



Department of Professional and Occupational Regulation

**FAIR HOUSING BOARD
TENTATIVE AGENDA**

Wednesday, June 05, 2024 -10:00 a.m.
2nd Floor – Board Room # 2
9960 Mayland Drive
Richmond, Virginia 23233
804-367-8526

Mission: Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- A. Emergency Egress
 - B. Determination of Quorum
-

II. APPROVAL OF DRAFT AGENDA

III. APPROVAL OF MINUTES

- A. February 21, 2024- Fair Housing Board Meeting
 - B. April 8, 2024 – Fair Housing Regulatory Review Committee Meeting
-

IV. WELCOME AND INTRODUCTIONS

V. RESOLUTIONS

- A. Myra Howard
 - B. Christine Martine
 - C. Emily Trent
-

VI. PUBLIC COMMENT PERIOD: *FIVE MINUTE PUBLIC COMMENT, PER PERSON*

VII. FAIR HOUSING REPORTS

- A. Fair Housing Administrator's Report
-

VIII. FAIR HOUSING CASES

- 1. Melissa Kelly v. Catholic Charities, Diocese of Arlington
FHB File Number: 2021-02594
HUD File Number: 03-21-8608-8
Appointment- Dawn E. Boyce, Attorney for Respondent

2. Alicia Windsong-Diamond v. Elderspirit Development Corporation
FHB File Number: 2021-01726
HUD File Number: 03-21-7719-8

3. Lenoux Chiles v. Cambridge Management, Inc., SF Reflections LLC and Tawanna Simms
FHB File Number: 2024-00823
HUD File Number: N/A

4. Eric Jones and Rosa Michelle Jones v. Allen Darden
FHB File Number: 2024-01048
HUD File Number: 03-24-4381-8

Appointment- Eric Jones and Rosa Jones, Complainants

5. James Crumpler Jr. v. Moorefield Station West Homeowner's Association
FHB File Number: 2024-00655
HUD File Number: 03-24-4536-8

6. Willie McLucas v. Grace Street Limited Partnership, Beacon Residential Management, LP, Lori Benton and Nichole Wright
FHB File Number: 2024-00769
HUD File Number: 03-23-3925-8

7. Alexandra Sloan v. CMG Leasing, Inc.
FHB File Number: 2024-00454
HUD File Number: 03-23-3823-8

8. Victoria Gaskin v. Chesterfield County Department of Social Services and Virginia Housing
FHB File Number: 2020-02734
HUD File Number: 03-20-5558-8

{Referred to OAG for Official Consultation}

Appointment- Alicia Penn, Attorney for Respondent

9. Haley Corbin and Courtney Segretto v. Walter Muzo
FHB File Number: 2020-02409
HUD File Number: 03-20-5136-8

{Referred to OAG for Official Consultation}

Appointment- Heather R. Steele, Attorney for Respondent

10. Equal Rights Center v. Heartland Manassas Limited Partnership and Heartland Realty Investors, Inc.
FHB File Number: 2023-01359
HUD File Number: N/A

{Conciliation: Source of Funds}

IX. NEW BUSINESS

- A. Litigation update
- B. Regulatory update

X. EDUCATION

- A. June 05, 2024, Education Committee Report

XI. OTHER BOARD BUSINESS

- A. Board Financial Statement
 - B. Board Member Training Conference October 10-11, 2024
-

XII. COMPLETION OF PAPERWORK

- A. Travel Voucher
- B. Conflict of Interest Form

XIII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR WEDNESDAY, AUGUST 28, 2024

** 5-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files. No other public comment will be accepted by the Board during the meeting.

Persons desiring to participate in the meeting and requiring special accommodations or interpretive services should contact the Department at (804) 367-8552 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA
Materials contained in this agenda are proposed topics for discussion
And are not to be construed as regulation or official board position
DRAFT AGENDA

PERIMETER CENTER CONFERENCE CENTER
EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff

Board Room 1

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Room 2

Exit the room using one of the doors at the back of the room. (Point) Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Rooms 3 and 4

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 1

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 2

Exit the room using one of the doors at the back of the room. Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

