

**Minutes of Meeting  
REAL ESTATE APPRAISER BOARD  
INFORMAL FACT-FINDING CONFERENCES  
December 16, 2009 (10:00 a.m.)**

The Real Estate Appraiser Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael G. Miller, Presiding Officer, presided. No Board members were present.

Caroline Pruett and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Vicki Nicole Minor  
File Number 2009-04011 (Disc.)  
NO DECISION MADE

NONE

The meeting adjourned at 10:24 a.m.

REAL ESTATE APPRAISER BOARD

  
Diane Quigley, Chair

  
Jay DeBoer, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael G. Miller
2. Title: Presiding Officer/Board Member
3. Agency: DPOR / Appraiser Board
4. Transaction: Informal Fact-Finding Conferences on \_\_\_\_\_
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_
- None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Michael G. Miller  
Signature

12/10/09  
Date