#### BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

#### **MINUTES**

The Board for Professional and Occupational Regulation met on Monday, March 7, 2011, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following members were present for all or part of the meeting:

Laurie Buchwald
John Barsa
William Dennis, Jr.
Delceno Miles
Mick Shaw
Sheree Tsai

Board members James Demmel, Elizabeth Cake and Heather Martin were not present at the meeting.

The following staff was present for all or part of the meeting:

Gordon Dixon, Director

Mark N. Courtney, Deputy Director for Licensing and Regulation
Kathleen (Kate) R. Nosbisch, Executive Director
Betty Bennett, Chairman-Auctioneers Board
Marian Brooks, Board Administrator
Mary Broz Vaughan, Director of Communications, Legislation
& Consumer Education
Andrea Overman, Executive Secretary

In Mr. Demmel's (chairman) and Ms. Cake's (vice-chairman) absence,
Board Member Laurie Buchwald called the meeting to order at 10:07 a.m.

Ms. Buchwald welcomed new members John Barsa; William Dennis, Jr.; Delceno Miles; Mick Shaw; and Sheree Tsai; and asked for introductions around the room.

Welcome and Introductions

Ms. Buchwald advised the Board of the emergency evacuation procedures.

Emergency

Evacuation

Procedures

Ms. Miles made a motion to approve the agenda as amended and Mr. Barsa seconded the motion, which was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai.

**Agenda Approval** 

By consensus of the Board, a decision was made to defer approval of the November 15, 2010, Minutes until the June 6, 2011 Board meeting.

Approval of Minutes

There were no public comments made to the Board.

**Public Comment** 

Mr. Dixon welcomed the Board and provided a brief overview of the Department and the Board for Professional and Occupational Regulation for the new Board members. He also invited everyone to visit the websites www.governor.virginia.gov and vaperforms.virginia.gov to review the key initiatives and objectives of Governor McDonnell.

Gordon Dixon, Director's Report

Mr. Courtney provided a presentation on roles and responsibilities of a Board Member and further explanation of the Board for Professional and Occupational Regulation. The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at Regulation http://www.dpor.virginia.gov/dporweb/bpo main.cfm.

Mark Courtney, **Deputy Director** Licensing and

Ms. Buchwald called for a break and lunch at 11:07 a.m. until 11:30 a.m., and Ms. Miles excused herself from the meeting at 11:30 a.m.

Ms. Vaughan provided a presentation on the 2011 General Assembly. The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site http://www.dpor.virginia.gov/dporweb/bpo main.cfm.

Mary Vaughan, Director at Communications, Legislation, and Consumer Education

Ms. Brooks provided a presentation on the Auctioneers Board. presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site http://www.dpor.virginia.gov/dporweb/bpo main.cfm.

Marian Brooks, Board at Administrator **Auctioneers Board** 

Ms. Bennett provided a presentation on "A Day in the Life of an Auctioneer." The presentation is available on the Board for Professional and Occupational Regulation Board Member Secure Site at http://www.dpor.virginia.gov/dporweb/bpo main.cfm.

Betty Bennett, Chairman **Auctioneers Board** 

Resolutions to past board members Walter Fore, William A. Tucker, Deborah Icenhour, and Daniel Nix recognizing their dedicated service to the Board and to the Commonwealth of Virginia were presented by Mr. Mr. Shaw made a motion to approve the adoption of the Resolutions and Mr. Barsa seconded the motion, which was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai.

Adoption of Resolutions

Ms. Nosbisch distributed to each Board member a Board Liaison list Other Business containing all Boards within the Department. She asked that everyone

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select up to three boards for which they would like to be the liaison and provide her or Ms. Overman with this information. Assignments will be provided at the next Board meeting.

Ms. Nosbisch reminded Board members to sign and leave their Conflict of Conflict of Interest Interest Forms and Travel Vouchers.

Forms/Travel Vouchers

Mr. Shaw moved to adjourn and Mr. Barsa seconded the motion, which Adjournment was unanimously approved by members: Buchwald, Barsa, Dennis, Miles, Shaw and Tsai. The meeting adjourned at 1:02 p.m.

M. Demmel, Char James M. Demmel

M. Demmel, Char Silver

Gordon Dixon, Director

1.	Name:	Laurie Buchwald	
2.	Title:	Board Member	
3.	Agency:	BPOR Board	
4.	Meeting/IFF Date:	Board Meeting March 7, 2011	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
		n a member of the following business, profession, the members of which are affected by the transaction:	
	☐ I am able to par	ticipate in this transaction fairly, objectively, and in the public interest.	
		I did not participate in the transaction.	
6.	I do not have	a personal interest in any transactions taken at this meeting.  3/1/2011 Date	

1.	Name:	Delceno Miles	
2.	Title:	Board Member	
3.	Agency:	BPOR Board	
4.	Meeting/IFF Date:	Board Meeting March 7, 2011	
5.	l have a pe	ersonal interest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
		n a member of the following business, profession, the members of which are affected by the transaction:	
	☐ I am able to part	icipate in this transaction fairly, objectively, and in the public interest.	
		did not participate in the transaction.	
6.	do not have	a personal interest in any transactions taken at this meeting.  3/7// Date	

1.	Name:	John Barsa	
<b>2</b> .	Title:	Board Member	
3.	Agency:	BPOR Board	
4.	Meeting/IFF Date:	Board Meeting March 7, 2011	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	☐ I am able to partic	cipate in this transaction fairly, objectively, and in the public interest.	
		did not participate in the transaction.	
6.	I do not have a	personal interest in any transactions taken at this meeting.	

1.	Name:	Sheree Tsai
2.	Title:	Board Member
3.	Agency:	BPOR Board
4.	Meeting/IFF Date:	Board Meeting March 7, 2011
5. I have a personal interest in the following transaction  Nature of Personal Interest Affected by Transaction:		rsonal interest in the following transaction:
		Personal Interest Affected by Transaction:
		a member of the following business, profession, he members of which are affected by the transaction:
	I am able to parti	icipate in this transaction fairly, objectively, and in the public interest.
		did not participate in the transaction.
6.	I do not have a	a personal interest in any transactions taken at this meeting.
	Mier	3/.7/2011
l	Signature	Date

1.	Name:	Mick Shaw	
2.	Title:	Board Member	
3.	Agency:	BPOR Board	
4.	Meeting/IFF Date:	Board Meeting March 7, 2011	
5.	I have a p	ersonal interest in the following transaction:	
	<del></del>		
	Nature of Personal Interest Affected by Transaction:		
		m a member of the following business, profession, the members of which are affected by the transaction:	
	I am able to par	ticipate in this transaction fairly, objectively, and in the public interest.	
		I did not participate in the transaction.	
3. /	I do not have	a personal interest in any transactions taken at this meeting.  3/1// Date	

1.	Name:	William Dennis, Jr.		
2.	Title:	Board Member		
3.	Agency:	BPOR Board		
4.	Meeting/IFF Date:	Board Meeting March 7, 2011		
5.	I have a personal interest in the following transaction:			
	Nature of Personal Interest Affected by Transaction:			
		am a member of the following business, profession, the members of which are affected by the transaction:		
	I am able to pa	articipate in this transaction fairly, objectively, and in the public interest.		
	or			
		I did not participate in the transaction.		
6.	I do not hav	re a personal interest in any transactions taken at this meeting.  3/7/// Date		