APPROVAL OF DRAFT AGENDA

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APPROVAL OF MINUTES

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WELCOME AND INTRODUCTIONS

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RESOLUTIONS

- Myra Howard
- Christine Martine
- Emily Trent

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VIRGINIA FAIR HOUSING BOARD

MINUTES OF MEETING

February 21, 2024

The Fair Housing Board Meeting was held at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Scott Astrada, Chair
Amanda Buyalos, Vice-Chair
Shion Fenty
Stuart Gilchrist (12:00PM)
Myra Howard (left at 12:10PM)
Morton "Tracy" Marks, III
Owen R. Morgan
Angelo Phillos
John Scott
Angela West

Board members absent from the meeting:

Dean Lynch
Rachel Wright

DPOR Staff present for all or part of the meeting included:

Brian Wolford, Chief Deputy Director
Stephen Kirschner, LRPD Deputy Director (arrived at 11:43AM)
Anika Coleman, Executive Director
Tom Payne, CID Deputy Director
Lizbeth Hayes, Fair Housing Administrator
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator
Angela Keefe-Thomas, Fair Housing Investigator
Alex Gordon, Fair Housing Investigator
Donnitria Mosby, Fair Housing Investigator
Loraine Schroeder, Fair Housing Investigator
Dale Robinson, Program Conciliator

Todd Shockley and Joel Taubman from the Office of the Attorney General were present.

Mr. Astrada called the meeting to order at 10:03 A.M.

CALL TO ORDER

Ms. Coleman reviewed the emergency evacuation procedures.

EMERGENCY EGRESS

Mr. Astrada determined that a quorum was present.

**DETERMINATION OF
QUORUM**

Mr. Marks moved to approve the agenda. Ms. Howard seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott and West.

APPROVAL OF AGENDA

Mr. Marks moved to approve the minutes from the December 06, 2023, Board meeting. Ms. Howard seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott and West.

APPROVAL OF MINUTES

Mr. Astrada welcomed staff and guests of the audience. Ms. Coleman introduced Board staff to the Board members.

WELCOME AND INTRODUCTIONS

There was no public comment.

PUBLIC COMMENT

Liz Hayes, Fair Housing Administrator, updated the Board on the current investigative case load.

FAIR HOUSING ADMINISTRATOR'S REPORT

Ms. Hayes informed the Board that the following Agenda items would be deferred to the next Fair Housing Board meeting:

#3 Melissa Kelly v. Catholic Charities, Diocese of Arlington
FHB File Number: 2021-02594
HUD File Number: 03-21-8608-8

#9 Haley Corbin and Courtney Segretto v. Walter Muzo
FHB File Number: 2020-02409
HUD File Number: 03-21-5136-8

In the matter of **Syndi Carranza v. GTP Investment Properties, LLC and Gary T. Price FHB File Number: 2022-01135**, the Board reviewed the record which consisted of the Final Investigative Report, and Case Analysis. Elizabeth Coltrane, attorney for complainant, was present and addressed the Board. Derrick Whetzel, attorney for respondent addressed the Board via teleconference. A motion was made by Mr. Morgan to find no reasonable cause to believe the respondents discriminated against the complainant by otherwise making housing unavailable, discriminating in terms, conditions, or privileges, or by engaging in intimidation, coercion or harassment based on her national origin. Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

Syndi Carranza v. GTP Investment Properties, LLC and Gary T. Price FHB File Number: 2022-01135 HUD File Number: 03-22-0350-8

In the matter of **Linda Ratledge v. Jackie & Jennifer Atkinson FHB File Number: 2020-01149**, the Board reviewed the record which consisted of the Final Investigative Report, Case Analysis, and Official Consultation Memorandum from the Office of Attorney General. Robert Vaughan, attorney for respondent, was present and addressed the Board.

Linda Ratledge v. Jackie & Jennifer Atkinson FHB File Number: 2020-01149 HUD File Number: 03-19-3720-8

At 10:28 A.M., Ms. Buyalos moved that the Board meeting be recessed and that the Fair Housing Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation as permitted by §2.2-3711.A.7 of the Code of Virginia. The following non-members were in attendance to reasonably aid the consideration of the topic: Joel Taubman, Todd Shockley, Brian Wolford, Anika Coleman, Tom Payne, Lizbeth Hayes, and David Dendulk (ADA support for Angela West).

Closed Session

Mr. Marks seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

This motion was made with respect to the matter(s) identified as agenda item(s):

Linda Ratledge v. Jackie & Jennifer Atkinson
FHB File Number: 2020-01149
HUD File Number: 03-19-3720-8

At 10:40 A.M., the Board members agreed by consensus to adjourn the closed meeting and reconvene in an open meeting.

