

**BOARD FOR CONTRACTORS COMMITTEE
MEETING MINUTES**

The Board for Contractors Committee ("the Committee") met on Monday, October 24th, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Bailey Dowdy, Vice-Chairman
Michael Gelardi
Doug Murrow
D. Todd Vander Pol
Chancey Walker

Mr. Middleton and Mr. Dyer were absent.

The following DPOR staff attended the meeting:

Gordon Dixon, Director
Mark Courtney, Deputy Director
Eric L. Olson, Executive Director
Karen Bullock, Administrative Assistant
Chris Kunkel, Licensing and Education Specialist

Chairman Dowdy called the meeting to order at 2:03 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Vander Pol**.

Approval of Agenda

The Minutes from the July 25th, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Vander Pol**.

Minutes Adopted

There was no public comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

Education Provider Applicants:

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board deny Virginia Elevator Safety Association Elevator continuing education (classroom) seven courses.

Virginia Elevator Safety Association

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, the Committee unanimously recommended that the Board approve Jamison Electric Company Inc., Electrical continuing education (classroom) course.

Jamison Electric Company

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board deny CodeUpdated4U, WWP continuing education (classroom) course.

CodeUpdate4U

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, the Committee unanimously recommended that the Board approve Richmond Public Schools/Adult Evening Technical Center vocational Backflow in the classroom with Wet Lab course.

Richmond Public Schools/ Adult Evening Technical Center

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, the Committee unanimously recommended that the Board approve Blue Volt,

Blue Volt

continuing education, Electrical online 2 courses.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve ACR Construction Education, vocational and continuing education, HVAC, PLB, GFC, CE, ELE VT in the classroom 7 courses.

ACR Construction Education

There was no old business.

Old Business

Continuing Education - Code Curriculum Requirements*

Staff shared with the Committee that they were receiving inquiries from existing education providers and needed their guidance as to when the new code changes should become part of a course curriculum. After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee by unanimous decision recommends for Board approval that existing providers come into compliance within one year from the effective date of the new code.

New Business

Water Well Systems Providers/Plumbers – Scope of Practice

Mr. Skip Harper, representative for the Virginia Plumbing and Mechanical Inspectors Association attended the meeting. Mr. Harper addressed the Committee with concerns regarding the fact that plumbers could not perform work on water wells. The Committee reaffirm the board's position that any installation, maintenance, or repair that is performed inside of the water well casing must be performed by a water well systems provider. Further, the Committee advised Mr. Harper of the statute addressing water well systems. No action was taken by the Committee.

SDS Interpretation*

By memorandum board staff provided an interpretation adopted on September 27, 2011 by the Board for Waterworks and Wastewater Operators and Onsite Sewage System Professionals that identifies deciding factors as to when an Onsite System Installer must be licensed. As result board staff shared with the Committee that an interpretation as policy for the scope of practice definition for H/H and SDS contractors is needed. After discussion and review of the regulations and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee recommends the following for board approval until clarifying language to the regulations can be added:

Contractors holding the Sewage Disposal Systems (SDS) specialty may perform services that include the installation, removal, repair and improvement of non-discharging onsite sewage systems, of any size, when a permit is issued by the Virginia Department of Health. The qualified individual of a contractor holding the SDS specialty must be licensed by the Board for Waterworks and Wastewater Operators and Onsite Sewage

System Professionals as an Onsite Sewage System Installer. No other classification or specialty service provides for this function.

Contractors holding the Highway/Heavy (H/H) classification may perform services that include the installation, removal, repair, and improvement of discharging onsite and offsite sewage systems.

Alternative Energy – License Specialty Requirements*

Executive Director, Eric Olson addressed the Committee regarding the June 29, 2011 Energy Conference that was hosted by the agency and the Board for Contractors. The Committee reviewed recommendations presented during the conference and after discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Walker**, and recommends the following for board approval:

- 1) Create the Photovoltaic System Contractor (PSC) specialty which would require that the Qualified Individual have the required years of experience in photovoltaic systems requisite to the class of license being applied for AND hold a current electrical tradesman license issued by the Board for Contractors.
- 2) Create the Solar Heating System Contractor (SOL) specialty which would require that the Qualified Individual have the required years of experience in **active** solar heating systems requisite to the class of licensing being applied for AND hold a current plumbing/HVAC tradesman license issued by the Board for Contractors.
- 3) Create the Wind Turbine Energy System Contractor (WND) specialty which would be limited to systems of 5 kilowatts or less and require that the Qualified Individual have the required years of experience in wind turbine energy generating systems requisite to the class of license being applied for AND hold a current electrical tradesman license issued by the Board for Contractors. Systems of more than 5 kilowatts would fall under the Highway/Heavy classification.
- 4) Amend the Alternative Energy Systems (AES) specialty definition to reflect any newly created specialties.

Regulation Update

Executive Director, Eric Olson provided the committee with an update regarding the status of regulation review submissions for Board for Contractors and Individual License and Certification Regulations.

The Committee's next scheduled meeting is Monday, December 6, 2011.

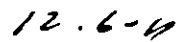
Next Meeting

Vic -Chairman Dowdy entertained a motion to adjourn from **Mr. Gelardi**, seconded by **Mr. Vander Pol** and approved unanimously by the Committee. The meeting adjourned at 3:05 p.m.

Adjourn



Erby G. "Rudy" Middleton, III, Chairman



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Bailey Dowdy
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: October 24, 2011
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.



Signature

October 24, 2011
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael Gelardi
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: October 24, 2011
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.

Michael J. Gelardi

Signature

October 24, 2011

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Doug Murrow
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: October 24, 2011
(Date)

5. I have a personal interest in the following transaction:

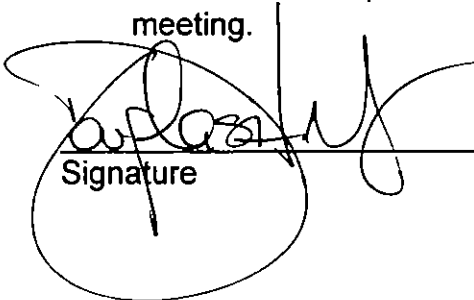
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
or
 I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.



Signature

October 24, 2011
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: October 24, 2011
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Todd Vander Pol
Signature

October 24, 2011
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Chancey Walker
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: October 24, 2011
(Date)

5. I have a personal interest in the following transaction:

N/A
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interested in any transactions taken at this meeting.

C. W. Walker #1
Signature

October 24 2011
Date