

## BOARD FOR CONTRACTORS BOARD MEETING

The Board for Contractors met on Tuesday, **December 7, 2021** at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The members indicated below were present. Each of the other member's present was qualified to vote, except where a specific reason for disqualification is stated. There are sixteen (16) members on this board, in which nine (9) constitutes a quorum pursuant to §54.1-1102. There is currently one vacancy on the Board.

Jeffrey Hux, Chairman  
Caitlin King, Vice Chairman  
Donald Groh  
E.G. "Rudy" Middleton  
John David O'Dell  
Gene Magruder  
Sheila Coleman  
Wiley "Bif" Johnson  
Shawn Mitchell  
Doug Lowe

Board member(s) absent from the meeting:

Christopher Plummer  
Deborah Tomlin  
Vernell Woods  
Vance Ayres  
James Oliver

Joshua Laws, Board Counsel was present at the meeting.

Staff members present for all or part of the meeting was:

Mary Broz-Vaughan, Director  
Tom Payne, Deputy Director  
Eric L. Olson, Executive Director  
Marjorie King, Board Administrator  
Adrienne Mayo, Board Administrator  
Mary Charity, Licensing Supervisor  
Stephanie Keuther, Administrative Assistant

1. **Chairman, Hux** called the December 7, 2021 Board for Contractors Meeting to order at 10:01 A.M.  
**Chairman, Hux** declared a quorum of board members are in attendance.

Call  
To Order

2. **Mr. Groh** made a motion seconded by **Mr. Lowe** to adopt the Agenda of December 7, 2021.

Approval of the  
Agenda

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

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3. **Mr. Lowe** made a motion seconded by **Mr. Groh** to approve the Minutes of October 26, 2021 Board for Contractors Meeting as presented.

Approval of  
Minutes

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

4. **Chairman, Hux** opened the Public Comment section of the meeting.

Public Comment  
Period

Robby Dawson – NFPA Certification Program, provided the Committee a comparison sheet, requesting consideration for Fire Sprinkler Inspectors for equivalency with NICET Level III. Mr. Dawson, stated he would be presenting this information to the Board under new business.

Timothy "Hooper" Loscomb, with Virginia AFSA, & Eagle Fire informed the Board the Fire Sprinkler Association they are still waiting for the National Fire Sprinkler Association to complete their language interpretation of the Fire Sprinkler Regulation, at which time the Fire Sprinkler Association will submit a letter of recommendation to the Board. The largest concern is in regards to issues brought up involving Fire Marshals and localities conducting inspections. Mr. Loscomb is in favor of the Board's consideration of the NFPA Certification Program to be equivalent to the NICET Level III certification for Fire Sprinkler Inspectors'

George Wagner, Virginia Fire Sprinkler Association is in favor of the Board's consideration of the NFPA Certification Program to be equivalent to the NICET Level III certification for Fire Sprinkler Inspectors'.

Public Comment handout from John Doe

The ineptness of the Virginia Board For Contractors needs to be addressed.

Why didn't the board for contractors, with all it's supposed regulation and policing of contractors and making sure that they're responsible for those they hire, take action to allow alternatives when the exam vendor that it was responsible for, shut down because of Covid? Instead the board just told people to contact the exam vendor as if that vendor was the one with the ultimate responsibility. Is this how the board expects contractors to deal with their employees and subcontractors when a customer complains? If not then why is there a different standard for the board? The board was authorized to waive regulations and they should have allowed out-of-state companies with similar licenses is at least temporary license to operate instead of telling people to contact their exam vendor. Now, the board is changing back and forth at its meetings, what license is required for a particular type of contracting. This is a weighty thing, and not something members should come and vote back and forth on at meetings.

Recently the board finally announced action to allow time and materials contracting which is commonly done throughout the industry and has been done this way for years in certain types of cases. The board believes that no administrative oversight of this decision is required and it can make this change on a

whim at its quarterly board meetings even though if it was competent it should've made this change years ago. Recently, it was mentioned at a meeting, that attendees of the remedial education programs remarked that they wish that would have been offered the course pre-licensure because of the number of things they had not been made aware of. Pathetically, the boards only response was a member saying that offering this to all contractors would be too expensive. It is unthinkable that the board would be bringing action against people, and those people expose that there's a problem with pre-license education, and the board administrator (while still being content to continue his enforcement) are unwilling to address the problem with people making errors in large part due to ignorance. The board has a responsibility to promulgate the rules (not just enforce them) and this is evidence of failure of that mission. This writer has taken the board approved 8 hour contractor license business class and finds it to be woefully inadequate and useless. It's shameful that the board has approved this, then been told by contractors who have gotten into trouble that it's inadequate, and only mentioned they can't afford to do better. If the board can't afford to do its job properly it may be better that it just not do it at all. Why doesn't the board at least as a starting point video record some of its training and put it online for free, so that those who wish to have it could review it before they make mistakes? This would at least give companies an opportunity to not only have their qualified people but their regular employees be more familiar with the rules that they must operate under. I think the board needs a serious review of its practices.

Chairman Hux, addressed the Board in comment to John Doe. Mr. Hux thanked the Board for all its time and effort that goes into preparing for these meetings.

Mr. Olson, Executive Director informed the Board that Mr. Doe may have brought up some valid points, although, the costs of hosting a Pre-License Course for the Board for Contractors is not the only factor to consider. Mr. Olson recommended sending this to the Committee to determine if the concerns of John Doe warrant action.

With no one else wishing to come forward, Chairman Hux closed the Public Comment section of the meeting.

**In the matter of Disciplinary File Number 2020-01153, Lewis Bros Inc.,** the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number  
2020-01153  
Lewis Bros Inc.**

Presiding officer Ayres was not present did not participate in the discussion and did not vote.

Lewis Bros Inc. (Regulant) did not participated in the Informal Fact-Finding Conference in person, by counsel nor by any other qualified representative.

Lewis Bros Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, a motion was made by Ms. King seconded by Mr. Groh** to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Lewis Bros Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.31
- Count 3: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Mr. Middleton seconded by Mr. Magruder to amend count 3 to include a fine of \$1,700.00 for the serious nature of the violation, and impose the following sanctions:

- Count 1: \$400.00 And Remedial Education
- Count 2: \$400.00 And Remedial Education
- Count 3: \$1,700.00 And License Revocation

Total: \$2,500.00

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2020-02068, Summit Environmental Solutions, Inc., the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding officer Magruder was not present did not participate in the discussion and did not vote.

Summit Environmental Solutions, Inc. (Regulant) did not participated in the Informal Fact-Finding Conference in person, by counsel nor by any other qualified representative.

Cameron Scott McCombe and Osman Krogstad on behalf of Summit Environmental Solutions, Inc. (Regulant) attended the Board meeting and disagreed with the recommendation. Mr. McCombe requested an Informal Fact-Finding Conference to submit documentation.

After discussion, a motion was made by Ms. King seconded by Mr. O'Dell to remand this case back to the Adjudication Department for the purpose of reconvening an Informal Fact-Finding Conference.

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2021-00389, William Hicks t/a Willy Hicks Paving, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.



File Number  
2020-02068  
Summit  
Environmental  
Solutions, Inc.

File Number  
2021-00389  
William Hicks t/a  
Willy Hicks Paving

Presiding officer Magruder was not present did not participate in the discussion and did not vote.

William Hicks t/a Willy Hicks Paving (Regulant) participated in the Informal Fact-Finding Conference.

William Hicks t/a Willy Hicks Paving (Regulant) attended the Board meeting and disagreed with the recommendation.

**After discussion, a motion was made by Ms. King seconded by Mr. Groh to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.**

The Board finds substantial evidence that William Hicks t/a Willy Hicks Paving violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.30**
- Count 3: 18 VAC 50-22-260.B.13**



**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. **Nays:** None **Abstain:** Magruder **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Priors**

William Hicks t/a Willy Hicks Paving, license number 2705-067589.