Certification of Closed Meeting

WHEREAS, the Fair Housing Board has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by this Fair Housing Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that Fair Housing Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Fair Housing Board.

VOTE: 10-0

AYES: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

NAYS: None.

ABSENT DURING THE VOTE: None.

ABSENT DURING THE MEETING: Dean Lynch and Rachel Wright

Upon reconvening in an open session, a motion was made by Ms. Buyalos to find reasonable cause to believe the Respondents imposed discriminatory terms and conditions based on the Complainant's disability and refused to rent or otherwise made housing unavailable or failed to make a reasonable accommodation for the Complainant's disability.

Reconvene in Open Session

Ms. West seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

In the matter of **The Equal Rights Center v. Heartland Manassas Limited Partnership and Heartland Realty Investors, Inc. FHB File Number: 2023-01359**, the Board reviewed the record which consisted of the Final Investigative Report, Case Analysis, and Official Consultation Memorandum from the Office of Attorney General. Sheila Melton, Asset Manager for the respondents, was present and addressed the Board.

The Equal Rights Center v. Heartland Manassas Limited Partnership and Heartland Realty Investors, Inc.
FHB File Number: 2023-01359
HUD File Number: N/A

At 10:51 A.M., Ms. Buyalos moved that the Board meeting be recessed and that the Fair Housing Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation as permitted by §2.2-3711.A.7 of the Code of Virginia. The following non-members were in attendance to reasonably aid the consideration of the topic: Joel Taubman, Todd Shockley, Brian Wolford, Anika Coleman, Tom Payne, Lizbeth Hayes, and David Dendulk (ADA support for Angela West).

Closed Session

Mr. Marks seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

This motion was made with respect to the matter(s) identified as agenda item(s):

The Equal Rights Center v. Heartland Manassas Limited Partnership and Heartland Realty Investors, Inc.

FHB File Number: 2023-01359

HUD File Number: N/A

At 11:07 A.M., the Board members agreed by consensus to adjourn the closed meeting and reconvene in an open meeting.

WHEREAS, the Fair Housing Board has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

Closed Session
Certification of Closed
Meeting

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by this Fair Housing Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that Fair Housing Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Fair Housing Board.

VOTE: 10-0

AYES: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

NAYS: None.

ABSENT DURING THE VOTE: None.

ABSENT DURING THE MEETING: Dean Lynch and Rachel Wright

Upon reconvening in an open session, a motion was made by Mr. Marks to find reasonable cause to believe the Respondents otherwise denied or made housing unavailable and discriminated in terms, conditions, or privileges of a rental based on source of funds.

Ms. West seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

Reconvene in Open Session

In the matter of **Debra Long v. Big Bear Properties, LLC, Marie March, Earnest Smith and Gabe Martin FHB File Number: 2023-00682**, the Board reviewed the record which consisted of the Final Investigative Report, and Case Analysis. Neither the complainant or respondents attended the Board meeting in person, by counsel nor by any other qualified representative. A motion was made by Mr. Morgan to find no reasonable cause to believe the respondents discriminated against the complainant by failing to make a reasonable accommodation, imposing discriminatory terms and conditions, by engaging in intimidation based on the complainant's disability and sex (sexual harassment,) or by engaging in retaliation based on the complainant having been engaged in a protected activity. Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

Debra Long v. Big Bear Properties, LLC, Marie March, Earnest Smith and Gabe Martin
FHB File Number: 2023-00682
HUD File Number: 03-23-3108-8

In the matter of **Zsдания McRae v. KAIFTYK Realty, Inc., Yasmeen Mahmood and Carlos Dubose FHB File Number: 2022-01793**, the Board reviewed the record which consisted of the Final Investigative Report, and Case Analysis. Neither the complainant or respondents attended the Board meeting in person, by counsel nor by any other qualified representative. A motion was made by Ms. Howard to find no reasonable cause to believe the respondents discriminated against the complainant by otherwise making housing unavailable, imposing discriminatory terms and conditions, steering, or retaliation based on the complainant's familial status and sex (female.)

Zsдания McRae v. KAIFTYK Realty, Inc., Yasmeen Mahmood and Carlos Dubose
FHB File Number: 2022-01793
HUD File Number: 03-22-0895-8

Mr. Phillos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

In the matter of **Michael Bankston v. George Gieselman and John Michael Gieselman Irrevocable Trust FHB File Number: 2022-00983**, the Board reviewed the record which consisted of the Final Investigative Report, and Case Analysis. Neither the complainant or respondents attended the Board meeting in person, by counsel nor by any other qualified representative. A motion was made by Ms. Buyalos to find no reasonable to believe the Respondents denied or made housing unavailable and discriminated in terms, conditions, or privileges of a rental based on the Complainant's race.

