

BOARD FOR PROFESSIONAL SOIL SCIENTISTS AND WETLAND PROFESSIONALS

MEETING MINUTES

The Board for Professional Soil Scientists and Wetland Professionals met on July 13, 2005, at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia, with the following members present:

Nancy G. Barker
Alice Coles (arrived at 10:19 a.m.)
W Lee Daniels
David L. Davis
John M. Galbraith

Board Members Donald R. Young and Carl D Peacock, Jr., were not present at the meeting.

Staff present for all or part of the meeting were:

Louise Fontaine Ware, Director
Sandra Whitley Ryals, Chief Deputy Director
Karen W. O'Neal, Deputy Director of LRD
Mark N. Courtney, Executive Director
Carol Mitchell, Director of ADR
Bonnie Rhea Adams, Director of CAR
Jennifer Kazzie, Assistant Director of Adjudication
Linda Jackson, Legal Assistant Supervisor
Michelle Gowen, Administrative Assistant

No representative from the Office of the Attorney General was present for the meeting.

Finding a quorum of the Board present, Mr. Daniels, Chair, called the meeting to order at 10.06 a.m.

Call to Order

Mr. Galbraith moved to approve the agenda as written Ms. Barker seconded the motion which was unanimously approved by members: Barker, Daniels, Davis, and Galbraith.

Approval of Agenda

Mr. Courtney introduced Michelle Gowen as the new Administrative Assistant as well as Linda Jackson as the new Legal Assistant Supervisor.

Introduction of Staff

Mr. Davis moved to approve the minutes from the February 1, 2005, Board meeting. Ms. Barker seconded the motion which was unanimously approved by members: Barker, Daniels, Davis, and Galbraith

Approval of Minutes

Public Comment Period – No comments were made to the Board members.

Public Comment

Mr. Courtney provided the Board members with a copy of the formatting change made to soil scientist regulation 18 VAC 145-20-91 putting *Soil Physical & Colloidal Chemistry* on one line to eliminate possible confusion in the requirements.

Discussion of Wording and Format of Regulation 18 VAC 145-20-91

Mr. Courtney provided the Board members with the letter dated February 8, 2005, that was sent to the Virginia Association of Wetland Professionals (VAWP) in response to their letter of November 11, 2004.

Review of Correspondence to VAWP

The Board members reviewed the proposed amendment to §54.1-2206.B of the *Code of Virginia*. Mr. Courtney pointed out that the only change previously requested was to change the requirements from six years to two years and inquired if the Board still wanted to make this change. Mr. Davis moved to support the change and to put it forth for consideration. Mr. Galbraith seconded the motion which was unanimously approved by members: Barker, Daniels, Davis, and Galbraith.

Discussion of Legislation

Ms. Coles arrived at the meeting at 10:19 a.m.

Arrival of Ms. Coles

The Board members reviewed the response received from the Virginia Department of Health (VDH) regarding VDH's acceptance of site evaluation work performed by Certified Professional Soil Scientists. After December 31, 2005, VDH will only accept such work from Authorized Onsite Soil Evaluators or Professional Engineers.

Review Correspondence from VDH

The Board members were provided with a handout while Carol Mitchel and Jennifer Kazzi walked them through a PowerPoint presentation, which provided an overview of the enforcement process of the Department

Board Member Training

Ms. Barker nominated Mr. Davis to be the Chair for the term of July 1, 2005, to June 30, 2006 Mr Daniels seconded the motion which was unanimously approved by members Barker, Coles, Daniels, and Galbraith

Election of Officers

Mr. Galbraith nominated Mr Daniels to be the Vice-Chair for the term of July 1, 2005, to June 30, 2006. Ms Barker seconded the motion

which was unanimously approved by members: Barker, Coles, Davis, and Galbraith.

The Board members were provided with the Board financial statements for April 2005 for informational purposes.

Review Financial Statements

Mr. Courtney reminded the Board members that the meeting dates for 2006 would be set at the next Board meeting on October 12, 2005.

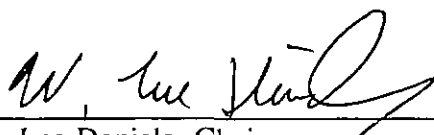
Other Business

Conflict of Interest forms were completed by all members present.

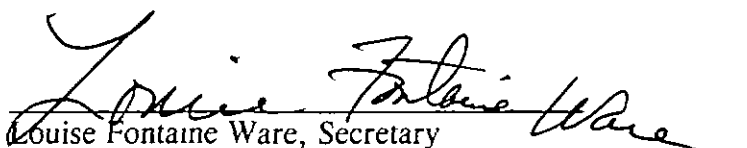
Conflict of Interest

There being no further business, the meeting was adjourned at 11:28 a m.

Adjournment



W. Lee Daniels, Chair



Louise Fontaine Ware, Secretary

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: David L. Davis
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on July 13, 2005
5. Nature of Personal Interest Affected by Transaction: NONE
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group the members of which are affected by the transaction:

VA. ASSOC. of WETLAND PROFESSIONALS (VAWP)

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

7/13/05
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: John M. Galbraith
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on July 13, 2005
5. Nature of Personal Interest Affected by Transaction: none
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

John M. Galbraith
Signature

7/13/05
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: W. Lee Daniels
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on July 13, 2005
5. Nature of Personal Interest Affected by Transaction: NONE
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VAPSS, VAWP

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W. Lee Daniels
Signature

7/13/05
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Nancy G. Barker
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on July 13, 2005
5. Nature of Personal Interest Affected by Transaction: _____

NA

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature

7/13/05

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Alice Coles
2. Title: Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Transaction: Board Meeting on July 13, 2005
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: N/A

~~(b)~~ I am able to participate in this transaction fairly, objectively, and in the public interest.

Alice L. Coles
Signature

07/13/05
Date