On August 24, 2004, William Hicks t/a Willy Hicks Paving was found in violation of the Board for Contractors Regulations for missing elements in a residential contract. Consent Order 2004-01738 resulted in a fine of \$200. Compliance was obtained on October 20, 2004.

On December 16, 2008, William Hicks t/a Willy Hicks Paving was found in violation of the Board for Contractors Regulations for failing to respond to an investigator. Final Order 2009-00744 resulted in a fine of \$350. Compliance was obtained on March 27, 2009.

On January 27, 2009, William Hicks t/a Willy Hicks Paving was found in violation of the Board for Contractors Regulations for not having a signed contract prior to the commencement of work and for missing elements in a residential contract. Consent Order 2008-04663 resulted in fines of \$500, costs of \$150, and assignment to remedial education. Compliance was obtained on June 11, 2009.

On April 20, 2010, William Hicks t/a Willy Hicks Paving was found in violation of the Board for Contractors Regulations for failing to respond to an investigator. Final Order 2010-02055 resulted in a fine of \$750 and assignment to remedial education. Compliance was obtained on August 31, 2011.


**After discussion, a motion was made by Ms. King seconded by Mr. Middleton to impose the following sanctions:**

- Count 1: \$400.00 And Remedial Education**
- Count 2: \$1,500.00 And License Revocation**
- Count 3: \$1,400.00 And Remedial Education**
  
- Total: \$3,300.00**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2021-00550, Affordable Electrical & Control Inc., the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number  
2021-00550  
Affordable  
Electrical & Control  
Inc.



Presiding officer Magruder was not present did not participate in the discussion and did not vote.

Affordable Electrical & Control Inc. (Regulant) participated in the Informal Fact-Finding Conference.

Fred Miller on behalf of Affordable Electrical & Control Inc. (Regulant) attended the Board meeting and claims he did not receive a copy of the summary. After discussion Mr. Miller disagrees with the recommendation.

After discussion, a motion was made by Ms. King seconded by Mr. Groh to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Affordable Electrical & Control Inc. violated the following:

**Count 1: 18 VAC 50-22-260.B.33**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**Priors**

Affordable Electrical & Control, Inc., license number 2705-085490.

On July 24, 2007, Affordable Electrical & Control, Inc., was found in violation of the Board for Contractors Regulations for failing to use a written contract when performing residential work and for misconduct. Consent Order 2007-01533 resulted in fines of \$750, costs of \$150, and assignment to remedial education. Compliance was obtained on November 8, 2007.

After discussion, a motion was made by Ms. King seconded by Mr. Groh to impose the following sanctions:

**Count 1: \$850.00 And Remedial Education**

**Total: \$850.00**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Disciplinary File Number 2021-01092, Larry Williams**, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number  
2021-01092  
Larry Williams**

Presiding officer Magruder was not present did not participate in the discussion and did not vote.

Larry Williams (Regulant) did not participated in the Informal Fact-Finding Conference in person, by counsel nor by any other qualified representative.

Larry Williams (Regulant) attended the Board meeting and disagrees with the recommendation. Mr. Williams also requested an Informal Fact finding to present information on his behalf.

**After discussion, a motion was made by Ms. King seconded by Ms. Coleman** to remand this case back to the Adjudication Department for the purpose of reconvening an Informal Fact Finding Conference.



**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. **Nays:** None **Abstain:** Magruder **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

#### **5. RF Prima Facie, RF and Licensing Case Files**

##### **Prima Facie Recover Fund Cases**

**Prima Facie  
Recover Fund Case**

**In the matter of Prima Facie Recovery Fund File Number 2016-02621, Todd and Paige Wilkinson (Claimant) and BPJ Construction LLC (Regulant)**, the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number  
2016-02621  
Todd and Paige  
Wilkinson  
(Claimant)**

Todd and Paige Wilkinson (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Middleton** to adopt the claim review with the revision pg5 when it refers to the claimant received more than half of the contract price. This typo should read the Regulant claimed more than half the contract price. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of \$10,467.67. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Recovery Fund File Number 2020-01487, David Word (Claimant) and Bell Concrete Construction (Regulant),** the board adopts the amended claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number  
2020-01487  
David Word  
(Claimant)**

David Word (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Middleton** to adopt the amended claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of \$2,667.00. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.



**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Recovery Fund File Number 2021-00939, Stephen and Joana Glovier (Claimant) and John Dickenson, dba Dickenson Builders (Regulant),** the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number  
2021-00939  
Stephen and Joana  
Glovier  
(Claimant)**

Stephen and Joana Glovier (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Middleton** to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of \$20,000.00. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Recovery Fund File Number 2022-00494, Daniel and Claire Hassett (Claimant) and Vaughn Home Inc. (Regulant),** the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number  
2022-00494  
Daniel and Claire  
Hassett  
(Claimant)**

Daniel and Claire Hassett (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Middleton** to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the



Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does not meet the statutory provisions for reimbursement.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Recovery Fund File Number 2022-00497, Michael Sanfilippo (Claimant) and RCA Restoration Contractors of America Inc. (Regulant),** the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

Michael Sanfilippo (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Middleton** to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does not meet the statutory provisions for reimbursement.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Recovery Fund File Number 2022-00502, Thomas and Jeanette Marilley (Claimant) and Old Dominion Custom Homes, LLC (Regulant),** the board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

Thomas and Jeanette Marilley (Claimant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, Ms. King made a motion seconded by Mr. Groh** to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The board finds substantial evidence that the Claim does meet the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of \$20,000.00. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

Recovery Fund Case File - None

File Number  
2022-00497  
Michael Sanfilippo  
(Claimant)



File Number  
2022-00502  
Thomas and  
Jeanette Marilley  
(Claimant)

Recovery Fund Case  
File  
None

Licensing Cases Files - None

Licensing Cases  
Files  
None

6. DISCIPLINARY CASES & RATIFICATION OF CONSENT ORDERS

Disciplinary Case File

Disciplinary Case  
File

In the matter of Disciplinary File Number 2021-00198, Reliance General Contracting LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number  
2021-00198  
Reliance General  
Contracting LLC

Presiding officer Hux was not present did not participate in the discussion and did not vote. Vice Chairman King, is Chairman.

Reliance General Contracting LLC (Regulant) and Andrew Rosenbalm (Counsel) participated in the Informal Fact-Finding Conference by telephone.

Reliance General Contracting LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

After discussion, a motion was made by Mr. Mitchell seconded by Mr. Groh to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The motion was approved with a vote of 9-0-1. Ayes: King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: Hux Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

The Board finds substantial evidence that Reliance General Contracting LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.33
- Count 3: 18 VAC 50-22-260.B.31

The motion was approved with a vote of 9-0-1. Ayes: King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: Hux Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Mr. Mitchell seconded by Mr. Groh to impose the following sanctions:

- Count 1: \$100.00 And Remedial Education


Count 2: \$850.00 And Remedial Education  
Count 3: \$400.00 And Remedial Education

Total: \$1,350.00

As to Count 4, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 9-0-1. Ayes: King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: Hux Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2021-00012, Anthony Matthew Brant Steinhilber, t/a Custom Built and Painted, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

  
File Number  
2021-00012  
Anthony Matthew  
Brant Steinhilber,  
t/a Custom Built  
and Painted

Presiding officer O'Dell was not present did not participate in the discussion and did not vote.

Anthony Matthew Brant Steinhilber, t/a Custom Built and Painted (Regulant) did not attend the Informal Fact Finding Conference in person, by counsel nor by any other qualified representative.

