

**Compliance Advisory Panel  
Quarterly Meeting**

Sept 25, 2007  
10:00 a.m. to 12:00 noon

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DEQ Fredericksburg Satellite Office  
806 Westwood Office Park, Fredericksburg, VA 22401

**Meeting Minutes**

**Attendance**

Members present: John Dwyer, Thomas Digges and Richard Rasmussen

Members not present: Howard Rogers, Mrs. Dyane B. Pergerson, Patricia Carroll, Kelly Harris-Braxton

DEQ Staff: Rodney Sobin and Dana Brancolini

**Introductions**

Mr. Dwyer opened the meeting. Introductions were made. The agenda was reviewed.

**Discussion**

**Ombudsman and CAP Appointment:** Richard Rasmussen was appointed to the SBAP CAP and as the SBAP Ombudsman.

**Bio-Diesel Work Group and Primer:** DEQ formed a multi-media working group to address external inquiries and internal concerns regarding biodiesel production in the Commonwealth. DEQ staff has found that many biodiesel producers have not considered the possible regulatory and permitting requirements that affect their business. In response, DEQ has developed an environmental primer specific to the environmental regulations and permitting requirements that biodiesel producers may face. The primer does not address chemistry or economics of biodiesel production. The Small Business Assistance Program took the lead in coordination.

**Region III SBAP Anti-Idling Initiative and SBA National Anti-Idling Loan Program:** The first quarterly reports are due from the truckers that are participating in the Sixteen grants have been granted in Region III (13 in PA and 3 in DE). The will be sent to the Mid Atlantic Air Management Association (MARAMA) within a couple of weeks for compilation and review. The reports will verify the idling reductions achieved by the Anti-Idling Units (APUs) and also provide additional statistical information on idling reductions.

The Small Business Administration/EPA Smartways Loan Program is still viable. OSBA recently referred a Virginia trucker to the Loan Program.

**Small Business Environmental Compliance Assistance Loan Fund:** No additional funds were provided for the loan fund in the 2008 budget. The FY 2008 Budget has been approved and funds will be transferred to the fund. \$46,000 remains available for lending in the fund.

**Joint Dry Cleaning Workshop:** The joint workshop with DC and MD was a success. Some 200 dry cleaners were in attendance. Translation was provided by Korean Drycleaners Association of

Greater Washington. MidAtlantic Association of Cleaners also provided support. Richard would like the CAP to consider presenting a certificate to Dave Norford for many years of support to the SBAP.

**National SBAP/SBO Annual Meetings:** review of 2007, excellent conference. The 2008 Conference is being hosted by Pennsylvania and will be held in Jun2008 - Harrisburg, PA.

**Auto Body Shop Self-Certification Program:** The redesign of the workbook is complete. The 2008 Certification Program will begin with the distribution of the workbook. The workbooks will be delivered to 295 auto body shops and 20 insurance companies at the beginning of October. Workshops will be held in mid-October and mid-November.

The meeting that was held with the auto insurance companies and paint suppliers on July 17, 2007 was very successful. Several of the insurance companies and the paint suppliers committed to informing their preferred shops and customers about the program and encourage them to participate.

**2008 Compliance Calendars:** OSBA is in the process of redesigning its compliance calendars. Formatting changes should reduce printing, assembly and mailing costs. Design changes should improve readability and usability.

**State Budget Update:** All Agencies have been asked to trim their budgets by 5%.

**EPA Region III Community Outreach for DC, Maryland and Virginia Auto Body Shops:** EPA held a working in West Virginia. There may be potential for outreach in VA.

**MidAtlantic Diesel Collaborative:** A planning meeting was held on September 12<sup>th</sup> to look at the way forward for the organization. Summary is not yet available.

Status report on the National SBO / SBAP Steering Committee and National CAP. The National CAP's National Multi-Media Initiative – status at this time is not certain.

**Mercury Conference:** OSBA staff is serving as lead in organizing the Agency's Mercury Symposium, which will be held in late November.

**2008 Meeting Dates:** Jan. 15, Apr. 16, Jul. 15 and Oct. 14.