

BOARD FOR PROFESSIONAL SOIL SCIENTISTS AND WETLAND PROFESSIONALS

MEETING MINUTES

The Board for Professional Soil Scientists and Wetland Professionals met on April 17, 2007, at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia, with the following members present:

Robert B. Atkinson
Nancy G. Barker
W. Lee Daniels
Penelope J. Melino
Carl Peacock, Jr.

Board members David L. Davis and John M. Galbraith were not present at the meeting.

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director
Karen W. O'Neal, Deputy Director of Licensing and Regulation
Mark N. Courtney, Executive Director
Marian N. Brooks, Program Administrator
Michelle Gowen, Administrative Assistant
Carol Mitchell, Director of Alternative Dispute Resolution (ADR)
Doug Schroder, Director of Adjudication

Elizabeth B. Peay, Assistant Attorney General was present for the meeting.

Finding a quorum of the Board present, Dr. Daniels, Vice-Chair, called the meeting to order at 10:35 a.m. **Call to Order**

Mr. Peacock moved to approve the agenda. Ms. Barker seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Peacock. **Approval of Agenda**

Mr. Courtney introduced the new citizen member of the Board, Penelope J. Melino, and the new Assistant Attorney General, Elizabeth Peay, and welcomed them on behalf of the Board. **Welcome and Introduction of New Citizen Member and Assistant Attorney General**

Ms. Barker moved to approve the minutes from the May 4, 2006, Board meeting as well as the March 16, 2007, Informal Fact-Finding Conference. Mr. Peacock seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Peacock. **Approval of Minutes**

Public Comment Period – No comments were made to the Board members.

Public Comment Period

Mr. Courtney summarized, and the Board members reviewed, the following legislation considered by the General Assembly during the 2007 Session:

Discussion of 2007 Legislation

- HB 2839 – requirements for wetland delineator certification. Mr. Courtney provided the Board with an update of actions by staff to implement HB 2839.

The Board also reviewed and discussed correspondence from the Virginia Association of Wetland Professionals regarding HB 2839 and agreed by consensus that no response was necessary.

- HB 1950, HB 1951, HB 2182, and HB 2950 – related to controversy over who can design certain residential onsite sewage systems (AOSE's or PE's).
- HB 3134 and SB 1270 – changes to the Onsite Sewage System Regulatory Program at the Virginia Department of Health (VDH) and transfer of the Authorized Onsite Soil Evaluator regulatory program from VDH to the Department of Professional and Occupational Regulation effective July 1, 2009.

Ms. Peacock nominated Dr. Daniels to be the Chair for the term of July 1, 2007, to June 30, 2008. Ms. Barker seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Peacock.

Election of Officers

Dr. Atkinson nominated Ms. Barker to be the Vice-Chair for the term of July 1, 2007, to June 30, 2008. Dr. Daniels seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Peacock.

Mr. Courtney updated the Board members on the *Wetlands 2007* meeting to be held in Williamsburg, Virginia, August 28 – 30, 2007.

Discussion of Wetlands 2007

Dr. Atkinson left the meeting at 11:15 a.m.

Departure of Dr. Atkinson

Mr. Schroeder and Ms. Mitchell provided the Board members with training on the *Compliance and Investigations Process*.

Board Member Training

Board for Professional Soil Scientists and Wetland Professionals

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The Board members were provided with the Board financial statements from February 2007 for informational purposes.

Review Financial Statements

The Board members were provided with the Department's Biennial Report for 2004-2006.

Other Business

Mr. Courtney provided the Board with information on the new location that the Department will be moving to later this year.

The Board members were provided with an article identifying new threats to wetlands.

The Board members reviewed an article on amphibian nurseries diminishing in Virginia.

Dr. Daniels informed the Board members that the Soil Scientists examination had been updated and administered in February 2007.

The Board members were provided with the Department's Biennial Report for 2004-2006.

Conflict of Interest forms were completed by all members present.

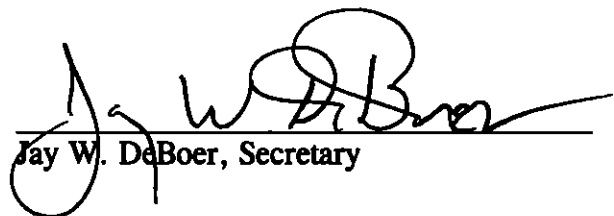
Conflict of Interest Forms

There being no further business, the meeting was adjourned at 12:00 p.m.

Adjournment



W. Lee Daniels, Vice Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: W. Lee Daniels
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on April 17, 2007
5. Nature of Personal Interest Affected by Transaction: NONE
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W. Lee Daniels
Signature

4/17/07
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

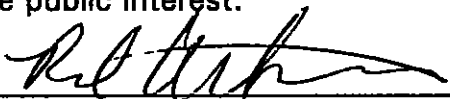
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Dr. Robert B. Atkinson
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on April 17, 2007
5. Nature of Personal Interest Affected by Transaction: None
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

April 17, 2007
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carl D. Peacock, Jr.
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on April 17, 2007
5. Nature of Personal Interest Affected by Transaction: None
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Carl D. Peacock
Signature

4/17/07
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nancy G. Barker
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on April 17, 2007
5. Nature of Personal Interest Affected by Transaction: _____

N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Nancy G. Barker
Signature

4/17/07
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Penelope J. Melino
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on April 17, 2007
5. Nature of Personal Interest Affected by Transaction: NONE
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Penelope J. Melino
Signature

April 17, 2007
Date