Anthony Matthew Brant Steinhilber, t/a Custom Built and Painted (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

After discussion, a motion was made by Mr. Mitchell seconded by Mr. Magruder to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Anthony Matthew Brant Steinhilber, t/a Custom Built and Painted violated the following:

Count 1: 18 VAC 50-22-260.B.33

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: O'Dell Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Mr. Mitchell seconded by Ms. King to impose the following sanctions:

Count 1: \$350.00 And Remedial Education

Total: \$350.00

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: O'Dell Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Disciplinary File Number 2021-01328, The R Hunter Company**, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number  
**2021-01328**  
**The R Hunter**  
**Company**

Presiding officer O'Dell was not present did not participate in the discussion and did not vote.

The R Hunter Company (Regulant) participated in the Informal Fact-Finding Conference by telephone.

The R Hunter Company (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.



The Board finds substantial evidence that The R Hunter Company violated the following:

- Count 2: 18 VAC 50-22-210
- Count 3: 18 VAC 50-22-260.B.19
- Count 4: 18 VAC 50-22-260.B.13
- Count 5: 18 VAC 50-22-260.B.28
- Count 6: 18 VAC 50-22-260.B.7

**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** O'Dell **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion, a motion was made by Mr. Middleton seconded by Mr. Groh** to amend Count 3, remove Remedial Education and impose License Revocation, due to the severity of the violation.

- Count 2: \$550.00 And License Revocation
- Count 3: \$850.00 And License Revocation
- Count 4: \$1,350.00 And Remedial Education
- Count 5: \$500.00 And License Revocation
- Count 6: \$250.00 And License Revocation

**As to Count 1, the Board closes this aspect of the file with a finding of no violation.**

**Total: \$3,500.00**

**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** O'Dell **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Disciplinary File Number 2020-02822, Derrickson Construction LLC**, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary

File Number  
**2020-02822**

of the Informal Fact-Finding Conference.

**Derrickson  
Construction LLC**

Presiding officer O'Dell was not present did not participate in the discussion and did not vote.

Derrickson Construction LLC (Regulant) and Charles L. Pincus, III (Counsel) participated in the Informal Fact-Finding Conference.

Derrickson Construction LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.



The Board finds substantial evidence that Derrickson Construction LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.10
- Count 3: 18 VAC 50-22-260.B.31
- Count 4: 18 VAC 50-22-260.B.33
- Count 5: §54.1-1110 of the Code of Virginia

**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** O'Dell **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to impose the following sanctions:

- Count 1: \$400.00 And Remedial Education
- Count 2: \$500.00 And Remedial Education
- Count 3: \$750.00 And Remedial Education
- Count 4: \$850.00 And Remedial Education
- Count 5: \$0.00

**As to Count 6, the Board closes this aspect of the file with a finding of no violation.**

**Total: \$2,500.00**

**The motion was approved with a vote of 9-0-1. Ayes:** Hux, King, Groh, Middleton, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** O'Dell **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Disciplinary File Number 2020-02418, Get It Done Contracting, Inc.,** the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number  
2020-02418  
Get It Done  
Contracting, Inc.**

Presiding officer Lowe was not present did not participate in the discussion and did not vote.

Get It Done Contracting, Inc. (Regulant) participated in the Informal Fact-Finding Conference.

Get It Done Contracting, Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Get It Done Contracting, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.8
- Count 2: 18 VAC 50-22-260.B.27
- Count 3: 18 VAC 50-22-260.B.31



The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to impose the following sanctions:

- Count 1: \$400.00 And Remedial Education
- Count 2: \$600.00 And Remedial Education
- Count 3: \$300.00 And Remedial Education

As to Count 4, the Board closes this aspect of the file with a finding of no violation.

**Total: \$1,300.00**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Disciplinary File Number 2021-00586, Joseph F. Tuning t/a B & H Excavation**, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number  
2021-00586  
Joseph F. Tuning t/a  
B & H Excavation**

Presiding officer Lowe was not present did not participate in the discussion and did not vote.

Joseph F. Tuning t/a B & H Excavation (Regulant) and Mr. Singleton (Counsel) participated in the Informal Fact-Finding Conference by telephone.

Joseph F. Tuning t/a B & H Excavation (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**After discussion, a motion was made by Ms. King seconded by Mr. Mitchell** to adopt the Report of

Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Joseph F. Tuning t/a B & H Excavation violated the following:

**Count 1: 18 VAC 50-22-260.B.1**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Ms. King seconded by Mr. Mitchell to amend the probation term from 30 days to 60 days, impose the following sanctions:

**Count 1: \$0.00 And 60 Days Probation with terms**

**Total: \$0.00**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2021-01228, Joshua Alan Reed, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.



**File Number**  
**2021-01228**  
**Joshua Alan Reed**

Presiding officer Lowe was not present did not participate in the discussion and did not vote.

Joshua Alan Reed (Regulant) did not attend the Informal Fact Finding Conference in person, by counsel nor by any other qualified representative.

Joshua Alan Reed (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

After discussion, a motion was made by Ms. King seconded by Mr. Mitchell to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Joshua Alan Reed violated the following:

- Count 1: 18 VAC 50-22-230.A**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.8**
- Count 4: 18 VAC 50-22-260.B.27**
- Count 5: 18 VAC 50-22-260.B.33**
- Count 6: 18 VAC 50-22-260.B.31**
- Count 7: 18 VAC 50-22-260.B.15**
- Count 8: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Ms. King seconded by Mr. Mitchell to impose the following sanctions:

Count 1:	\$350.00	And Remedial Education
Count 2:	\$500.00	And Remedial Education
Count 3:	\$200.00	And Remedial Education
Count 4:	\$1,300.00	(Two violations at \$500.00 and \$800.00) And Remedial Education
Count 5:	\$850.00	And Remedial Education
Count 6:	\$400.00	And Remedial Education
Count 7:	\$1,000.00	And Remedial Education
Count 8:	\$1,700.00	And 90 day Probation with terms

Total: \$6,300.00

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Coleman, and Magruder. Nays: None Abstain: Lowe Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Disciplinary File Number 2021-00516, Congdon Construction LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number  
**2021-00516**  
**Congdon**  
**Construction LLC**

Presiding officer Magruder was not present did not participate in the discussion and did not vote.

Congdon Construction LLC (Regulant) participated in the Informal Fact-Finding Conference.

Congdon Construction LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

After discussion, a motion was made by Ms. King seconded by Mr. Groh to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter, and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Congdon Construction LLC violated the following:

Count 1: 18 VAC 50-22-260.B.9

The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion, a motion was made by Ms. King seconded by Ms. Coleman to impose the following sanctions:



**Count 1: \$0.00 And Remedial Education**

**As to Count 2, the Board closes this aspect of the file with a finding of no violation.**

**Total: \$0.00**

**The motion was approved with a vote of 9-0-1. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, and Coleman. Nays: None Abstain: Magruder Absent: Oliver, Ayres, Tomlin, Woods and Plummer.**

**Chairman Hux, called for a recess at 10:57 A.M.  
Chairman Hux, called the meeting back to order at 11:06 A.M.**



**Prima Facie Disciplinary Cases**

**Prima Facie  
Disciplinary Cases**

**In the matter of Prima Facie Disciplinary File Number 2020-01599 Kevin Reap the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.**

**File Number  
2020-01599  
Kevin Reap**

**Kevin Reap did not request an Informal Fact Findings conference.**

**Kevin Reap did not attend the Board meeting in person, by counsel nor by any other qualified representative.**

**A motion was made by Ms. King and seconded by Mr. Groh to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.**

**The Board finds substantial evidence that Kevin Reap violated the following:**

**Count 1: 18 VAC 50-22-210**

**The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.**

**After discussion a motion was made by Ms. King and seconded by Mr. Groh to impose the following sanctions:**

**Count 1: \$550.00 And License Revocation**

**Total: \$550.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2020-02429 New Dimensions Construction LLC** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number**  
**2020-02429**  
**New Dimensions**  
**Construction LLC**

New Dimensions Construction LLC did not request an Informal Fact Findings conference.

