

**BOARD FOR CONTRACTORS COMMITTEE
MEETING MINUTES**

The Board for Contractors Committee ("the Committee") met on **Monday, June 17, 2019**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert "Jack" Dyer
E. G. Middleton, III
Michael Redifer
Jeffrey Hux
Donald Groh

John O'Dell and Jeffrey Mitchell were absent.

The following DPOR staff members were present for all or part of the meeting:

Eric Olson, Executive Director
Jacqueline Harris, Compliance Specialist
Stephanie Keuther, Administrative Assistant
Adrienne Mayo, Board Administrator
Marjorie King, Board Administrator

Vice Chairman Dyer called the meeting to order at 2:02 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Hux**, seconded by **Mr. Redifer**. Members voting "yes" were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Approval of Agenda

The Minutes from the March 4, 2019 Committee meeting were adopted as final by unanimous vote. Motion made by **Mr. Hux** seconded by **Mr. Redifer**. Motion approved by unanimous vote. Members voting "yes" were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Minutes Adopted

There was no public comment.

Public Comment

Adrienne Mayo, Regulatory Board Administrator addressed the Board:

Education Provider Applications

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Education Provider Applications

Mrs. Mayo shared that staff recommends approval for the **South Atlantic Well Drillers Jubilee** for one water well continuing education course.

South Atlantic Well Drillers Jubilee

Motion was made by **Mr. Hux** for approval and seconded by **Mr. Redifer**. Motion was approved by unanimous vote. Members voting "yes" were: **Dyer, Groh, Hux, Middleton, and Redifer**.

New Business

New Business

Remedial Education & Provider Conference Report

Marjorie King reported that the Remedial Education class and the Education Provider Conference were both well attended.

Remedial Education and Provider Conference Report

Audit Report

There were no audit reports completed during this period.

NASCLA Electrical Exam

Eric Olson presented a proposal to accept the NASCLA Electrical Exam as equivalent to the Board for Contractors Electrical exam. Applicants would still need to meet educational and experience requirements.

Motion was made by **Mr. Middleton** for approval and seconded by **Mr. Redifer**. Motion was approved by unanimous vote. Members voting "yes" were: Dyer, Groh, Hux, Middleton, and Redifer.

Fire Sprinkler Inspector Regulatory Committee

Eric Olson stated that the draft Fire Sprinkler Inspector regulations will be presented to the committee in August or September of 2019.

Regulatory Update – Miscellaneous (MISC) Specialty

Marjorie King reported that the implementation of Miscellaneous Specialty will become effective on August 1, 2019. This specialty is for those applicants whose specialty is so specialized that they do not fall into any current specialty.

Review of Current Policies (Guidance Document)

Eric Olson presented a handout of current policies for review by the committee. Recommendations were made for changes to the current policies and will be presented to the board on June 18, 2019.

Residential Retaining Walls

Eric Olson presented to the committee information on a research project which supported amending the current landscape services specialty policy. This amendment would allow contractors who hold this specialty

Audit Report

NASCLA Electrical Exam

Fire Sprinkler Inspector Regulatory Committee

Regulatory Update – MISC Specialty

Review of Current Policies (Guidance Document)

Residential Retaining Walls

to perform the construction, removal, and repair of retaining walls on residential property. The construction, removal, and repair of retaining walls on commercial property must be done by contractors holding the highway/heavy or commercial building classifications. This policy would become effective immediately and would be considered for inclusion in the Board for Contractors Regulations during the next review of specialty definitions.

Motion was made by **Mr. Middleton** for approval and seconded by **Mr. Redifer**. Motion was approved by unanimous vote. Members voting "yes" were: Dyer, Groh, Hux, Middleton, and Redifer.

The next Committee meeting will be held on August 5, 2019 at 2:00 p.m.

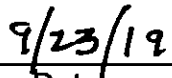
Next Meeting

Mr. Middleton offered a motion seconded by **Mr. Redifer**, and the Committee unanimously voted to adjourn the meeting at 3:21 p.m.

Adjourn



Herbert Dyer, Vice Chairman



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: E. G. "Rudy" Middleton, III
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: June 17, 2019
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

E. G. Middleton III
Signature

June 17, 2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael D. Redifer
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: June 17, 2019
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

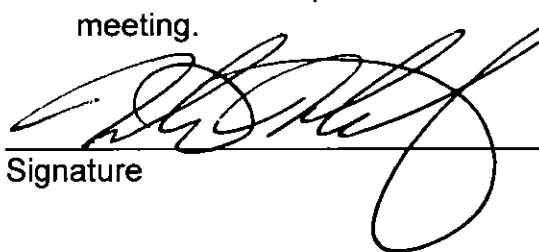
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.


Signature

June 17, 2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.
(Name of Board Member)
2. Title: Board Member - Committee Chair
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: June 17, 2019
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

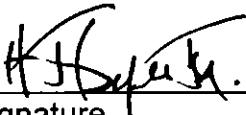
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.


Signature

June 17, 2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Jeffery W Hux
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: June 17, 2019
(Date)

5. I have a personal interest in the following transaction:

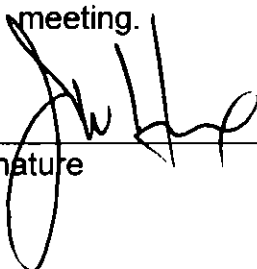
_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.



Signature

June 17, 2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Groh
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: June 17, 2019
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

June 17, 2019
Date