

**Draft Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
March 12, 2013**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Clay, Presiding Officer, presided. No other Board members were present.

Ronda M. Holmes appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

9:00 a.m. – 12:00 p.m. Docket

1. Evcon Services LLC-Lic
File Number: 2013-01944
Start Time: 9:03 a.m.
End Time: 9:19 a.m.

NO DECISION MADE

2. Communications International-Lic
File Number: 2013-01945
Start Time: 9:35 a.m.
End Time: 10:05 a.m.

NO DECISION MADE

3. Matthew J. Hilgefjord-Lic
File Number: 2013-01432
Start Time: 10:12 a.m.
End Time: 10:46 a.m.

NO DECISION MADE

Participants

A-Willie Evangelista
Atty-Kathlynn Ramirez

A-Erich LeBeau
W-Susan Almercz

A- Matthew Hilgefjord

4. Paul E. Harmon
File Number: 2013-01947
Start Time: 10:55 a.m.
End Time: 11:18 a.m.

A-Paul Harmon
W-Shawn Conoway

1:00 p.m. – 3:00 p.m. Docket

Participants

3. Eric Howard -Lic
File Number: 2013-00069
Start Time: 1:10 p.m.
End Time: 1:27 p.m.

A-Eric Howard

NO DECISION MADE

4. Sowers Construction & Remodeling-Lic
File Number: 2013-01948
Start Time: 1:35 p.m.
End Time: 2:03 p.m.

A-Gregory Sowers

NO DECISION MADE

The meeting adjourned at 3:10 p.m.

Board for Contractors

Erby G. Middleton, Chairman

Gordon Dixon, Secretary

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