New Dimensions Construction LLC did not attend the Board meeting in person, by counsel nor by any other qualified representative.



**A motion was made by Ms. King and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that New Dimensions Construction LLC violated the following:

- Count 1:** 18 VAC 50-22-260.B.17
- Count 2:** 18 VAC 50-22-260.B.15
- Count 3:** 18 VAC 50-22-260.B.15
- Count 4:** 18 VAC 50-22-260.B.29

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion a motion was made by Ms. King and seconded by Mr. Groh** to impose the following sanctions:

- Count 1:** \$1,350.00 And License Revocation
- Count 2:** \$1,450.00 And License Revocation
- Count 3:** \$1,450.00 And License Revocation
- Count 4:** \$700.00 And Remedial Education

**Total:** \$4,950.00

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-00538 Brian Furrow, t/a Sunfire Construction,** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number**  
**2021-00538**  
**Brian Furrow, t/a**  
**Sunfire**

Brian Furrow, t/a Sunfire Construction did not request an Informal Fact Findings conference.

**Construction**

Brian Furrow, t/a Sunfire Construction (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Mr. Middleton** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Brian Furrow, t/a Sunfire Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.31
- Count 2: 18 VAC 50-22-260.B.27
- Count 3: 18 VAC 50-22-260.B.33
- Count 4: 18 VAC 50-22-260.B.22
- Count 5: 18 VAC 50-22-260.B.23



**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Priors**

Brian Furrow t/a Sunfire Construction, license number 2705-108903.

On August 2, 2016, Brian Furrow t/a Sunfire Construction was found in violation of the Board for Contractors Regulations for two counts of working outside the scope of the license. Consent Order 2016-01705 resulted in fines of \$1300, costs of \$150, and assignment to remedial education. Compliance was obtained on October 31, 2016.

On April 24, 2018, Brian Furrow t/a Sunfire Construction was found in violation of the Board for Contractors Regulations for missing elements in a residential contract, failure to provide prompt delivery of a contract, failure to satisfy a judgment, and failure to report a change of address. Final Order 2016-01030 resulted in fines of \$2550 and revocation of the license. The revocation was stayed for 90 days and, if the judgment was satisfied, would be removed along with the associated fine. Compliance was obtained July 30, 2018.

**After discussion a motion was made by Ms. King and seconded by Ms. Coleman** to impose the following sanctions:

- Count 1: \$400.00 And Remedial Education
- Count 2: \$800.00 And Remedial Education
- Count 3: \$850.00 And Remedial Education
- Count 4: \$0.00 And Remedial Education
- Count 5: \$700.00 And Remedial Education

**Total: \$2,750.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-00851 David Feliz dba Marble Stone House** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number  
2021-00851  
David Feliz dba  
Marble Stone House**

David Feliz dba Marble Stone House did not request an Informal Fact Findings conference.

David Feliz dba Marble Stone House (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that David Feliz dba Marble Stone House violated the following:

- Count 1: 18 VAC 50-22-230.A
- Count 2: 18 VAC 50-22-260.B.9
- Count 3: 18 VAC 50-22-260.B.27
- Count 4: 18 VAC 50-22-260.B.33



**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion a motion was made by Ms. King and seconded by Ms. Coleman** to impose the following sanctions:

- Count 1: \$350.00 And Remedial Education
- Count 2: \$400.00 And Remedial Education
- Count 3: \$800.00 And Remedial Education
- Count 4: \$850.00 And Remedial Education

**Total: \$2,400.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-00993 Buchanan & Son Contracting LLC** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number  
2021-00993  
Buchanan & Son  
Contracting LLC**

Buchanan & Son Contracting LLC did not request an Informal Fact Findings conference.

Buchanan & Son Contracting LLC did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Mr. Middleton and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts

the Recommendation.

The Board finds substantial evidence that Buchanan & Son Contracting LLC violated the following:

**Count 1: 18 VAC 50-22-210**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion a motion was made by Mr. Middleton and seconded by Mr. Magruder to impose the following sanctions:**

**Count 1: \$550.00 And License Revocation**

**Total: \$550.00**



**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-01394 Saga Homes LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.**

**File Number  
2021-01394  
Saga Homes LLC**

Saga Homes LLC did not request an Informal Fact Findings conference.

Saga Homes LLC did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Mr. Middleton and seconded by Ms. King to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.**

The Board finds substantial evidence that Saga Homes LLC violated the following:

**Count 1: 18 VAC 50-22-260.B.13**

**Count 2: § 54.1-1110 of the Code of Virginia**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion a motion was made by Mr. Middleton and seconded by Ms. King to impose the following sanctions:**

**Count 1: \$1,400.00 And License Revocation**

**Count 2: \$0.00 And License Revocation**

**Total: \$1,400.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-01492 Samuel Arnold Johnson** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number**  
**2021-01492**  
**Samuel Arnold**  
**Johnson**

Samuel Arnold Johnson did not request an Informal Fact Findings conference.

Samuel Arnold Johnson did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Samuel Arnold Johnson violated the following:

**Count 1: 18 VAC 50-30-190.1**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**After discussion a motion was made by Ms. King and seconded by Mr. Middleton** to impose the following sanctions:

**Count 1: \$1,050.00 And Remedial Education**

**Total: \$1,050.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-01542 The Tile Artisan Inc.,** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number**  
**2021-01542**  
**The Tile Artisan**  
**Inc.**

The Tile Artisan Inc. did not request an Informal Fact Findings conference.

The Tile Artisan Inc. did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that The Tile Artisan Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.29**
- Count 3: 18 VAC 50-22-260.B.33**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.



**Priors**

The Tile Artisan, Inc., license number 2705-126912.

On July 20, 2021, The Tile Artisan was found in violation of the Board for Contractors Regulations for missing elements from a residential contractor, negligence or incompetency, and failure to use a change order. Final Order 2020-02509 resulted in fines of \$2300 and assignment to remedial education. The license was terminated on June 21, 2021.

**After discussion a motion was made by Ms. King and seconded by Mr. Middleton** to impose the following sanctions:

- Count 1: \$400.00 And Remedial Education**
- Count 2: \$700.00 And Remedial Education**
- Count 3: \$850.00 And Remedial Education**

**Total: \$1,950.00**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-01649 Jonathan Hall, t/a The Master's Touch** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number**  
**2021-01649**  
**Jonathan Hall, t/a**  
**The Master's Touch**

Jonathan Hall, t/a The Master's Touch did not request an Informal Fact Findings conference.

Jonathan Hall, t/a The Master's Touch did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Mr. Magruder** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Jonathan Hall, t/a The Master's Touch violated the following:

**Count 1: 18 VAC 50-22-260.B.28**

**Count 2: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion a motion was made by Ms. King and seconded by Mr. Middleton to impose the following sanctions:

**Count 1: \$1,700.00 And License Revocation**

**Count 2: \$1,700.00 And License Revocation**

**Total: \$3,400.00**

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Prima Facie Disciplinary File Number 2021-01878 Metropolis Group LLC, t/a Pera Construction the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.



**File Number  
2021-01878  
Metropolis Group  
LLC, t/a Pera  
Construction**

Metropolis Group LLC, t/a Pera Construction did not request an Informal Fact Findings conference.

Metropolis Group LLC, t/a Pera Construction did not attend the Board meeting in person, by counsel nor by any other qualified representative.

A motion was made by Ms. King and seconded by Ms. Coleman to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Metropolis Group LLC, t/a Pera Construction violated the following:

**Count 1: 18 VAC 50-22-260.B.28**

**Count 2: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**Priors**

Metropolis Group LLC t/a Pera Construction, license number 2705-115197.

