

**VIRGINIA BOARD FOR  
ASBESTOS, LEAD, AND HOME INSPECTORS  
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on May 9, 2024, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room1, Richmond, Virginia, 23233.

The following members of the Board were present:

Stacy J. Armentrout  
Douglas Burgess  
Ralph Costen  
John E. Cranor, Chair  
Jesse Phillips  
Kevin Salva, Vice-Chair  
Patrick Studley  
Paul D. Thomas  
Robin Wilder

Board members Michael Baum, Robert Shackford, Sharad Tandale, and Louis Walker were not present at the meeting.

The following staff members were present at all or part of the meeting:

Kishore S. Thota, Director  
Steve Kirschner, Licensing and Regulatory Programs Division Deputy Director  
Marjorie King, Executive Director  
Joseph C. Haughwout, Regulatory Affairs Manager  
Cameron Parris, Regulatory Operations Administrator  
Lisa Robinson, Licensing Operations Administrator  
Rachel Harris, Administrative Coordinator

Josh Laws from the Office of the Attorney General was present.

Mr. Cranor, Chair, finding a quorum of the Board present, called the meeting to order at 9:00 a.m.

**Call to Order**

Ms. King advised the Board of emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Salva moved to approve the agenda as presented. Ms. Wilder seconded the motion which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

**Approval of  
Agenda**

Mr. Salva moved to approve the minutes of the February 8, 2024, Board meeting, February 12, 2024, Lead-Based Paint Activities Regulatory Review Committee meeting, and April 23, 2024, Lead-Based Paint Activities Regulatory Review Committee meeting as amended. Ms. Wilder seconded the motion which was

**Approval of  
Minutes**

unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

There were no members of the public present to address the Board.

Mr. Cranor read into the record the Resolution for Service for Tanya M. Pettus.

In the matter of **File Number 2024-00809, Christopher Wayne Mays**, the Board members reviewed the record, which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

Christopher Wayne Mays (Applicant) participated in the Informal Fact Finding by telephone.

Christopher Wayne Mays (Applicant) did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Mr. Studley moved to accept the recommendation of the Presiding Officer and deny Mr. Mays application for a home inspector license. Mr. Salva seconded the motion, which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

In the matter of **File Number 2024-01188, Joseph Andrews Allen**, the Board members reviewed the record, which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

Joseph Andrews Allen (Applicant) participated in the Informal Fact Finding by telephone.

Joseph Andrews Allen (Applicant) attended the Board meeting and agreed with the recommendation.

Mr. Phillips moved to accept the recommendation of the Presiding Officer and approve Mr. Allen's application for a home inspector license. Mr. Studley seconded the motion, which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

In the matter of **File Number 2023-01930, Arthur Darin Strickland**, the Board reviewed the Consent Order and Report of Findings as seen and agreed upon by Arthur Darin Strickland.

Arthur Darin Strickland did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Ms. Wilder, and seconded by Mr. Phillips, to ratify the proposed Consent Order wherein Arthur Darin Strickland acknowledges an understanding of the charges and admits to the violation of the count as outlined in the Report of Findings.

**Public  
Comment  
Period**

**File Number  
2024-00809,  
Christopher  
Wayne Mays**

**File Number  
2024-01188,  
Joseph  
Andrews Allen**

**File Number  
2023-01930,  
Arthur Darin  
Strickland**

Arthur Darin Strickland consents to the following:

Count 1: 18 VAC 15-40-120 A      \$250

Arthur Darin Strickland agrees to Board costs of \$150.00

Total fines and costs of \$400.00

Further, Arthur Darin Strickland agrees to provide a compliant contract within 30 days.

The motion was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

Mrs. Parris provided an update on the status of the Board's regulatory actions.

**Regulatory  
Action Update**

Mr. Salva moved to repeal the Initial Promulgation of Lead-Based Paint Renovations, Repair, and Painting Regulation. Mr. Phillips seconded the motion, which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

**Lead-Based  
Paint  
Renovation,  
Repair, and  
Painting  
Regulation**

Mrs. Parris provided the Board with proposed amendments to the Virginia Lead-Based Paint Activities Regulations as recommended by the Virginia Lead-Based Paint Activities Regulations Review Committee.

