

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee (“the Committee”) met on Monday, December 5<sup>th</sup>, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

E. G. Middleton, III, Chairman  
Bailey Dowdy, Vice-Chairman  
Herbert Dyer, Jr.  
Michael Gelardi  
Doug Murrow  
D. Todd Vander Pol  
Chancey Walker

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director  
Adrienne Mayo, Regulator Boards Administrator  
Karen Bullock, Administrative Assistant  
Chris Kunkel, Licensing and Education Specialist

Chairman Dowdy called the meeting to order at 2:06 p.m.

**Call To Order**

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Dowdy**.

**Approval of Agenda**

The Minutes from the October 24<sup>th</sup>, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Dowdy**.

**Minutes Adopted**

Mr. George Wagner addressed the Committee regarding Fire Sprinkler installation.

**Public Comment**

Items requiring Board action are marked with an asterisk (\*):

**Education Provider Applicants:**

**Education Provider Applications\***

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve NC Association of Electrical Contractors, continuing and vocational education (classroom) – Electrical two (2) courses.

**NC Association of Electrical Contractors**

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Integrated Cross Connection Partners LLC, Backflow with Wet Lab (classroom) Vocational course.

**Integrated Cross Connection Partners LLC**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee by majority vote recommended that the Board approve Virginia Water Well Association, continuing and vocational education (classroom) - ten (10) courses.

**Virginia Water Well Association**

Mr. **Vander Pol** rescued and did not participate in the discussion and did not vote.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve Elton R.

**Elton R. Fahnestock, ELEC COMM**

Fahnestock, ELEC COMM, continuing and vocational (classroom) – Electrical two (2) courses.

After discussion, and a motion by **Mr. Dyer**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve SAVAGE & Associates LLC, continuing education, Electrical (classroom) - fifteen (15) courses.

**SAVAGE &  
Associates LLC**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve Middle Department Inspection Agency Inc., continuing education, Electrical (classroom) - eleven (11) courses.

**Middle Department  
Inspection Agency Inc.**

**Alternative Energy – License Specialty Requirements**

**Old Business**

Eric L. Olson, Executive Director for the Board for Contractors presented a memorandum (addressed to the Board for Contractors) to the Committee regarding Specialty Modification – Photovoltaic Contractors. The Committee reviewed the memorandum which contained recommendations presented during the June 29, 2011 Energy Conference that was hosted by the agency and the Board for Contractors conference. After discussion the Committee determined the recommendation to create additional specialties was not needed and reaffirms the board's current Alternative Energy System Specialty (AES) is sufficient. No action was taken.

**Examination Exemption Agreement – Louisiana State Licensing Board for Contractors**

**New Business**

Board staff presented a copy of an examination agreement for Electrician, HVA Tradesman and Electrical and HVA contractors submitted by the Louisiana State Licensing Board for Contractors. After review the Committee recommends the Board accepts the agreement.

**Request from Greer and Associates – Residential Fir Sprinkler Installation**

The Committee reviewed the request from Greer and Associates to consider a license that distinguishes between residential and commercial fire sprinkler licensing. George Wagner, Executive Director of the American Fire Sprinkler Association, Virginia Chapter responded to the Committee's questions. The Committee affirms the licensing requirements of the Board addresses the code requirements for both residential and commercial work. The Committee took no action.

**Request Concerning Virginia Underground Utility Damage Prevention Act**

Board staff shared with the Committee that several request were received to require a mandate to include Virginia Underground Utility Damage Prevention Act as part of the Pre-license Education curriculum. The Committee recommended board staff provides the Virginia Miss Utility Board with a list of the Pre-License Education Providers to contact the providers directly. No other action was taken by the Committee.

**Periodic Review\***

Eric L. Olson, Executive Director for the Board for Contractors addressed the Committee regarding a single comment received during the public comment period. The comment suggested changing the length of a Tradesman license from two to three years. After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Dowdy**, and by majority vote, the Committee determined such a change would be costly to the industry and therefore recommends the Board do not enter regulation review at this time.

Mr. Vander Pol and Mr. Murrow opposed.

The Committee's next scheduled meeting is Monday, January 23, 2012. Chairman Middleton entertained a motion to adjourn from **Mr. Gelardi**, seconded by **Mr. Dyer** and approved unanimously by the Committee. The meeting adjourned at 3:43 p.m.

**Next Meeting**  
**Adjourn**



E.G. Middleton, III, Chairman

1-23-12

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Bailey Dowdy  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I **do not** have a personal interested in any transactions taken at this meeting.

 \_\_\_\_\_

Signature

December 5, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

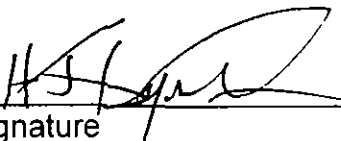
\_\_\_\_\_ (Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

December 5, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael Gelardi  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

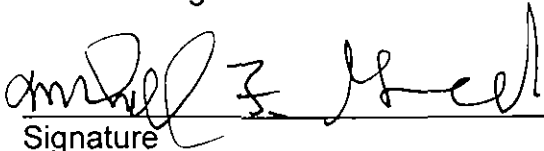
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Signature

December 5, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Erby G. "Rudy" Middleton, III  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I **do not** have a personal interested in any transactions taken at this meeting.

Erby G. Middleton III  
Signature

December 5, 2011  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Murrow  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

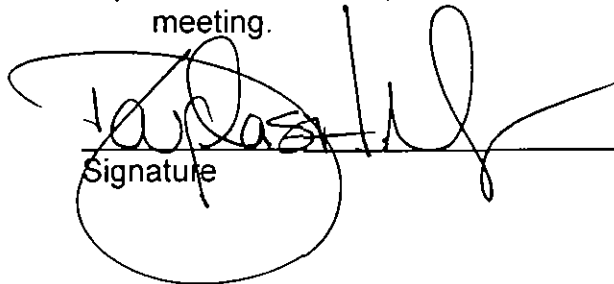
\_\_\_\_\_

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\_\_\_\_\_

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- or
- I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

December 5, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

December 5, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Chancey Walker  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 5, 2011  
(Date)

5. I have a personal interest in the following transaction:

N/A  
(Agenda Item)


Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

December 5, 2011  
Date