On August 26, 2014, Metropolis Group LLC t/a Pera Construction, was found in violation of the Board



for Contractors Regulations for failure to satisfy a judgment. Final Order 2013-02422 resulted in a fine of \$1000 and assignment to remedial education. Compliance was obtained on December 5, 2014.

After discussion a motion was made by Ms. King and seconded by Mr. Groh to impose the following sanctions:

Count 1: \$1,700.00 And License Revocation  
Count 2: \$1,700.00 And License Revocation  
Total: \$3,400.00

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.



In the matter of Prima Facie Disciplinary File Number 2021-02322 Construction Services of Virginia LLC t/a CS of VA LLC, the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number  
2021-02322  
Construction  
Services of Virginia  
LLC t/a CS of VA  
LLC

Construction Services of Virginia LLC t/a CS of VA LLC did not request an Informal Fact Findings conference.

Construction Services of Virginia LLC t/a CS of VA LLC did not attend the Board meeting in person, by counsel nor by any other qualified representative.

A motion was made by Ms. King and seconded by Ms. Coleman to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Construction Services of Virginia LLC t/a CS of VA LLC violated the following:

Count 1: 18 VAC 50-22-260.B.9  
Count 2: 18 VAC 50-22-260.B.12

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion a motion was made by Ms. King and seconded by Ms. Coleman to impose the following sanctions:

Count 1: \$800.00 And Remedial Education (Two violations at \$400.00 each)  
Count 2: \$1,200.00 And License Revocation  
Total: \$2,000.00

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin,

Woods and Plummer.

**In the matter of Prima Facie Disciplinary File Number 2021-00916 Construction Services of Virginia LLC t/a CS of VA LLC** the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number  
2021-00916  
Construction  
Services of Virginia  
LLC t/a CS of VA  
LLC**

Construction Services of Virginia LLC t/a CS of VA LLC did not request an Informal Fact Findings conference.

Construction Services of Virginia LLC t/a CS of VA LLC did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King and seconded by Ms. Coleman** to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.



The Board finds substantial evidence that Construction Services of Virginia LLC t/a CS of VA LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.15
- Count 3: 18 VAC 50-22-260.B.31
- Count 4: 18 VAC 50-22-260.B.33

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

After discussion a motion was made by Ms. King and seconded by Ms. Coleman impose the following sanctions:

- Count 1: \$400.00 And Remedial Education
- Count 2: \$1,450.00 And License Revocation
- Count 3: \$400.00 And Remedial Education
- Count 4: \$850.00 And Remedial Education

**Total: \$3,100.00**

The motion was approved with a vote of 10-0-0. Ayes: Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**CONSENT ORDER CASE FILES**

**Consent Order Case  
Files**

**In the matter of Consent Order File Number 2020-00062 Faraci Homes LLC, t/a New Line Construction Group** the board reviewed the Consent Order as seen and agreed to by Faraci Homes LLC, t/a New Line Construction Group.

**File Number  
2020-00062  
Faraci Homes LLC,  
t/a New Line  
Construction Group**

Faraci Homes LLC, t/a New Line Construction Group (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Faraci Homes LLC, t/a New Line Construction Group, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.



Faraci Homes LLC, t/a New Line Construction Group consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.31 \$500.00**

Faraci Homes LLC, t/a New Line Construction Group agrees to Board costs of **\$150.00**.

**Total fines and costs of \$650.00**

In addition, Faraci Homes LLC, t/a New Line Construction Group agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2020-01175, Ressa Construction Inc., t/a Ressa built** the board reviewed the Consent Order as seen and agreed to by Ressa Construction Inc., t/a Ressa built.

**File Number  
2020-01175  
Ressa Construction  
Inc., t/a Ressa built**

Ressa Construction Inc., t/a Ressa built (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Faraci Homes LLC, t/a New Line Construction Group, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Ressa Construction Inc., t/a Ressa built consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.26 \$650.00**

**Count 2: 18 VAC 50-22-260.B.29 \$700.00**

Ressa Construction Inc., t/a Ressa built agrees to Board costs of **\$150.00**.

**Total fines and costs of \$1,500.00**

In addition, Ressa Construction Inc., t/a Ressa built agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2020-02481 Dunn Construction Co Inc.,** the board reviewed the Consent Order as seen and agreed to by Dunn Construction Co Inc.

File Number  
**2020-02481**  
**Dunn Construction**  
**Co Inc.**

Dunn Construction Co Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Dunn Construction Co Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Dunn Construction Co Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-210      \$550.00**

Dunn Construction Co Inc. agrees to Board costs of **\$150.00.**

**Total fines and costs of \$700.00**

In addition, for violation of Count 1, Dunn Construction Co Inc. agrees to revocation of its license. The Board shall waive imposition of the \$550.00 monetary penalty for Count 1, as Dunn Construction Co Inc. returned its license marked "void".

Further, Dunn Construction Co Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-00249 Mason Company Of Virginia Inc.,** the board reviewed the Consent Order as seen and agreed to by Mason Company Of Virginia Inc.

File Number  
**2021-00249**  
**Mason Company Of**  
**Virginia Inc.**

Mason Company Of Virginia Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Mason Company Of Virginia Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Mason Company Of Virginia Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.9 \$400.00**  
**Count 2: 18 VAC 50-22-260.B.25 \$1,200.00**  
**Count 3: 18 VAC 50-22-260.B.27 \$1,500.00**

Mason Company Of Virginia Inc. agrees to Board costs of **\$150.00**.

**Total fines and costs of \$3,250.00**

Further, Mason Company Of Virginia Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within(90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-01166 Mason Company Of Virginia Inc.,** the board reviewed the Consent Order as seen and agreed to by Mason Company Of Virginia Inc.

**File Number**  
**2021-01166**  
**Mason Company Of**  
**Virginia Inc.**

Mason Company Of Virginia Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Mason Company Of Virginia Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Mason Company Of Virginia Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.9 \$400.00**

Mason Company Of Virginia Inc. agrees to Board costs of **\$150.00**.

**Total fines and costs of \$550.00**

Further, Mason Company Of Virginia Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within one hundred eighty (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-00575 Eagle River Construction LLC,** the board reviewed the Consent Order as seen and agreed to by Eagle River Construction LLC.

**File Number**  
**2021-00575**

**Eagle River  
Construction LLC**

Eagle River Construction LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Eagle River Construction LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Eagle River Construction LLC consents to the following violations of the Board's Regulations:

<b>Count 1: 18 VAC 50-22-260.B.26</b>	<b>\$650.00</b>
<b>Count 2: 18 VAC 50-22-260.B.31</b>	<b>\$1,200.00</b>
<b>Count 3: 18 VAC 50-22-260.B.9</b>	<b>\$800.00</b>

Eagle River Construction LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$2,800.00**

In addition, Eagle River Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-00804 ESI Construction LLC**, the board reviewed the Consent Order as seen and agreed to by ESI Construction LLC.

**File Number  
2021-00804  
ESI Construction  
LLC**

ESI Construction LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein ESI Construction LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

ESI Construction LLC consents to the following violations of the Board's Regulations:

<b>Count 1: 18 VAC 50-22-260.B.31</b>	<b>\$800.00</b>
<b>Count 2: 18 VAC 50-22-260.B.6</b>	<b>\$850.00</b>

ESI Construction LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$1,800.00**

In addition, ESI Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-01424 McKenzie Home Improvements LLC,** the board reviewed the Consent Order as seen and agreed to by McKenzie Home Improvements LLC.