Michael Bankston v. George Gieselman and John Michael Gieselman Irrevocable Trust
FHB File Number: 2022-00983
HUD File Number: 03-22-0250-8

Mr. Marks seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

A motion was made by Mr. Marks to take FHB File Number: 2023-02968 and FHB File Number: 2021-01400 as a block vote.

**BLOCK VOTE OF
CONCILIATION
AGREEMENTS**

Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

In the matter of **Tamesha Thompson v. Meadowbrook Apartments, LLC FHB File Number: 2023-02968**, a motion was made by Mr. Marks to approve the conciliation agreement as agreed to by the parties. Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

**Tamesha Thompson v.
Meadowbrook Apartments,
LLC
FHB File Number: 2023-
02968
HUD File Number: Not
Eligible**

In the matter of **11. Jessica Paige Wright v. Michael E. Heath, Michael T. Heath and Jeffrey G. Heath FHB File Number: 2021-01400**, a motion was made by Mr. Marks to approve the conciliation agreement as agreed to by the parties. Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

**Jessica Paige Wright v.
Michael E. Heath, Michael
T. Heath and Jeffrey G.
Heath
FHB File Number: 2021-
01400
HUD File Number: 03-21-
7359-8**

END OF BLOCK VOTE

In the matter of **William Jackson v. Highland Associates, LP and Property Management of Roanoke, LLC FHB File Number: 2023-00436**, the Board reviewed the record which consisted of the Final Investigative Report, and Case Analysis. Vanessa Keasler, attorney for the respondents, was present and addressed the Board.

**William Jackson v.
Highland Associates, LP and
Property Management of
Roanoke, LLC
FHB File Number: 2023-
00436
HUD File Number: 03-22-
2023-8**

At 11:28 A.M., Ms. Buyalos moved that the Board meeting be recessed and that the Fair Housing Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation as permitted by §2.2-3711.A.7 of the Code of Virginia. The following non-members were in attendance to reasonably aid the consideration of the topic: Joel Taubman, Todd Shockley, Brian Wolford, Anika Coleman, Tom Payne, Lizbeth Hayes, Donnitria Mosby, and David Dendulk (ADA support for Angela West).

Closed Session

Ms. Howard seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

This motion was made with respect to the matter(s) identified as agenda item(s):

William Jackson v. Highland Associates, LP and Property Management of Roanoke, LLC
FHB File Number: 2023-00436
HUD File Number: 03-22-2023-8

At 11:34 A.M., the Board members agreed by consensus to adjourn the closed meeting and reconvene in an open meeting.

WHEREAS, the Fair Housing Board has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

Closed Session
Certification of Closed Meeting

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by this Fair Housing Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that Fair Housing Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Fair Housing Board.

VOTE: 10-0

AYES: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

NAYS: None.

ABSENT DURING THE VOTE: None.

ABSENT DURING THE MEETING: Dean Lynch and Rachel Wright

Upon reconvening in an open session, a motion was made by Mr. **Reconvene in Open Session**

Morgan to find no reasonable cause to believe the respondents discriminated against the complainant by otherwise making housing unavailable, discriminating in the terms or conditions, privileges, services, and facilities, or by intimidating, coercing, or interfering with the complainant's right to use and enjoy his dwelling because of his race or disability.

Ms. Buyalos seconded the motion which was unanimously approved by members: Astrada, Buyalos, Fenty, Gilchrist, Howard, Marks, Morgan, Phillos, Scott, and West.

**ADMINISTRATIVE
ISSUES**

Mr. Shockley provided the Board with the litigation update.

Litigation Summary

Ms. Coleman provided a report from the February 21, 2024, Fair Housing Education Committee meeting. The Board by consensus adopted the February 21, 2024 Fair Housing Education Committee meeting report.

**Education Committee
Report**

There was no old business presented.

OLD BUSINESS

The Board reviewed the financial statement. There was no action taken by the Board.

**NEW BUSINESS
Board Financial Statement**

Ms. Coleman informed the Board that the date for the Fair Housing Regulatory Review Committee meeting will take place on March 13, 2024 instead of March 27, 2024.

