

**Draft Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
December 19, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann- Marie Brigil, Presiding Officer, presided. No other Board members were present.

Ronda M. Holmes appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

9:00 a.m. – 12:00 p.m. Docket

Participants

1. Universal Contracting & Consulting-Lic
File Number: 2013-00857
Start Time: 9:19 a.m.
End Time: 9:50 a.m.

A-Tremain Jones

NO DECISION MADE

2. Richard Moore t/a
R.E. Moore Home Improvement-Lic
File Number: 2013-00859
Start Time: 9:59 a.m.
End Time: 10:16 a.m.

A-Richard Moore (by phone)

NO DECISION MADE

3. B3 General Contracting, Inc-Lic
File Number: 2013-00860
Start Time: 10:38 a.m.
End Time: 10:49 a.m.

A-Duk Bae Kim
W-Andrew Kim

NO DECISION MADE

4. Ralph Soots-Lic
File Number: 2013-00861
Start Time: 10:52 a.m.
End Time: 11:43 a.m.

A-Ralph Soots

NO DECISION MADE

5. B3 General Contracting, Inc-Lic
File Number: 2013-00860
Start Time: 11:45 a.m.
End Time: 12:11 a.m.

A-Duk Bae Kim
W-Andrew Kim

NO DECISION MADE

The meeting adjourned at 3:40 p.m.

Board for Contractors

Erby G. Middleton, Chairman

Gordon Dixon, Secretary

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Custodian of Records