

**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
CURRICULUM REVIEW COMMITTEE
MEETING MINUTES**

The Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee met on Wednesday, June 21, 2023, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Board Room 2, Second Floor, Richmond, Virginia.

The following board members of the Curriculum Review Committee were present:

Kristina Green
Stacey Brayboy
Kaytlyn Young
Darla All

The following board members were not present:

Erik Meland

The following DPOR staff present:

Kelley Smith, Executive Director
Tamika Rodriguez, Regulatory Operations Administrator
Wendy Duncan, Licensing Operations Administrator
Heather Garnett, Administrative Coordinator

There was no representative from the Office of the Attorney General present for the meeting.

Ms. Green, Board Chair, called the Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee meeting to order at 9:19 a.m.

Call to Order

Ms. Smith explained the emergency evacuation procedures for board room 2.

**Emergency
Evacuation
Procedures**

The Committee took the agenda under consideration.

**Approval of
Agenda**

Upon a motion by Ms. Young and seconded by Ms. Brayboy, the Committee voted to approve the agenda.

The members voting "yes" were Ms. Young, Ms. Brayboy, Ms. Green, and Ms. All. There were no negative votes. The motion passed unanimously.

Kristina Green opened the Public Comment section of the meeting.

Public Comment

Joshua MacNamara, of Optical Training Institute, addressed the Committee thanking the Board for being responsive to OTI.

The Committee reviewed the language for Optician Curriculum Criteria for Related Technical Instruction.

**Optician
Curriculum
Criteria Review**

Upon a motion by Ms. All and seconded by Ms. Young, the Committee voted to approve the language for Optician Curriculum Criteria for Related Technical Instruction.

The members voting "yes" were, Ms. All, Ms. Young, Ms. Green, and Ms. Brayboy. There were no negative votes. The motion passed unanimously.

The language for Optician Curriculum Criteria for Related Technical Instruction will be referred to the Board for Hearing Aid Specialists and Opticians for consideration at the next Board meeting on June 21, 2023.

There being no further business, Kristina Green adjourned the meeting at 9:31 a.m.

Adjourn



Kristina Green, Board Chair



Kishore S. Thota, Board Secretary

Project 7596 - NOIRA

Board For Hearing Aid Specialists and Opticians Optician Curriculum

Criteria for Related Technical Instruction

18VAC80-30-190. Criteria for Related Technical Instruction.

A. Related Technical Instruction courses for Optician Apprenticeships set out in this chapter shall be approved by the board. Training institutions shall meet the following criteria for related technical instruction.

1. Course Information- The curriculum should, at a minimum, teach to the American Board of Opticianry – National Contact Lens Examiners ("ABO - NCLE") National Opticianry Competency Examination ("NOCE") Content Outline and Test Specifications.

2. Training Material.

a. Course objectives – a listing of the course objectives stated in terms of the skills, knowledge, or aptitude the participant will be able to demonstrate as a result of the instruction;

b. Course description – a detailed description showing the major topics, planned presentation sequence, activities, audio-visual presentations, and other major activities;

c. Required course materials – a list of the name, publisher, and publication date for commercially available publications; or, for reference materials developed by the program or available exclusively through the course, a copy of the reference material to be used by the participant; and

d. Modality of instruction.

3. Evidence satisfactory to the Board that the related technical instruction meets the minimum of 144 hours for each year of the two-year apprenticeship.

4. List of references used in course content development.

5. List of individuals, including qualifications, used in course content development.

6. List of review criteria used to ensure course content is current with ABO-NCLE NOCE Content Outline and Test Specifications.

7. A description of the means that will be used to determine the successful completion of the related technical instruction program by individuals, such as examinations, projects, personal evaluations, or other recognized evaluation techniques.

B. To maintain approval of the program, the curriculum must be submitted to the board for review and approval:

1. Every five (5) years; or

2. Thirty (30) days prior to any substantive changes to the requirements found in subsection A of this section.