

**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
CURRICULUM REVIEW COMMITTEE
MEETING MINUTES**

The Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee met on Thursday, March 30, 2023, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 1st Floor Training Room, Richmond, Virginia.

The following board members of the Curriculum Review Committee were present:

Kristina Green
Erik Meland
Kaytlyn Young
Darla All

The following board members were not present:

Stacey Brayboy

The following DPOR staff present:

Kelley Smith, Executive Director
Tamika Rodriguez, Regulatory Operations Administrator
Heather Garnett, Administrative Coordinator

There was no representative from the Office of the Attorney General present for the meeting.

Kristina Green, Board Chair, called the Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee meeting to order at 10:41 a.m.

Call to Order

Board members and staff introduced themselves.

Kristina Green opened the Public Comment section of the meeting.

Public Comment

James Morris, Executive Director of the American Board of Opticianry (ABO), gave a presentation on ABO & NCLE test development & psychometric overview. Mr. Morris expressed that a curriculum should verify minimum competency and primary considerations of assessment should include validity, reliability, and fairness.

The Committee discussed the Optician Regulations, the three Board approved related technical instruction curriculums, and the American Board of Opticianry – National Contact Lens Examiners (“ABO - NCLE”) National Opticianry Competency Examination (“NOCE”) content outline and test specifications.

**Optician
Curriculum Criteria
Review**

Ms. Green, Board Chair, called a break from 11:58 and resumed the review at 12:15.

The Committee developed draft curriculum criteria for Board consideration consisting of:

- Course information
- Content is current with ABO-NCLE
- Training materials
- Course objectives
- Course description
- Course materials
- Course delivery mobility
- Documentation or assurances that the instruction will meet a minimum of 144 hours for each year of the two-year apprenticeship.
- References for course development
- List of individuals, including qualifications, used in course content development.
- Determination of successful completion
- Requirements for submitting curriculum or curricula updates to the Board. A review of the related technical instruction may occur every five years or when changes are made.

The Board agreed that Staff will prepare a draft of the developed curriculum criteria.

The Committee agreed to meet before the scheduled Board meeting on June 21, 2023, to review the curriculum criteria draft the Staff prepared.


**Schedule Next
Curriculum Review
Committee Meeting**

There being no further business, Kristina Green adjourned the meeting at 1:00 p.m.

Adjourn



Kristina Green, Board Chair



Demetrios J. Melis, Board Secretary