th and 14th, 2022

Completion of Paper work

Marjorie King, requested the Board members complete their Conflict of Interest Statements and Travel Reimbursement Forms.

Adjournment

Chairman, Torrez thanked the Board and Staff and adjourned the meeting at 12:49 P.M.

The next board meeting will be **November 10, 2022**


Timothy Torrez, Chairman


Demetrios Melis, Director

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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Timothy P Torrez
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 08/11/2022
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(Agenda Item)

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or
 I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

 Signature August 11, 2022 Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Ellen C Thacker
(Name of Board Member)
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August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Toby Edwards
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August 11, 2022
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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Jason Mitchell
(Name of Board Member)
2. Title: Board Member
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August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Donald Lawhorne
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Signature

August 11, 2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Leslie Beckwith
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)
4. Meeting/IFF Date: 04/06/2021
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Waste Management Facility Operators Meeting
Minutes
August 11, 2022

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Waste Management Facility Operators Meeting
Minutes
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Other Board Business

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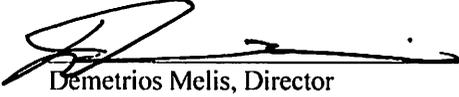
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Demetrios Melis, Director

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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

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Signature

August 11, 2022

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

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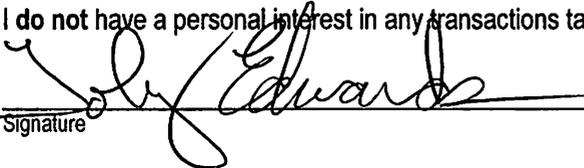
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August 11, 2022
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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Jason Mitchell
(Name of Board Member)
2. Title: Board Member
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**STATE AND LOCAL GOVERNMENT
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**TRANSACTIONAL DISCLOSURE STATEMENT
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1. Name Leslie Beckwith
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Waste Management Facility Operators
(Name of Board)

4. Meeting/IFF Date: 04/06/2021

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(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature

04/06/2021

Date