



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board (VAB) held a meeting on February 21, 2013, at the Holiday Inn Richmond Airport, 445 International Center Drive, Sandston, Virginia 23150. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Robert S. Dix, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Present
Thomas E. Inman, Region 4	Present
David L. Young, Region 5	Present
Richard C. Franklin, Jr., Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office (WADO)
Duane Hunter	Richmond Flight Standards District Office (FSDO)
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

Virginia Department of Aviation (DOAV) staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order

John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 9:00 a.m.

2. Review and Approve minutes

John V. Mazza, Jr.
Chairman

The November 16, 2012, meeting minutes were approved with no changes.

3. Board Resolutions Posthumously Honoring

John V. Mazza, Jr.
Chairman

- Roger L. Oberndorf
- Kenneth A. Rowe
- Admiral DeWitt L. Freeman (USN Retired)

Cherry Evans read resolutions posthumously honoring Roger L. Oberndorf, former Chairman, Virginia Aviation Board; Kenneth A. Rowe, former Director, Virginia Department of Aviation; and Admiral DeWitt L. Freeman (USN Retired), former Chairman, Louisa County Industrial Development Authority. The resolutions highlighted their contributions to aviation in the Commonwealth of Virginia and personal accomplishments.

4. Reports/Announcements:

a. DOAV Report

Randall P Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. Mr. Burdette's presentation topics included the Virginia Air Transportation System Plan Update, SCCAP status, IS-BAO audit results, NextGen activities in Virginia, upcoming safety week, general aviation accident report, bills being tracked in the 2013 General Assembly session and future legislative issues, and upcoming events. After the accident update, Mr. Mazza asked Mr. Burdette to see if experience levels for pilots involved in accidents could be available for future reports. A copy of Mr. Burdette's presentation is available upon request.

Peter D'Alema with the Virginia Resources Authority (VRA) shared a draft update to the Memorandum of Agreement (MOA) between the VRA, VAB, and DOAV. The update reflects changes made in VRA processes for loan approval. The MOA will be presented to the VAB for adoption at the May 2013 meeting.

b. FAA Report

Terry J. Page
FAA WADO

Mr. Page shared that the grant funding for the airports program would not be affected by sequestration as the funds were protected when Congress authorized and appropriated those funds. The Airport Improvement Program has been authorized through 2015, and half of the 2013 program has received appropriation through the end of March. Mr. Page encouraged sponsors to get their projects scopes prepared, to obtain, and to meet with their engineers on project schedule.

c. Richmond FSDO Report

Duane Hunter
Richmond FSDO

Mr. Hunter shared that budget issues may cause reductions in work hours within FAA's Flight Services, which may slow down certification work. He stated that FAA is serious about the misuse of lasers, sharing examples of recent fines and imprisonment after people shone lasers on aircraft. Mr. Hunter encouraged pilots to pay careful attention to NOTAMs, relating recent incidents when pilots did not abide with information in NOTAMs. Mr. Hunter provided additional information about UASs and shared that FAA is working on regulations to address UAS usage.

d. VAOC Report

L. William Kelly, President
VAOC

Mr. Kelly reported on VAOC's Legislative Day on February 7. The outreach effort went very well, with 40 stakeholders participating. He also spoke of several pieces of legislation the VAOC is following closely. Mr. Kelly encouraged attendance at the Spring Workshop to be held May 1-2 in Staunton and the Maintenance Workshop to be held March 27-28 in Culpeper. Mr. Kelly asked the board to consider timing changes for the August meeting or the awarding of allocations, as well as an airport's involvement in site location reviews for cell towers. Mr. Kelly commented on the impacts of temporary flight restrictions, especially for flight schools that need to suspend operations or temporarily relocate.

5. Old Business

Adoption of Regulatory Changes to 24 VAC 5-20 Airport Minimum Standards

Susan H. Simmers
DOAV

Ms. Simmers reported that the final step of Stage 2 of the regulatory action to amend the minimum airport licensing requirements, amend the conditional licensing process, and update process information had been reached. There being no questions on the proposed action, the board was asked to adopt the final amendments to 24VAC5-20 Regulations Governing the Licensing and Operation of Airports and Aircraft and Obstructions to Airspace in the Commonwealth of Virginia, specifically Part I Definitions; Part III Airports and Landing Areas; Part IV Obstructions to Airspace; and Part VI Modification, Suspension, or Revocation of Licenses. Mr. Inman made a motion to adopt. Ms. McLeskey seconded the motion. The board approved the motion. Ms. Simmers noted that the project would now move to Stage 3 of the regulatory process, which would again involve executive branch review.