**Consider  
Proposed Draft  
Amendments to  
Virginia Lead-  
Based Paint  
Activities  
Regulations**

After Mrs. Parris and Mr. Haughwout performed a thorough review with the Board, Mrs. Parris asked the Board to consider adopting the proposed amendments as amended. Mr. Armentrout moved to adopt the proposed amendments as amended, authorizing staff to make stylistic and non-substantive changes as needed, and file the proposed stage of the regulatory action. Mr. Thomas seconded the motion, which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

Mr. Emerson provided the Board with an update on examination statistics.

**Examination  
Update**

The Board recessed from 10:45 a.m. to 10:52 a.m.

**Recess**

Mr. Ferguson provided the Board with an update on the most recent Home Inspector CPE audit.

**Home Inspector  
CPE Audit  
Report**

Marjorie King, Executive Director, informed the Board: Section 2.2-4023.1 of the Code of Virginia enables a party to submit a petition seeking reconsideration of a

**Reconsideration  
of Case  
Decisions**

final decision made by an agency pursuant to section 2.2-4020. Upon receipt of such petition, the agency is mandated to issue a written decision within 30 days. In instances where reconsideration pertains to a decision made by a policy-making board within an agency, the board possesses various avenues to address the petition. These include the option to delegate authority for considering the petition to the board chair, a designated subcommittee, or the agency's director responsible for administrative support to the board, typically the Executive Director.

To adhere to the statutory timeframe for addressing reconsiderations, it's respectfully requested that the Board delegate responsibility of addressing reconsiderations to the Board's Executive Director, in accordance with the provisions outlined in the statute.

Mr. Cranor moved to authorize the Executive Director to make determinations as to whether to reconsider Board decisions in such cases that a petition is received. Ms. Wilder seconded the motion which was unanimously approved by: Armentrout, Burgess, Costen, Cranor, Phillips, Salva, Studley, Thomas, and Wilder.

Ms. King informed the Board of current and past statistical data related to Board cases, licensing applications, emails, and phone calls.

**Executive  
Director Report**

Ms. King reminded the Board members of the upcoming Board Member Training Conference being held at the Great Wolfe Lodge in Williamsburg, VA, on October 10<sup>th</sup> and 11<sup>th</sup>.

**Board Member  
Training  
Conference**

Ms. King provided the Board with the most recent financial statements for informational purposes.

**Board Financial  
Statements**

Ms. King provided the Board with an update on the 2024 Legislative session, and bills that impact the Board.

**Legislative  
Updates**

Mr. Cranor reminded the Board that the next scheduled meeting date is August 15, 2024.

**Future Meeting  
Dates**

Mr. Cranor reminded the Board members to complete and return their conflict-of-interest forms and travel vouchers.

**Complete  
Conflict of  
Interest Forms  
and Travel  
Vouchers**

There being no further business, the meeting was adjourned at 11:17 a. m.

**Adjourn**



John E. Cranor, Chair



Brian P. Wolford, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Stacy J. Armentrout  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.  
 Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Douglas Burgess  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?
- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or
- I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Ralph Costen  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.


A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or
- I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

May 9, 2024  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name John Cranor  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

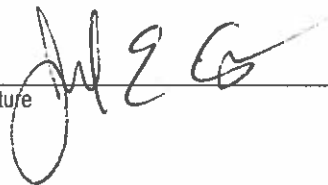
A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or
- I did not participate in the transaction.

6. Signature of Board Member:

Signature 

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Jesse Phillips  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I do not have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A.

(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest. or
- I did not participate in the transaction.

6. Signature of Board Member:

  
\_\_\_\_\_  
Signature

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Kevin Salva  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.  
 Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Patrick Studley  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.  
 Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

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- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.

6. Signature of Board Member:

  
Signature

May 9, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name Paul D. Thomas  
(Name of Board Member)
  
- 2. Title: Board Member
  
- 3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
  
- 4. Meeting/IFF Date: 05/09/2024
  
- 5. Do you have a personal interest in the following transaction?  
 No; I **do not** have a personal interest in any transactions taken at this meeting.  
 Yes - If yes, please answer the following questions.
  - A. \_\_\_\_\_  
(Agenda Item)
  - B. Nature of Personal Interest Affected by Transaction:
  - C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_
  - D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.
  
- 6. Signature of Board Member:

Paul D. Thomas      May 9, 2024  
Signature      Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Robin Wilder  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors  
(Name of Board)
4. Meeting/IFF Date: 05/09/2024

5. Do you have a personal interest in the following transaction?  
 No; I **do not** have a personal interest in any transactions taken at this meeting.  
 Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

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\_\_\_\_\_

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.

6. Signature of Board Member:

      May 9, 2024  
Signature      Date