**File Number**  
**2021-01424**  
**McKenzie Home**  
**Improvements LLC**

McKenzie Home Improvements LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein McKenzie Home Improvements LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

McKenzie Home Improvements LLC consents to the following violations of the Board's Regulations:

<b>Count 1: 18 VAC 50-22-260.B.31</b>	<b>\$400.00</b>
<b>Count 2: 18 VAC 50-22-260.B.9</b>	<b>\$2,550.00 (Three violations at \$850.00 each)</b>
<b>Count 3: 18 VAC 50-22-260.B.6</b>	<b>\$400.00</b>

McKenzie Home Improvements LLC agrees to Board costs of \$150.00.

**Total fines and costs of \$3,500.00**

In addition, McKenzie Home Improvements LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-01478 Refresh Remodeling LLC** the board reviewed the Consent Order as seen and agreed to by Refresh Remodeling LLC.

**File Number**  
**2021-01478**  
**Refresh Remodeling**  
**LLC**

Refresh Remodeling LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Refresh Remodeling LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Refresh Remodeling LLC consents to the following violations of the Board's Regulations:

<b>Count 1: 18 VAC 50-22-260.B.9</b>	<b>\$400.00</b>
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Count 2: 18 VAC 50-22-260.B.33 \$850.00  
Count 3: 18 VAC 50-22-260.B.31 \$400.00

Refresh Remodeling LLC agrees to Board costs of \$150.00.

**Total fines and costs of \$1,800.00**

In addition, Refresh Remodeling LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Consent Order File Number 2021-01573 J & D Carpentry Incorporated the board reviewed the Consent Order as seen and agreed to by J & D Carpentry Incorporated.

File Number  
2021-01573  
J & D Carpentry  
Incorporated

J & D Carpentry Incorporated (Regulant) did not attend the Board meeting in person, by-counsel nor by any other qualified representative.

A motion was made by Ms. King seconded by Mr. Magruder to ratify the proposed Consent Order offer wherein J & D Carpentry Incorporated, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

J & D Carpentry Incorporated consents to the following violations of the Board's Regulations:

Count 1: 18 VAC 50-22-260.B.9 \$400.00  
Count 2: 18 VAC 50-22-260.B.29 \$700.00  
Count 3: 18 VAC 50-22-260.B.31 \$400.00

J & D Carpentry Incorporated agrees to Board costs of \$150.00.

**Total fines and costs of \$1,650.00**

Further, J & D Carpentry Incorporated agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Consent Order File Number 2021-01692 Bryan Keith Polo, t/a Bryan Polo Construction the board reviewed the Consent Order as seen and agreed to by Bryan Keith Polo, t/a Bryan Polo Construction.

File Number  
2021-01692  
Bryan Keith Polo, t/a



**Bryan Polo  
Construction**

Bryan Keith Polo, t/a Bryan Polo Construction (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Faraci Homes LLC, t/a New Line Construction Group, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings. Bryan Keith Polo, t/a Bryan Polo Construction consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.8      \$400.00**  
**Count 2: 18 VAC 50-22-260.B.27    \$800.00**

Bryan Keith Polo, t/a Bryan Polo Construction agrees to Board costs of **\$150.00**.

**Total fines and costs of \$1,350.00**

In addition, for violation of Count 1, Bryan Keith Polo agrees to provide a copy of a written contract template within thirty (30) days of the effective date of this order. The template must be in compliance with the requirements of Board regulation 18 VAC 50-22-260.B.9.

Further, Bryan Keith Polo, t/a Bryan Polo Construction agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-01807 Ace Service LLC** the board reviewed the Consent Order as seen and agreed to by Ace Service LLC.

**File Number  
2021-01807  
Ace Service LLC**

Ace Service LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Ace Service LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Ace Service LLC consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.9      \$400.00**  
**Count 2: 18 VAC 50-22-260.B.15    \$1,450.00**  
**Count 3: 18 VAC 50-22-260.B.33      \$850.00**

Ace Service LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$2,850.00**

Further, the Board shall waive imposition of the \$400.00 monetary penalty for Count 1 provided Ace Service LLC provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If Ace Service LLC fails to comply with this condition, then the full monetary penalty will be automatically imposed.

In addition, Ace Service LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Consent Order File Number 2021-02033 Commonwealth Renovations LLC the board reviewed the Consent Order as seen and agreed to by Commonwealth Renovations LLC.

**File Number**  
**2021-02033**  
**Commonwealth**  
**Renovations LLC**

Commonwealth Renovations LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

A motion was made by Ms. King seconded by Mr. Magruder to ratify the proposed Consent Order offer wherein Commonwealth Renovations LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Commonwealth Renovations LLC consents to the following violations of the Board's Regulations:

Count 1: 18 VAC 50-22-260.B.15 \$1,450.00  
Count 2: 18 VAC 50-22-260.B.33 \$850.00

Commonwealth Renovations LLC agrees to Board costs of \$150.00.

**Total fines and costs of \$2,450.00**

Further, Commonwealth Renovations LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

In the matter of Consent Order File Number 2021-02212 M & C Roofing and Renovations LLC the board reviewed the Consent Order as seen and agreed to by M & C Roofing and Renovations LLC.

**File Number**  
**2021-02212**  
**M & C Roofing and**  
**Renovations LLC**

Presiding officer Hux was not present did not participate in the discussion and did not vote.

M & C Roofing and Renovations LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein M & C Roofing and Renovations LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

M & C Roofing and Renovations LLC consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.5      \$1,750.00**

M & C Roofing and Renovations LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$1,900.00**

Further, M & C Roofing and Renovations LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 9-0-1. Ayes:** King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** Hux **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-02314 Kolb Electric Inc.** the board reviewed the Consent Order as seen and agreed to by Kolb Electric Inc.

**File Number**  
**2021-02314**  
**Kolb Electric Inc.**

Kolb Electric Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Kolb Electric Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Kolb Electric Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.8      \$400.00**

**Count 2: 18 VAC 50-22-260.B.33      \$850.00**

Kolb Electric Inc. agrees to Board costs of **\$150.00**.

**Total fines and costs of \$1,400.00**

In addition, Kolb Electric Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell,

Johnson, Lowe, Coleman, and Magruder. Nays: None Abstain: None Absent: Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-02345 Gust Renovations LLC** the board reviewed the Consent Order as seen and agreed to by Gust Renovations LLC.

**File Number**  
**2021-02345**  
**Gust Renovations**  
**LLC**

Gust Renovations LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Gust Renovations LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Gust Renovations LLC consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.9 \$400.00**

Gust Renovations LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$550.00**

In addition, the \$400.00 monetary sanction for Count 1 shall be waived should Gust Renovations LLC provide a copy of its current contract template to the Board within ninety (90) days of the effective date of this Consent Order. The contract template must comply with the requirements of Board regulation 18 VAC 50-22-260.B.9.

Further, Gust Renovations LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays: None Abstain: None Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2021-02414 Gust Renovations LLC** the board reviewed the Consent Order as seen and agreed to by Gust Renovations LLC.

**File Number**  
**2021-02414**  
**Gust Renovations**  
**LLC**

Gust Renovations LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Gust Renovations LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Gust Renovations LLC consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.9 \$400.00**

Gust Renovations LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$550.00**

Further, Gust Renovations LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2022-00160 Commonwealth Roofing Specialists LLC** the board reviewed the Consent Order as seen and agreed to by Commonwealth Roofing Specialists LLC.

**File Number**  
**2022-00160**  
**Commonwealth**  
**Roofing Specialists**  
**LLC**

Commonwealth Roofing Specialists LLC (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Commonwealth Roofing Specialists LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Commonwealth Roofing Specialists LLC consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.29 \$700.00**

Commonwealth Roofing Specialists LLC agrees to Board costs of **\$150.00**.

**Total fines and costs of \$850.00**

Further, Commonwealth Roofing Specialists LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2022-00220 Tim Kelley Construction Inc.** the board reviewed the Consent Order as seen and agreed to by Tim Kelley Construction Inc.

