

1

2 The State Board of Elections (“the Board”) meeting was held by electronic
3 communication on Tuesday, April 21, 2020. Robert Brink, Chairman, John
4 O’Bannon, Vice Chairman, and Jamilah LeCruise, Secretary, represented the State
5 Board of Elections (“the Board”). Christopher E. “Chris” Piper, Commissioner,
6 represented the Department of Elections (“ELECT”). Carol Lewis represented the
7 Office of the Attorney General (“OAG”). Chairman Brink called the meeting to
8 order at 1:00 P.M.

9 Chairman Brink informed the Board that on March 12, 2020, Governor
10 Ralph S. Northam declared that a state of emergency exists in the Commonwealth
11 as the result of the potential spread of COVID-19, a communicable disease
12 presenting a threat to public health. On March 30, 2020, the Governor issued an
13 executive order requiring all individuals in Virginia to remain at their place of
14 residence, with certain enumerated exceptions. Accordingly, the State Board of
15 Elections is meeting by electronic communication means through this video
16 conference.

17 The purpose of the meeting is to follow the directives included in the
18 Governor’s Declaration to implement government mitigation operations and
19 activities to return the Commonwealth to its pre-event conditions as much as

20 possible. No non-essential, non-time sensitive matters are on the agenda. Chairman
21 Brink stated that public comment would be held after each agenda item.

22 The first order of business was the Revised VA-NVRA-1 Voter Registration
23 Application presented by Samantha Buckley, Policy Analyst. *This report is in the*
24 *Working Papers for the April 21, 2020 meeting.* Secretary LeCruise asked if the
25 application had a period for public comment. Ms. Buckley informed the Board that
26 due to the Board previously approving the application, public comment would not
27 be necessary. Secretary LeCruise moved *that the Board approve the Department's*
28 *amendments to the Voter Registration application for July 1, 2020 distribution.*

29 Vice Chair O'Bannon seconded the motion, and the motion passed unanimously. A
30 roll call vote was taken:

31 Chairman Brink – aye

32 Vice Chair O'Bannon – aye

33 Secretary LeCruise – aye

34 The next order of business was the Revised SBE-701 Absentee Application
35 presented by Dave Nichols, Director of Elections Services. *This report is in the*
36 *Working Papers for the April 21, 2020 meeting.*

37 Chairman Brink opened the floor for public comment. Stephanie Iles,
38 General Registrar for the City of Norfolk, addressed the Board. Ms. Iles requested
39 a public comment period for the Vote by Mail Application Form. Chairman Brink

40 asked Commissioner Piper how a comment period would impact planning the
41 application form. Commissioner Piper informed the Board that a comment period
42 would hinder the process of sending it out by July 1, 2020. Vice Chair O'Bannon
43 moved *that the Board adopt the Virginia Vote by Mail Application Form to*
44 *become effective on July 1, 2020.* Secretary LeCruise seconded the motion, and the
45 motion passed unanimously. A roll call vote was taken:

46 Chairman Brink – aye

47 Vice Chair O'Bannon – aye

48 Secretary LeCruise – aye

49 The next order of business was the Satellite Voting Location Security
50 Regulation presented by James Heo, Confidential Policy Advisor. *This report is in*
51 *the Working Papers for the April 21, 2020 meeting.* Vice Chair O'Bannon moved
52 *that the Board approve the Department's proposal for regulatory action and put*
53 *forward IVAC20-70-60 for public comment.* Secretary LeCruise seconded the
54 motion, and the motion passed unanimously. A roll call vote was taken:

55 Chairman Brink – aye

56 Vice Chair O'Bannon – aye

57 Secretary LeCruise – aye

58 The last order of business was the General Registrar Certification Program
59 presented by Michael Dixon, eLearning Specialist/Instructional Designer. *This*

State Board of Elections
FINAL Meeting Minutes
Tuesday, April 21, 2020

60 *report is the Working Papers for the April 21, 2020 meeting.* Secretary LeCruise
61 *moved that the Board adopt the proposed General Registrar Certification*
62 *Program effective July 1, 2020.* Vice Chair O'Bannon seconded the motion, and
63 the motion passed unanimously. A roll call vote was taken:

64 Chairman Brink – aye

65 Vice Chair O'Bannon – aye

66 Secretary LeCruise – aye

67 Chairman Brink addressed the Board for any closing remarks. Secretary

68 LeCruise *moved to adjourn the meeting.* Vice Chair O'Bannon seconded the

69 motion, and the motion passed unanimously. A roll call vote was taken:

70 Chairman Brink – aye

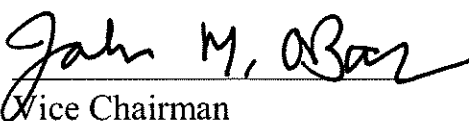
71 Vice Chair O'Bannon – aye

72 Secretary LeCruise – aye

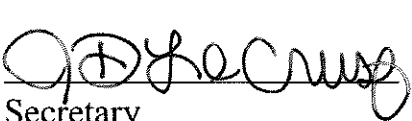
73 The meeting adjourned at approximately 1:37 P.M.

74 

75
76 Chairman

77 

78
79 Vice Chairman

80 

81
82 Secretary