

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**December 13, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah Lynn Tomlin, Board member, presided. No other Board members were present.

Joseph Haughwout and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- |   |   |
|---|---|
| 1. J & D Handyman Services LLC<br>File Number 2011-02480 (Disc.)<br>NO DECISION MADE                              | Chrissy Southard – R<br>James Downey – R’s Atty |
| 2. Frederick Hickling<br>t/a F & S Painting<br>File Number 2011-03647 (Disc.)<br>NO DECISION MADE                 | Frederick Hickling – R<br>Donald Cox - W        |
| 3. Classic Homes of Southern VA LLC<br>File Number 2011-03153 (Disc.)<br>NO DECISION MADE                         | Brad Nicely - C                                 |
| 4. Classic Homes of Southern VA LLC<br>File Number 2011-04063 (Disc.)<br>NO DECISION MADE                         | None  |
| 5. Kelli J. Melo-Hernandez<br>t/a Kelli Contracting/Hernandez Home Improvements<br>File Number 2012-00795 (Disc.) | None  |

NO DECISION MADE

- |  |      |
|--|------|
| 6. Earl M. Hicks<br>t/a EMH Construction<br>File Number 2012-00838 (Disc.)<br>NO DECISION MADE | None |
| 7. Tyree Construction<br>File Number 2012-00875 (Disc.)<br>NO DECISION MADE                    | None |
| 8. Jarrod J. Dorozynski<br>File Number 2012-00885 (Disc.)<br>NO DECISION MADE                  | None |

The meeting adjourned at 1:37 p.m.

BOARD FOR CONTRACTORS

---

Troy Smith, Jr., Chairman

---

Gordon Dixon, Secretary

COPY TESTE:

---

Custodian of Records