6. New Business

Virginia Aviation Board Review
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DOAV

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews changed by localities. To date, the increase in the state match has not adversely impacted the ability to fund projects. During the last quarter, DOAV reimbursed \$1,696.00 for locality-billed site plan review costs for projects under grant.

Mr. Swain presented tentative allocation extension requests for the following projects:

- for the Tazewell County Airport, 60-day extension for the tentative allocation in the amount of \$2,600 received November 16, 2012 for the Sinkhole Repair (Preliminary Design) project
- for the Williamsburg-Jamestown Airport, 180-day extension for the tentative allocation in the amount of \$360,000 received February 16, 2012 for the Access Road Rehabilitation (Construction) project
- for the Williamsburg-Jamestown Airport, 180-day extension for the tentative allocation in the amount of \$175,000 received August 17, 2012 for the Access Road Rehabilitation (Construction) INCREASE project

Mr. Dix made a motion to accept the staff recommendation for the project at the Tazewell County Airport. Mr. Inman seconded the motion. The board approved the motion. Ms. McLeskey made a motion to accept staff recommendations for projects at the Williamsburg-Jamestown Airport. Mr. Dix seconded the motion. The board approved the motion.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$2,005,790.28
General Aviation Discretionary	\$569,371.40

During the review of the land acquisition project at the Virginia Highlands Airport, Mr. Mazza asked for clarification regarding the obstructed status of the airport and the staff recommendation to fund the project. Mr. Swain responded that the project was to match federal funds for the project and DOAV had confirmed that FAA WADO was not going to put the project under grant until obstructions were addressed. For Region 1, Mr. Dix made a motion to accept the staff recommendation for the allocation of capital funds for the Virginia Highlands Airport. Mr. Franklin seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Virginia Highlands Airport	Runway 6 Extension - Phase 2 - Land Acquisition (Parcels 39, 41, 90, 91, 92, 93, 94) - CHANGE IN SCOPE - INCREASE	Approved	\$210,880.00

For Region 2, Mr. Hahn made a motion to accept the staff recommendation for the allocation of capital funds for the Shenandoah Valley Regional Airport. Mr. Inman seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Shenandoah Valley Regional Airport	Gate Relocation (Construction)	Approved	\$1,760.00

For Region 3, Mr. Vogel made a motion to accept the staff recommendation for the allocation of capital funds for the Manassas Regional Airport. Mr. Inman seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Manassas Regional Airport	Runway 16L Localizer Relocation (Design/Construction)	Approved	\$22,680.36

For Region 4, Mr. Inman made a motion to accept the staff recommendation for the allocation of capital funds for the Hanover County Airport. Ms. McLeskey seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Hanover County Airport	Easement Acquisition - Obstruction Removal (K. A. King and Braxton Parcels)	Approved	\$5,840.00

For Region 5, Mr. Young made a motion to accept the staff recommendation for the allocation of capital funds for the Allen C. Perkinson Municipal Airport. Ms. McLeskey seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Allen C. Perkinson Municipal Airport	Apron, Taxiway & Parking Lot Rehabilitation (Construction)	Approved	\$9,600.00
	Fuel Truck Parking Pad (Construction)		\$8,000.00
	Fueling Hose Extension (100-foot Cart)		\$4,456.00

No project requests were received for Region 6.

No project requests were received for Region 7.

7. Public Comments and Questions

John V. Mazza, Jr.,
Chairman

No public comments were offered.

8. Board Member Comments and Reports

John V. Mazza, Jr.,
Chairman

Mr. Mazza announced that beginning with the May 2013 board meeting, to be held in Richmond, the meetings will begin at 10:00 am.

Ms. McLeskey encouraged all who could to participate in the Women Can Fly celebration in June.

9. Adjournment

John V. Mazza, Jr.,
Chairman

The chairman adjourned the meeting at 11:00 a.m.