**File Number**  
**2022-00220**  
**Tim Kelley**  
**Construction Inc.**

Tim Kelley Construction Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Tim Kelley Construction Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Tim Kelley Construction Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.29 \$700.00**

Tim Kelley Construction Inc. agrees to Board costs of **\$150.00**.

**Total fines and costs of \$850.00**

Further, Tim Kelley Construction Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**In the matter of Consent Order File Number 2022-00221 Mutual Builders Inc.** the board reviewed the Consent Order as seen and agreed to by Mutual Builders Inc.

**File Number**  
**2022-00221**  
**Mutual Builders**  
**Inc.**

Mutual Builders Inc. (Regulant) did not attend the Board meeting in person, by counsel nor by any other qualified representative.

**A motion was made by Ms. King seconded by Mr. Magruder** to ratify the proposed Consent Order offer wherein Mutual Builders Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Mutual Builders Inc. consents to the following violations of the Board's Regulations:

**Count 1: 18 VAC 50-22-260.B.29 \$700.00**

Mutual Builders Inc. agrees to Board costs of **\$150.00**.

**Total fines and costs of \$850.00**

Further, Mutual Builders Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**NEW BUSINESS**

**NEW BUSINESS**

**Robby Dawson – NFPA Certification Program**

**Robby Dawson –  
NFPA Certification  
Program**

Mr. Dawson provided the Board a comparison sheet, requesting consideration of the NFPA Certification Program to be equivalent to the NICET Level III certification for Fire Sprinkler Inspectors'

After discussion, a motion was made by Mr. Mitchell and seconded by Ms. Coleman to recognize Fire Sprinkler Inspectors for equivalency with NICET Level III.

**Education Provider Audits**

**Education Provider  
Audits**

**Bill Ferguson** provided a report for the continuing education course he audited.

**Patrick Henry  
Community College**

On November 11, 2021, staff of the Board for Contractors audited a tradesman gas fitter continuing education class given by an approved education provider, Patrick Henry Community College. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled Continuing Education for Gas Fitter. The instructor listed on education provider's website Bill was Robert King. The course was held at the date, time, and location on the provider's website. Staff entered the classroom at 4:45 p.m., and audited the course from 5:00 p.m. to 6:00 p.m. There were three attendees present. Prior to code discussion, attendees reviewed their registration/license information and signed the class registration sheet.

Attendees were given a handout that listed the 2015 code sections that were changed, a description of the changes, and why the changes were important. The instructor read this information to the attendees. The instructor was organized and presented the information in a clear manner. Throughout the class he interacted comfortably with the attendees. The classroom was free from noise and distraction and afforded ample workspace and an unobstructed view of the instructor. The class attendance roster was submitted as required. It is recommended that the class was in compliance with education provider requirements. Staff might contact education provider to remind them to use the appropriate class number on future reports. A name change application should be submitted by authorized personnel.

**Bill Ferguson** provided a report for the continuing education course he audited.

**Patrick Henry  
Community College**

On November 11, 2021, staff of the Board for Contractors audited a tradesman plumber continuing education class given by an approved education provider, Patrick Henry Community College. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled Plumbing Trades License Renewal. The instructor listed on education provider's website Bill was Robert King. The course was held at the date, time, and location on the provider's website. Staff was in the classroom from previous gas fitter class and audited the plumber course from 6:00 p.m. to 9:00 p.m. There were five attendees present. Prior to code discussion, attendees reviewed their registration/license information and signed the class registration sheet.

Attendees were given a handout that listed the 2015 code sections that were changed, a description of the

changes, and why the changes were important. The instructor was organized and presented the information in a clear manner. Throughout the class he interacted comfortably with the attendees. The classroom was free from noise and distraction and afforded ample workspace and an unobstructed view of the instructor. The class attendance roster was submitted as required.

It is recommended that the class was in compliance with education provider requirements. Staff might contact education provider to remind them to use the appropriate class number on future reports. A name change application should be submitted by authorized personnel.

**Co-Train**

**Bill Ferguson** provided a report for the continuing education course he audited.

On November 20, 2021, staff of the Board for Contractors audited a tradesman electrician continuing education class given by an approved education provider, Co-Train. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled 2017 N.E.C. Analysis of Changes. The instructor listed on education provider's website Bill was Charles Grant and Larry Waldron. The course was held at the date, time, and location on the provider's website. Staff arrived at 8:50 a.m., contacted the education provider to confirm the course would be held, and audited the course from 9:00 a.m. to 12:00 p.m. There were six attendees present. Prior to class, attendees presented their tradesman license and confirmed their registration information.

Attendees were given a handout that listed the 2017 code section changes. The class contained a PowerPoint presentation titled Analysis of Changes – 2017 NEC by the International Association of Electrical Inspectors that displayed the changes and examples of the changes to the code. The instructors were organized and presented the information in a clear manner. Throughout the class they interacted comfortably with the attendees and answered questions when asked. The classroom was free from noise and distraction and an unobstructed view of the instructors and the PowerPoint presentation. The class attendance roster was submitted as required. It is recommended that the class was in compliance with education provider requirements.

### **Education Provider Applications**

Adrienne Mayo, Regulatory Board Administrator addressed the Board:

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

**Ms. Mayo shared that the Committee recommends approval for:**

! " #1 Above (At Your Pace Online) aka VAContractorTraining.com – one online Contractor Pre-license course.

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Education Provider Applications**

**! " #1 Above (At Your Pace Online) aka VAContractorTraining.com**



**Ms. Mayo shared that the Committee recommends approval for:**

**Backflow Prevention Institute** – one classroom Certified Backflow Device Prevention Device Worker Vocational course.

**Backflow Prevention  
Institute**

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Ms. Mayo shared that the Committee recommends approval for:**

**Central Virginia Electrical Contractors Association** – four classroom Electrical Vocational Education courses

**Central Virginia  
Electrical  
Contractors  
Association**

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Ms. Mayo shared that the Committee recommends approval for:**

**Centura College** – three classroom HVAC Vocational Education Courses.

**Centura College**

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Ms. Mayo shared that the Committee recommends approval for:**

**Maryland Delaware Water Well Association** – 1 classroom Certified Water Well Systems Provider Continuing Education course.

**Maryland Delaware  
Water Well  
Association**

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Ms. Mayo shared that the Committee recommends approval for:**

**Milby Company**

**Milby Company** – one VIRTUAL Continuing Education Certified Water Well Systems Course (NOVEMBER conference)

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

**Ms. Mayo shared that the Committee recommends approval for:**

**NC Association of Electrical Contractors** – 1 classroom Electrical Vocational course and 1 classroom Electrical Continuing Education Course.

**NC Association of  
Electrical  
Contractors**

**A motion was made by Ms. King seconded by Mr. Mitchell for approval.**

**The motion was approved with a vote of 10-0-0. Ayes:** Hux, King, Groh, Middleton, O'Dell, Mitchell, Johnson, Lowe, Coleman, and Magruder. **Nays:** None **Abstain:** None **Absent:** Oliver, Ayres, Tomlin, Woods and Plummer.

#### **Remedial Education Report**

Board Member Donald Groh attended the Remedial Education class that was held on November 10, 2021. Mr. Groh informed the Committee the information was current and relevant.

**Remedial Education  
Report**

Mr. Groh thought staff did an amazing job presenting the information. However, Ms. Marjorie King, the Regulatory Boards Administrator really stood out and commanded the attention of the class. Mr. Groh encourages other Members of the Committee and Board to take this class.

#### **Regulatory Review**

**Regulatory Review**

#### **Temporary Fee Reduction**

**Temporary Fee  
Reduction**

Marjorie King, Regulatory Boards Administrator informed the Board at its Board for Contractors Meeting on September 14, 2021 the Board approved a temporary fee decrease extension. The exempt package has been approved and goes into effect on December 8, 2021.

