

REAL ESTATE APPRAISER BOARD

MINUTES OF MEETING

May 21, 2013

The Real Estate Appraiser Board met at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Diane Quigley, Chair
H. Glenn James, Vice-Chair
Richard Pruitt
Michael Miller
Chris Call
René Fonseca
Scott Mayausky
Sandra Johnson (arrived at 10:25 A.M.)

Board members absent from the meeting: John C. Harry
Laura Sanchez del Solar

DPOR Staff present for all or part of the meeting included:

Nick Christner, Deputy Director
Mark Courtney, Senior Director
Christine Martine, Executive Director
Kevin Hoelt, Board Administrator
Kristin Clay, Legal Analyst
Emily Trent, Administrative Assistant

Ms. Quigley called the meeting to order at 10:05 AM.

Call to Order

A motion was made by Mr. James and seconded by Mr. Pruitt to approve the agenda. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, James, Mayausky, Miller, Pruitt, and Quigley.

Approval of Agenda

A motion was made by Mr. Call and seconded by Mr. Miller to approve the following minutes: February 6, 2013, Informal Fact-Finding Conference; February 26, 2013, Board Meeting and February 26, 2013, Education Committee Meeting. The

Approval of Minutes

motion passed unanimously. Members voting "Yes" were Call, Fonseca, James, Mayausky, Miller, Pruitt and Quigley.

Jayne Allen addressed the Board concerning education and AMC's. No action was taken by the Board.

In the matter of **File Number 2013-01612, Rodney G. Clough**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. James and seconded by Mr. Miller to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Clough's application for a certified general real estate appraiser license. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, James, Mayausky, Miller and Quigley.

As the Board member who reviewed the file, Mr. Pruitt did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2013-00180, Robert John Vollmer**, the Board reviewed the Consent Order as seen and agreed to by Mr. Vollmer. A motion was made by Mr. James and seconded by Ms. Quigley to accept the proposed Consent Order wherein Mr. Vollmer admits to a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2008 Regulations, and agrees to a monetary penalty of \$500.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$650.00. In addition, for violation of Count 1, Vollmer is required to complete a classroom 15-hour USPAP course approved by The Appraisal Foundation or the Board within six (6) months of the execution of the Order. Upon successful course completion, Vollmer shall provide the Board with proof of passing the exam. It is acknowledged that satisfactory completion of the above-referenced courses will not count toward any continuing or pre-license education requirements needed for license renewal, reinstatement or upgrade. The motion passed unanimously. Members voting "Yes" were Fonseca, James, Mayausky, Miller and Quigley.

Public Comment

File Number 2013-01612, Rodney G. Clough

File Number 2013-00180, Robert John Vollmer

As the Board members who reviewed the file, Mr. Pruitt and Mr. Call did not participate in the discussion or vote pertaining to this matter.

In the matter of **File Number 2013-00547, Fred A. Smith**, the Board reviewed the Consent Order as seen and agreed to by Mr. Smith. A motion was made by Mr. Miller and seconded by Mr. James to reject the Consent Order and remand the case to an Informal Fact-Finding Conference to obtain additional information. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, James, Mayausky, Miller and Quigley.

File Number 2013-00547, Fred A. Smith

As the Board member who reviewed the file, Mr. Pruitt did not participate in the discussion or vote pertaining to this matter.

Ms. Quigley turned the position of Chair over to Mr. James and recused herself from the meeting.

Transfer of Chair

In the matter of **File Number 2012-02240, Clarence A. Selph**, the Board reviewed the Consent Order as seen and agreed to by Mr. Selph. A motion was made by Mr. Pruitt and seconded by Ms. Miller to accept the proposed Consent Order wherein Mr. Selph admits to a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2008 Regulations, and a violation of 18 VAC 130-20-180.E (Count 2) of the Board's 2008 Regulations and agrees to a monetary penalty of \$250.00 for the violation contained in Count 1, \$250.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$650.00. The motion passed unanimously. Members voting "Yes" were Call, Fonseca, James, Mayausky, Miller and Pruitt.

File Number 2012-02240, Clarence A. Selph

As the Board member who reviewed the file, Ms. Quigley did not participate in the discussion or vote pertaining to this matter.

Ms. Quigley returned and assumed the position of Chair.

Transfer of Chair

Christine Martine gave the Board an update on the ASC

Administrative Issues

Biennial field review. No action was taken by the Board.

Board member Sandra Johnson arrived at 10:25 A.M.

**Arrival of Board
Member**

Christine Martine opened the floor for nominations for the position of Chair of the Real Estate Appraiser Board. Mike Miller nominated H. Glenn James for the position and Chris Call seconded the nomination. With no other nominations, Mr. James succeeds to the position of Chair by acclamation.

Administrative Issues

H. Glenn James nominated Mike Miller for Vice-Chair and Richard Pruitt seconded the nomination. With no other nominations, Mr. Miller succeeds to the position of Vice-Chair by acclamation.

Christine Martine gave the Board an update on the EAGLES database transition and the status of the proposed Appraisal Management Company Regulations. No action was taken by the Board.

Old Business


Kevin Hoelt gave the Board an update on the status of the Board's three other pending regulatory review packages. No action was taken by the Board.

New Business

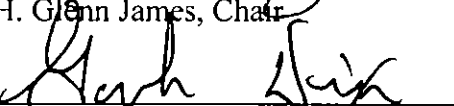
Mr. Miller informed the Board that Virginia Commonwealth University's Bachelor of Science Real Estate degree and Master of Science Real Estate degree have been approved by the AQB as meeting most Qualifying Education requirements for all four appraiser license types. No action was taken by the Board.

There being no further business, the meeting adjourned at 10:38 A.M.

Adjourn



H. Glenn James, Chair



Gordon Dixon, Secretary

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

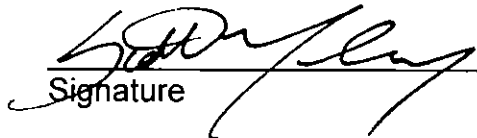
1. Name: Scott Mayausky
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the
public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

5/21/13
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Richard Pruitt
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)


5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

May 21, 2013
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael Miller
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

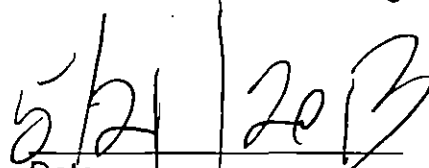
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: H. Glenn James
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

NOTE
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

CERTIFIED GENERAL REAL ESTATE APPRAISER

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

H. Glenn James
Signature

21 May 2013
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Diane Quigley
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

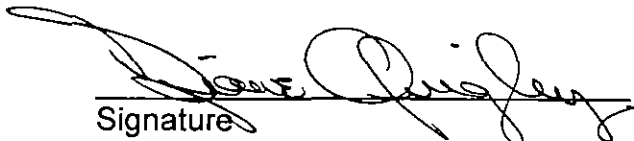
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sandra Johnson
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Sandra R. Johnson
Signature

May 21, 2013
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: René Fonseca
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

5-21-13

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christopher S. Call
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: May 21, 2013
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

5/21/2013
Date