

1 MINUTES

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3 The State Board of Elections Board Meeting was held on Friday, December 12,
4 2014. The meeting was held in the Virginia State Capitol – House Room 1, Richmond,
5 Virginia. In attendance, representing the State Board of Elections (SBE) was Charles
6 Judd, Chair; Kimberly Bowers, Vice Chair; James Alcorn, Secretary. Also in attendance,
7 representing the Department of Elections (ELECT) was Edgardo Cortés, Commissioner;
8 Liz Howard, Deputy Commissioner: Matt Abell, Senior Election Administrator and Rose
9 Mansfield, Executive Assistant. Anna Birkenheier, Assistant Attorney General and
10 Counsel to SBE and ELECT attended. Chairman Judd called the meeting to order at
11 4:00PM.

12 The first order of business was the approval of the Minutes from the State Board
13 of Elections Board Meeting held on November 24, 2014. Chairman Judd asked if Board
14 Members had any additions or corrections to the November 24, 2014 Board Minutes. Ms.
15 Birkenheier noted an omission. Chairman Judd asked if there were additional additions or
16 corrections and there were none. Chairman Judd moved *to adopt the amended Minutes*
17 *for the November 24, 2014, Board Meeting*. Vice Chair Bowers seconded the motion and
18 the Board unanimously approved the Minutes.

19 Chairman Judd welcomed Secretary James Alcorn to the SBE Board. Chairman
20 Judd stated that Secretary Alcorn previously held the position of Deputy Secretary of the
21 SBE. Chairman Judd and Vice Chair Bowers extended a warm welcome to Secretary
22 Alcorn.

23 The next order of business was the Commissioner’s Report delivered by
24 Commissioner Cortés. Commissioner Cortés introduced Elizabeth “Liz” Howard who
25 will fill the position of Deputy Commissioner at the Department of Elections.
26 Commissioner Cortés stated that Deputy Commissioner Howard has an extensive
27 background in the elections law and has worked closely with the elections community. A
28 warm welcome was extended to Deputy Commissioner Howard.

29 The next order of business was the Legal Report presented by Anna Birkenheier,
30 Assistant Attorney General. Ms. Birkenheier stated that she did not have a report to
31 present at this Board Meeting.

32 The next order of business was to ascertain the results of the December 9, 2014,
33 Special Election which was conducted by SBE Board Members and Matt Abell, Senior
34 Election Administrator. The Board Members reviewed and verified the abstracts with the
35 following results:

36 ✓ Todd E. Pillion received the greatest number of votes (4,568) in the Fourth
37 House of Delegates District.

38 Chairman Judd announced that the ascertainment process was complete. Vice
39 Chair Bowers moved *that the SBE certify the results of the December 9, 2014, Special*
40 *Election*. Chairman Judd seconded the motion and the Board unanimously passed the
41 motion.

42 Chairman Judd opened the floor to other business and public comment. Margaret
43 Deck, resident of Chesterfield County, approached the podium. Ms. Deck expressed
44 concern that citizens who registered to voter in conjunction with the Department of
45 Motor Vehicles (DMV) expressed voting difficulties on Election Day. Ms. Deck
46 explained that she was a poll worker on Election Day, November 4, 2014, and explained
47 that she had expressed her concerns to the general registrar of the Chesterfield County.
48 Chairman Judd asked if a provisional ballot was cast by those individuals. Ms. Deck
49 explained that the particular individual details were unknown. Chairman Judd asked
50 Commissioner Cortés to research this concern presented by Ms. Deck. Chairman Judd
51 asked if there was additional business before the Board and there was none.

52 Chairman Judd asked if there were comments for the Good of the Order. Vice
53 Chair Bowers extended wishes for all for a happy and healthy holiday season. Chairman
54 Judd mimicked those same sentiments and express gratitude for the work of the Board
55 over the past years.

56 Chairman Judd asked if there was additional business and there was none.

57 Chairman Judd moved *that the Board adjourn*. Vice Chair Bowers seconded the
58 motion and without further comment the Board voted to adjourn. The meeting was
59 adjourned at approximately 4:35PM.

60 The Board shall reconvene on January 12, 2015 at 10:00AM in the General
61 Assembly Building- Room C, Richmond, Virginia.

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Secretary

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Chair

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Vice Chair

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