**Regulatory Review
Committee meeting**

Mr. Astrada informed Board members if they wish to volunteer to for the regulatory review committee to let Board staff know.

**Board Member Training
Conference**

Ms. Coleman informed the Board that the Board Member Training Conference will take place October 10-11, 2024.

Recess

The Board recessed from 11:47AM to 12:16PM.

Fair Housing Training

Ms. Hayes, Mr. Shockley, and Mr. Robinson conducted Fair Housing training for the Board.

The Board adjourned at 2:36 P.M.

ADJOURN

Scott Astrada, Chair

Kishore S. Thota, Secretary

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FAIR HOUSING BOARD
REGULATORY REVIEW COMMITTEE
MINUTES OF MEETING

The Fair Housing Board, Regulatory Review Committee met on Monday, April 8, 2024, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 2, Richmond, Virginia.

The following Committee members were present:

Scott Astrada, Chair
Amanda Buyalos, Vice-Chair
Morton Marks, III

The following Committee member were not present:

Owen Morgan

DPOR staff present for all, or part of the meeting included:

Anika Coleman, Executive Director
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator

A representative from the Office of the Attorney General was not present for the meeting.

Ms. Coleman, called the Fair Housing Board, Regulatory Review Committee meeting to order at 10:12 AM.

Call to Order

Ms. Buyalos moved to approve the agenda. Mr. Marks seconded the motion which was unanimously approved by members: Astrada, Buyalos, and Marks.

Approval of Agenda

The Committee reviewed the Fair Housing Certification Regulations to determine if the regulation is necessary to protect the health, welfare, and safety of the public. The regulation was amended or removed if it does not currently meet those requirements. The Committee reviewed all the regulations.

Discussion and Review of Regulations

Ms. Coleman informed the Committee that the next step would be for the Notice of Intended Regulatory Action (NOIRA) to be filed by Board staff. .

There was no other business.

Other Business

There were no public comments.

Public Comment

There being no further business, the meeting adjourned at 11:03 AM.

Adjourn

Scott Astrada, Board Chair

Kishore S. Thota, Board Secretary

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Public Comment Period

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NEW BUSINESS

- Litigation Update
- Regulatory Update

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Litigation report

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OTHER BOARD BUSINESS

- Board Financial Statement
- Board Member Training Conference October 10-11, 2024

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**Department of Professional and Occupational Regulation
Statement of Financial Activity**

**Fair Housing Board
954630**

2022-2024 Biennium

March 2024

	March 2024 Activity	Biennium-to-Date Comparison	
		July 2020 - March 2022	July 2022 - March 2024
Cash/Revenue Balance Brought Forward			949,415
Revenues	3,100	54,580	57,545
Cumulative Revenues			1,006,960
Cost Categories:			
Board Expenditures	2,007	12,602	16,690
Board Administration	0	0	0
Administration of Exams	0	0	0
Enforcement	135,153	1,336,204	997,063
Legal Services	24,708	185,249	238,761
Information Systems	0	0	0
Facilities and Support Services	92	1,374	907
Agency Administration	0	0	0
Other / Transfers	0	(719,438)	(679,071)
Total Expenses	161,960	815,991	574,351
Transfer To/(From) Cash Reserves	(0)	0	(111,235)
Ending Cash/Revenue Balance			543,844

Cash Reserve Beginning Balance	(1,060,649)	0	(949,415)
Change in Cash Reserve	(0)	0	(111,235)
Cash Reserve Ending Balance	(1,060,649)	0	(1,060,649)

Number of Regulants

Current Month	2,206
Previous Biennium-to-Date	2,101



SAVE THE DATE!

2024 Board Member
Training Conference

*The Spirit of Service & Innovation:
Advancing Regulatory Excellence*

October 10-11, 2024

Great Wolf Lodge in Williamsburg.

The conference will include high profile guest speakers,
relevant training sessions, breakout sessions,
and networking opportunities.

Stay tuned— additional information regarding
registration and reservations will be provided
as we get closer to the date.



549 E. Rochambeau Drive

Williamsburg, VA 23188

<https://www.greatwolf.com/williamsburg>

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**COMPLETE CONFLICT OF INTEREST
FORMS AND TRAVEL VOUCHERS**

**PLEASE RETURN TO THE
ADMINISTRATIVE COORDINATOR.**

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ADJOURNMENT

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