#### **Separation of SDS Specialty-Conventional and Alternative – Final Regulations**

**Separation of SDS**

Marjorie King, Regulatory Boards Administrator informed the Board at the October 26, 2021 Board for Contractors Meeting the Board adopted the proposed regulation for Separation of SDS Specialty – Conventional and Alternative as final. Ms. King anticipates this to be published in January 2022, followed by a 30 day public comment period on March 1, 2022.

**Specialty-  
Conventional and  
Alternative – Final  
Regulations**

#### **Prohibited Act Amendment**

Marjorie King, Regulatory Boards Administrator informed the Board the Regulatory Review process to amend the language for Prohibit Act 9.b. has been approved by the Governor's office.

**Prohibited Act  
Amendment**

#### **Apprenticeship Program Examination Exemption for Journeyman**

Marjorie King, Regulatory Boards Administrator informed the Committee the NOIRA for the Apprenticeship Program Examination Exemption for Journeyman is still at the Secretary's Office and is in the final stages.

**Apprenticeship  
Program  
Examination  
Exemption for  
Journeyman**

#### **Amend Backflow Vocational Training Requirement - Final Regulations**

Marjorie King, Regulatory Boards Administrator informed the Board at the October 26, 2021 Board for Contractors Meeting the Board adopted the proposed regulation for the individual License and Certification Regulation to Amend the Backflow Vocational Training Requirement. This is currently at the Secretary's Office and is in the final stages.

**Amend Backflow  
Vocational Training  
Requirement - Final  
Regulations**

#### **Marijuana Legalization Amendments – Contractors and Tradesman**

Marjorie King, Regulatory Boards Administrator informed the Board that the Exempt Regulatory package to conform the Board for Contractors Regulations as it pertains to the disclosure of marijuana-related misdemeanor offenses by applicants is final and became effective December 1, 2021.

**Marijuana  
Legalization  
Amendments –  
Contractors and  
Tradesman**

#### **COIA-Financial Disclosure Forms**

Director Mary-Broz-Vaughan informed the Board they should be receiving their link to the electronic filing of their Financial Disclosure Forms after December 31, 2020, that they cannot be submitted until after the first of the year, and that they must be submitted no later than February 3<sup>rd</sup> or they could be subject to a fine. For those that are due COIA training and have received the link/email, the training is due by December 31, 2021.

**COIA-Financial  
Disclosure Forms**

#### **8. Other Board Business**

**Other Board  
Business**

None

Completion of  
Paper work

9. Completion of Paper work

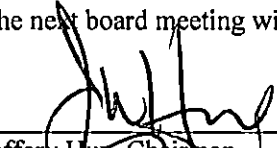
Eric Olson, requested the Board members to complete their Conflict of Interest Statements and Travel Reimbursement Forms.

Adjournment

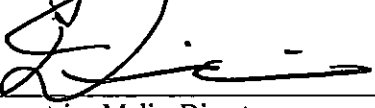
10. Adjournment

Chairman, Hux thanked the Board for Contactors and adjourned the meeting at 11:37 A.M.

The next board meeting will be March 22, 2022

  
\_\_\_\_\_  
Jeffery Hux, Chairman

3-22-22  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Demetrios Melis, Director

3/22/2022  
\_\_\_\_\_  
Date

Copy teste:

\_\_\_\_\_  
Custodian of the Record

APPROVED

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Wiley "Bif" Johnson  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

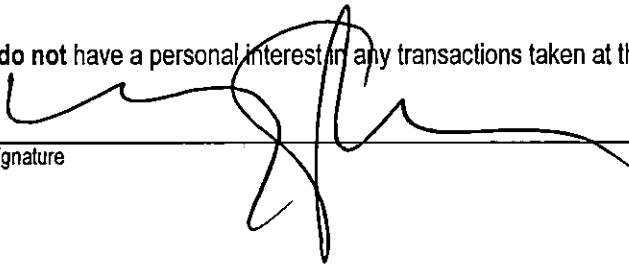
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature



December 7, 2021

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Gene Magruder  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.  
or  
 I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Gene E. Magruder  
Signature

December 7, 2021  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Sheila Coleman  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

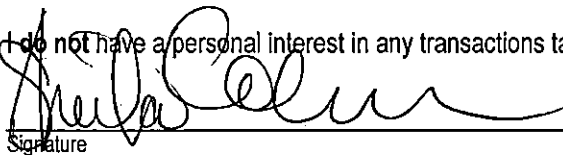
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. ~~I do not~~ have a personal interest in any transactions taken at this meeting.

  
Signature

December 7, 2021

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Caitlin King  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

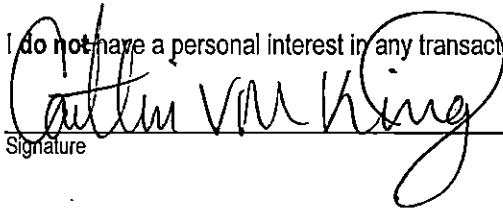
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I ~~do not~~ have a personal interest in any transactions taken at this meeting.

Signature



December 7, 2021

Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Donald Groh  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

  
Signature

December 7, 2021

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Jeffrey W Hux  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

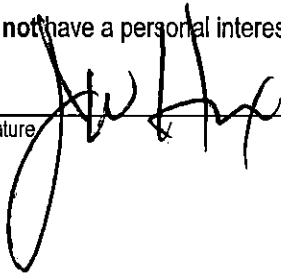
Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.  
or  
 I did not participate in the transaction.

6. I ~~do not~~ have a personal interest in any transactions taken at this meeting.

Signature



December 7, 2021

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name E.G. "Rudy" Middleton  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

E. G. Middleton  
Signature

December 7, 2021  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name John David O'Dell  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

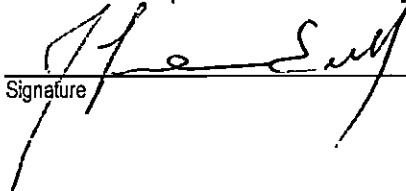
(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.  
or  
 I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

      December 7, 2021  
Signature      Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Shawn Mitchell  
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: 12/07/2021
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively; and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Shawn Mitchell  
Signature

December 7, 2021  
Date

DO NOT DISCARD

DO NOT DISCARD

# BOARD FOR CONTRACTORS

## SIGN IN SHEET

*DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION*

*9960 Mayland Drive  
Richmond, VA 23233*

*Tuesday, December 7, 2021 – 2<sup>nd</sup> Floor Conference Center  
Board Room 2  
10:00 A.M.*

NAME	PHONE NUMBER	FILE NUMBER	RESPONDENT OR COMPLAINANT	HOW MANY PEOPLE ATTENDING	WILL YOU ADDRESS THE BOARD Y/N
William Hicks		D14 2021 00389		1	Y
George Wagner jr.		Public Comment		1	Y
Jody Reynolds		2020 02068		1	
Charlotte Reynolds		↓		1	

DO NOT DISCARD

DO NOT DISCARD

NAME	PHONE NUMBER	FILE NUMBER	RESPONDENT OR COMPLAINANT	HOW MANY PEOPLE ATTENDING	WILL YOU ADDRESS THE BOARD Y/N
✓ Diana Dodson		2020 01153		1	
✓ Larry Williams		2021 01092		1	
Osman Kroqstad		2020 02668		1	
Joseph Westner		↓		1	

DO NOT DISCARD

DO NOT DISCARD

NAME	PHONE NUMBER	FILE NUMBER	RESPONDENT OR COMPLAINANT	HOW MANY PEOPLE ATTENDING	WILL YOU ADDRESS THE BOARD Y/N
Dile ✓ Fred Miller		2021 00550		1	



