

BOARD FOR CONTRACTORS BOARD MEMBER TRAINING

The Board for Contractors met on Tuesday, January 30, 2024, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, for Board Member Training.

Greeting and introductions – Tanya Pettus, Associate Director, greeted the new Board members, and introduced Board for Contractors staff.

Staff in attendance:

Brian Wolford, Chief Deputy Director
Steve Kirchner, LRPD Deputy Director
Tanya Pettus, Associate Director
Mary Charity, Licensing Operations Administrator
Cameron Parris, Regulatory Operations Administrator
Joe Haughwout, Regulatory Affairs Manager
Stephanie Keuther, Administrative Coordinator

New Board members in attendance:

Wiley “Bif” Johnson, Vice Chairman
Basil Crider
Donald Groh
James Spencer
Nathan Trice
Doug Lowe
Jerry Heinline
Ralph Costen
Francis McGonegal
Rudolph Burwell
Taylor Brannon
Jacalyn Jones
Alex White

Administrative Logistical Requirements – Ms. Pettus reviewed typical meeting logistics and paperwork to be filled out by new Board members. In addition, Board members were provided with future Board meeting dates through 2025.

The Role of the Board - Mr. Kirchner reviewed statutory requirements and the promulgation of regulations for contractor and individual license holders, protecting the public by establishing entry requirements that ensure minimum competency, and determining eligibility for the Contractor Recovery Fund.

Contractor Licensing - Ms. Charity provided the new Board members an overview of the licensing process, licensing requirements, and the Board's purview over unlicensed activity.

Regulatory Processes – Mr. Haughwout informed the Board of the regulatory process.

Prohibited Acts – Ms. Parris reviewed prohibited acts and the consequences of regulatory violations.

Follow-up and Closing - Ms. Pettus answered follow-up questions and thanked the Board members for their attendance and participation.